

**Job Posting**

**Energy Authority Executive Assistant  
(12-18 Month Term)**



The Municipality is currently seeking qualified applicants to fill the role of Energy Authority Executive Assistant (12-18 Month Term). The Executive Assistant to the Executive Director plays an integral role in providing support services within the Cumberland Energy Authority. The objective of the Cumberland Energy Authority is to promote the development of renewable and alternative energy sources through investment and attraction within Cumberland County.

For a detailed position description and qualifications, please visit our website at [www.cumberlandcounty.ns.ca](http://www.cumberlandcounty.ns.ca).

Deadline for resumes is Wednesday, November 27<sup>th</sup>, 2019 at 2:00 pm.

Please forward your cover letter and resume to:

Municipality of the County of Cumberland  
Kellie Seaman, Recruitment & Procurement Officer  
1395 Blair Lake Road  
Upper Nappan, NS B4H 3Y4

[kseaman@cumberlandcounty.ns.ca](mailto:kseaman@cumberlandcounty.ns.ca)

\*Clearly identify your resume “Energy Authority Executive Assistant (12-18 Month Term)”