

COUNCIL

SEPTEMBER 27, 2016

#16-11A

The Parrsboro Town Council met in regular session on Tuesday, September 27th, 2016 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Deputy Mayor Lisa Ward
Councillor David Harrison
Councillor Norman Rafuse
Councillor Ron Shaw
J. Raymond Hickey, CAO
Kevin Yorke, Secretary

1. **WELCOME AND CALL TO ORDER**

Mayor Smith called the meeting to order at 7:00 p.m. and welcomed those in attendance.

2. **APPROVAL OF AGENDA**

Moved by Deputy Mayor Ward, seconded by Councillor Rafuse that the Agenda be approved as presented.

Motion carried.

3. **APPROVAL OF MINUTES**

Mayor Smith asked if there were any errors or omissions noted in the minutes of a regular Council meeting held on June 29th, 2016 (#16-09A). Hearing none the minutes were declared approved as presented.

The Mayor asked if there were any errors or omissions noted in the minutes of a special Council meeting held on July 19th, 2016 (#16-10). Hearing none the minutes were declared approved as presented.

4. **COMMITTEE REPORTS**

(a) **FINANCE COMMITTEE REPORT**

JULY, AUGUST & SEPTEMBER 2016

Report given by Deputy Mayor Ward

Michelle Byers RE: Business Connector – Michelle Byers, CED Coordinator for the Municipality of Cumberland presented a draft Inter-Municipal Funding Agreement for the Cumberland Business Connector which included proposed funding commitments from partnering municipalities. She noted that core activities would focus on supporting, promoting, coordinating and spearheading economic development throughout Cumberland County.

After a discussion the Committee recommended against participating in this endeavor at this time.

Buffy White – DOT RE: Aboiteau Bridge – Buffy White of the Department of Transportation and Infrastructure Renewal met with the Committee at their invitation to open discussions with regard to the replacement of the Aboiteau Bridge. She noted that the bridge is on the list to be replaced during the 2019/2020 construction season and that it would make sense to combine efforts and work together to form some kind of partnership a year or two beforehand especially to coordinate the replacement of the bridge with the new sewage treatment plant and associated infrastructure.

Boardlanding Road Right-of-Way – The CAO noted requests from two Willow Street property owners that consideration be given to the Town relinquishing its right-of-way that extends off Boardlanding Road and runs through their properties along the Aboiteau.

After a discussion the Committee recommended against relinquishing the Town's right-of-way.

Watering Cart – Persistent mechanical problems with the water cart used by the Town's Gardener were brought to the Committee's attention along with a recommendation that consideration be given to purchasing a newer model golf cart to serve this purpose.

After a discussion the Committee recommended purchasing a newer, used golf cart up to the \$3,000 range. It was also recommended that a cost estimate to repair the old golf cart be obtained and that it be repaired, if feasible, and sold.

Katie Fife Request for Donation – The Committee considered a request from Katie Fife for a monetary donation from the Town to assist with her expenses associated with travelling to Toronto to represent Nova Scotia in the Miss Teen Canada competition.

After a discussion it was agreed to donate \$300.00 with funds from the Town's grants budget.

Property Donation – The Committee was advised that the owner of a seasonal property on Pier Road had proposed to donate a small parcel of unusable, adjacent land to the Town.

After a discussion the Committee recommended against accepting this property.

Parrsboro Golf Club – Correspondence from Art Atkinson, coordinator of the Parrsboro Open, requested consideration of a monetary donation to assist with expenses associated with the golf tournament.

After a discussion the Committee recommended a \$100.00 contribution with funds from the Town's grants budget.

FCM – Correspondence was received from the Federation of Canadian Municipalities regarding the Canada 150 Community Leaders network with an invitation to designate one or more leaders from our municipality. These individuals will serve as local representatives at Canada 150 events in the community and members of a legacy network that extends well beyond 2017.

Walk Steady Program – Correspondence from Cindy Yorke of the Parrsboro Primary Health Care Clinic advised that she and Recreation Coordinator, Sarah MacNeil, have been discussing a partnership between Primary Health and the Recreation Department to introduce and continue physical activity programs, one of which is the Walk Steady program for clients with chronic disease or mobility issues. She noted that Primary Health has a vision to see some development at the former Scott Mill property for walking trails or a recreational park for which there may be funds available through SPAR and she asked for the Council's support to make this area available for such development.

