

COUNCIL

NOVEMBER 25TH, 2014

#14-10

The Parrsboro Town Council met in regular session on Tuesday, November 25th, 2014 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Deputy Mayor Lisa Ward
Councillor Robert Fancy
Councillor David Harrison
Councillor Ron Shaw
J. Raymond Hickey, CAO
Kevin Yorke, Secretary

1. **WELCOME AND CALL TO ORDER**

Mayor Smith welcomed those in attendance and called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

Moved by Deputy Mayor Ward, seconded by Councillor Shaw that the Agenda be approved as circulated.

Motion carried.

3. **APPROVAL OF MINUTES**

Mayor Smith asked if there were any errors or omissions noted in the Council minutes of October 28th, 2014 (#14-09).

4. **COMMITTEE REPORTS**

FINANCE COMMITTEE REPORT

NOVEMBER 2014

Report given by Deputy Mayor Ward

Music Festival - An email from Tim Fedak, Curator of the Fundy Geological Museum suggested having a spring concert next year in conjunction with Geology Year celebrations and mentioned such acts as Joel Plaskett and Matt Mays as possible headliners.

Deputy Mayor Ward confirmed that she and Councillor Shaw have had preliminary discussions regarding the possibility of having another concert with one or two acts

instead of multiple acts, however, they are hoping that an individual or group will step forward to form a committee to take on planning the event. It was suggested that a call be put out to the community for volunteers, however, the Deputy Mayor indicated that before doing so she would like to contact people who had volunteered for the last concert to see if they would still be interested.

It was agreed to table further discussion on this matter until January.

Municipal Fiscal Review Feedback – It was noted that the UNSM is looking for feedback from the municipal units to do with the Municipal Fiscal Review. The Committee reviewed and formulated a response to each of the questions which will be forwarded to the UNSM by the CAO.

UNSM Fall Conference – The Deputy Mayor provided a brief summary of the UNSM Fall Conference for those who were unable to attend noting in particular sessions to do with meetings, bringing service opportunities to municipalities, women in politics and honorariums for elected officials.

The Deputy Mayor noted that honorariums paid to elected officials in the Town of Parrsboro are in the bottom percentile compared to other municipal units in Nova Scotia and recommended doing some research to determine the level that we should be at. The CAO noted the understanding that studies on this topic have been undertaken by other units similar in size to Parrsboro and that he would track them down.

Citizen Engagement Workshop – Councillor Shaw noted that a Citizen Engagement Workshop is scheduled for December 12th at Dalhousie University and recommended the participation of Town Council.

After a discussion the Mayor, Deputy Mayor and Councillor Shaw indicated that they would attend the workshop.

Parrsboro Skating Club – Correspondence from the Parrsboro Skating Club requested a financial contribution from the Town to assist with their operations.

After a discussion it was recommended that the request be approved.

Bylaw Officer Report – The Bylaw Officer noted that he responded to complaints of a loose dog on Eddy Street, a barking dog on Spring Street, and a dog attack on another dog on Spring Street. He had also received a call from an owner inquiring if a missing dog had been found.

Roland McCaffery – Roland McCaffery met with the Committee to offer his expertise in business and economic development and proposed potential economic development initiatives for Parrsboro. The Committee agreed that Mr. McCaffery would be a great asset to the Economic Development Committee and invited him to become a member, which he accepted.

Moved by Deputy Mayor Ward, seconded by Councillor Harrison that the Finance Committee report and recommendations contained therein be accepted.

Motion carried.

PUBLIC WORKS COMMITTEE REPORT

NOVEMBER 2014

Report given by Councillor Shaw

King Street Water/Senior Citizens Water – The Committee was informed that particles are still being observed and that cleaning the pipes is not an option.

After a discussion the Committee recommended a plan of action to determine whether all residents on King Street are affected and to examine one water connection, in particular, to determine whether the problem is with the Town's waterline or the property owner's waterline.

The Committee recommended a similar approach at the Senior's Complex to determine the extent of the water quality problem. The CAO recommended investigating the advantages of installing an automatic flushing station to avoid stagnation of the water. He also recommended assigning these issues to the Planning Committee to examine options for replacing water lines along with sewer line extensions and improvements.