After a discussion the Committee recommended support in principle pending further information and details of the proposed development.

Moved by Deputy Mayor Ward, seconded by Councillor Shaw that the Finance Committee report and recommendations contained therein be accepted.

Motion carried.

(b) PUBLIC WORKS COMMITTEE REPORT

JULY, AUGUST & SEPTEMBER 2016

Report given by Deputy Mayor Ward

Equipment Operator/Laborer Positions – The deadline for receiving applications for 2 Equipment Operator/Laborer positions was September 2nd, 2016. Approximately 30 applications were submitted which will be reviewed and shortlisted for interviews.

Piping – A list of priorities for replacement of piping over the next five to six years will be developed.

Pier Rd./Eddy Street Intersection – A mirror has been installed at the intersection of Pier Rd. and Eddy Street to improve visibility for those entering Pier Rd. from Eddy Street.

Dry Well at Tim Hortons – A dry well located on the Tim Horton property is malfunctioning and overflowing onto Chapel Street. It is recommended that the owner be contacted and requested to repair it or implement an alternative solution. It was also recommended that it be brought to the owner's attention that signage designating the one-way exit onto Chapel Street needs to be upgraded.

Beaverdam Rd./Eastern Ave. Intersection – The Committee discussed how safety might be improved at the intersection of Beaverdam Rd. and Eastern Avenue and recommended that a stop sign be installed to replace the existing yield sign.

Leaf and Yard Waste Disposal – The Committee is recommending that the Swan Creek Road Landfill be open to accept leaf and yard waste on Friday, November 18th and Saturday, November 19th. The details of this event will be advertised in the paper and on our website in advance.

Moved by Deputy Mayor Ward, seconded by Councillor Rafuse that the Public Works Committee report and recommendations contained therein be accepted.

Motion carried.

(c) PROTECTIVE SERVICES COMMITTEE REPORT

JULY, AUGUST & SEPTEMBER 2016

Report given by Deputy Mayor Ward

Snow Removal/Lawn Care – It was recommended that snow removal and lawn care at the Fire Hall be discussed with the County as these items are currently taken care of by Public Works.

Paging System – A problem with the backup paging system for firemen has been corrected with the introduction of a new, unlisted telephone number.

Firemen's Honorariums – The Committee is recommending that a letter be sent to the County of Cumberland expressing concern regarding the proposed discontinuation of paying firemen's honorariums and lack of consultation with the Parrsboro Council in this matter.

Moved by Deputy Mayor Ward, seconded by Councillor Rafuse that the Protective Services Committee report and recommendations contained therein be accepted.

Motion carried.

Deputy Mayor Ward noted receiving an email from the Fire Chief advising that somehow companies have gotten access to the unlisted telephone number which is causing some problems. She asked the CAO to contact the service provider to see what can be done to rectify this matter.

(d) PROMOTION AND IMMIGRATION COMMITTEE REPORT

JULY, AUGUST & SEPTEMBER 2016

Report given by Councillor Shaw

Art Bank – The draft proposal for the Art Bank managing committee was presented to Town Council for their review. Comments and suggestions were noted for further discussions with the group developing the document.

Crosswalks – Research is being done into the possibility of painting crosswalks to reflect our Anchored and Authentic theme.

Lighthouse Recycling Bins – It is recommended that images of the lighthouse recycling bins be included on the Town’s website and facebook page.

Benches – Taylor is looking into the availability and price for six new benches for the town square.

Band Stand Plaque – The original plaque that had been affixed to the old Band Stand will be placed on the new structure and there will also be a new plaque on the opposite side with updated information.

Joy Laking Print – 50 limited edition prints of Joy Laking’s painting “Parrsboro Starry Night” are now on sale until December 15th for \$285.00. After that date the price will increase to \$350.00. The original painting, along with other works by Joy Laking, will be featured at the Town Hall during the 10 Days in October Art Festival.

Transportation Display – The Committee recommends a thank you letter to Kerwin Davison for his display of the train replica and antique cars which have been a huge draw for both tourists and local residents.

Poker Rally – The Poker Rally organized by the Special Events Coordinator and held on September 18th was a great success with local resident Charles McCully winning the top prize.

Project Facilitator Report –

- Art Installation Day on June 4th was a great success. The lighthouses are making a very strong impact on visitors and the community.

- A second WorldHost Customer Service training day was held on June 28th for operators along the Parrsboro Shore
- A Tour Operator Development Workshop was held July 5-7th entitled “Connecting People & Places...The Art of Interpretive Tours” which attracted 25 participants.
- Ambassador kits were put together and distributed throughout the Parrsboro Shore area.
- Finalization of Main Street traffic island entrance is complete with the compass and anchor exhibit now in place.
- Gateway to “Beyond Main Street” is complete which is designed to encourage traffic to travel down Victoria Street.
- Permission was granted by the Town to use the decommissioned jail as an art studio during the Gem and Mineral Show.
- Attended Port Greville, Spencer’s Island and Advocate community meetings in June to establish contact and project development.
- A live Widow’s Walk evening performance is in development.
- Attended the Sandra Phinney workshop in Joggins on June 3rd which offered learning to maximize promotional opportunities.

Moved by Councillor Shaw, seconded by Deputy Mayor Ward that the Promotion and Immigration Committee report and recommendations contained therein be accepted.

Motion carried.

(e) LIBRARY REPORT

JULY, AUGUST & SEPTEMBER 2016

Report given by Deputy Mayor Ward

September is Pokemonth! There will be a Pokemon Scavenger Hunt from September 1st – 30th at all libraries for ages 3-18. Stop by the front desk for a Pokedex. Find all the Pokemon hidden in the library to win a book prize. Pokemon Party at the Parrsboro Branch on September 15th from 3-4pm.

One Book Nova Scotia is a province-wide community reading event for adults. Nova Scotians are invited to read, discuss and get excited about the same book. The Book & Author will be announced September 17th.

Halloween for Kids and Teens will be held at the Parrsboro Branch on October 27th from 3:00pm-4:00pm. Check out our special spooky programs!

Teen Nights at the Parrsboro Branch September 23rd and October 21st from 6:00-8:00pm Join us for crafts, games, snacks and more!

CART (Children and Adults Reading Together) will be taking place in Parrsboro and Advocate with an 8 week fall session. Ages 3-5 with parent or caregiver. Call participating libraries for registration and more information.

Children’s Summer Reading Program Stats 2015/2016 for Parrsboro –

Participants		Hours Read		Library Visits		Activities	
2015	2016	2015	2016	2015	2016	2015	2016
26	27	230	408	-	80	-	90

Moved by Deputy Mayor Ward, seconded by Councillor Shaw that the Library report be accepted.

Motion carried.

6. CORRESPONDENCE

(a) **RCMP RE: Spookarama** – Correspondence from the RCMP thanked Council for past donations to the annual Halloween event and to request their continued support.

It was noted that funds for this event had already been approved in the budget.

(b) **Ling Family** – It was noted that a thank you card from the family of the late Elmer Ling was received for the Town’s donation to the South Cumberland Community Care Centre in his memory.

(c) **The Hall** – Correspondence from the Board of the Parrsboro Band Association thanked the Mayor and Council for their decision to give the Hall a tax-free status thus helping them to keep the doors of the Hall open for residents of Parrsboro and Cumberland County as a cultural and community centre.

(d) **Ramona Jennex** – Mayor Smith noted that she had received an email from Ramona Jennex, a former educator and Cabinet Minister in the Nova Scotia Legislature, advising that she had recently visited Parrsboro to take in a show at the Ship’s Company Theatre and that her experience here was very positive from the friendly folks that she met to the beautiful flowers and art installations. Ms. Jennex noted that as a tourist she left with a great deal of satisfaction and that she would be sharing her positive experience with her friends and family.

(e) **Art Lab** – It was noted that a ribbon cutting ceremony was scheduled for October 1st at 1:00 p.m. at the Art Lab and Gallery.

(f) **Parrsboro Band Association** – Mayor Smith noted an email from Nancy Curleigh, a Board Member of the Parrsboro Band Association thanking Town Council for the erection of the new Band Stand.

7. ADJOURNMENT

Upon a motion by Deputy Mayor Ward, the meeting adjourned at 7:25 p.m.

Mayor

CAO