Crosswalk Sidewalk Curbs – It was noted that several sidewalk curbs on Main Street have been replaced to make them more accessible to those using mobility aids.

Sewage Treatment Project – The Committee was reminded of the RFP closing date of November 19th and that the Committee would be meeting on November 20th with the Municipal Engineer with SNS&MR to review the submitted tenders.

After a discussion the Sewer Committee was given the authority to evaluate and award the RFP and to begin working with the firm to develop a plan of action.

Moved by Councillor Shaw, seconded by Deputy Mayor Ward that the Public Works Committee report and recommendations contained therein be accepted.

Motion carried.

PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

NOVEMBER 2014

Report given by Councillor Harrison

Building Inspector's Report - Following are the permits issued during the month of October 2014:

	<u>No. of Permits</u>	<u>Value</u>
New construction, alterations and additions (Residential)	1	\$140,000
Demolition	2	N/A
Development	1	\$300
Total	4	\$140,300

Moved by Councillor Harrison, seconded by Deputy Mayor Ward that the Planning, Development and Housing report be accepted.

Motion carried.

CUMBERLAND PUBLIC LIBRARIES REPORT

NOVEMBER 2014

Report given by Deputy Mayor Ward

Did you know?

In its 10th year, Food For Fines is a program where all Cumberland Public Libraries will forgive fines in exchange for non-perishable food items. Food items donated go to the food bank in the community where they were donated. Last year we received over 900 food items to local food banks and forgave over \$1,800 in fines. Now is a great time to check your account for unpaid fines! Food For Fines starts December 1 and will continue until the end of December.

New to the Library

NNELS launches October 31st. The **NNELS** Library is an online service that provides library patrons with perceptual disabilities as defined in the Canadian Copyright Act access to alternate format materials.

The **NNELS** Library features DRM-free resources, which can be used on: computers, consumer devices (iOS, Android, other MP3 players), DAISY readers (Victor Readers, etc.) and in some cases can be circulated on CDs.

The **NNELS** Library includes approximately 10,000+ items, largely in eAudio and eBraille.

Statistics

In the month of September, Cumberland Public Libraries signed out over 9,200 items! This includes books, movies, TV shows, magazines and more.

Also, in September, the 7 libraries held 46 programs County-wide for children and adults, with 629 people in attendance!

The Parrsboro Branch was open a total of 113 hours. There were 4 programs with 24 attending; 74 reference questions; 81 hours of Wifi; 208 hours of computer time; 600 items circulated; and 175 hold were placed.

Find out what's going on

Check out the library's webpage (www.cumberlandpubliclibraries.ca) to see our Calendar of Events and get information on upcoming programs.

Like us on Facebook and follow us on Twitter (@CumberlandPL) to get information on coming events, find out about new books and movies, and see pictures of our programs.

Moved by Deputy Mayor Ward, seconded by Councillor Shaw that the Cumberland Public Libraries report be accepted.

Motion carried.

5. AWARDING OF SEWER PROJECT PRE-DESIGN

Councillor Harrison reported the results of the tender opening for the Environment Risk Assessment and Pre-Design of the sewer project noting that tenders had been received from CBCL, Dillon and WSP. Each proposal was reviewed and scored with the assistance of an engineer from Service Nova Scotia and Municipal Relations followed by the opening of the tender price for each, with the result that CBCL scored the highest, had the best price and was the only firm that could meet the established timelines. David Blair from the Department of Environment was not available to attend the tender opening, however, has indicated after the fact that he is okay with the awarding of the contract to CBCL. The CAO added that while all three firms had submitted good proposals and each had the expertise and skills for the job, CBCL's proposal was the strongest. In particular, CBCL had the most senior staff dedicated to the project and the most in-house staff to do the risk assessment which helped them to have a timeline three weeks quicker than the others. The CAO also noted that choosing a location for a future sewage treatment plant will be part of the process working with the consultant and will depend on the type of system they recommend.

Moved by Councillor Harrison, seconded by Deputy Mayor Ward that the Town Council award the tender for the Environmental Risk Assessment and Pre-design of the sewer project to CBCL.

Motion carried.

6. CORRESPONDENCE

There was no correspondence forthcoming.

7. ADJOURNMENT

Upon a motion by Deputy Mayor Ward, the meeting adjourned at 7:16 p.m.

