

COUNCIL

OCTOBER 22, 2013

#13-12

The Parrsboro Town Council met in regular session on Tuesday, October 22nd, 2013 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Deputy Mayor Lisa Ward
Councillor David Harrison
Councillor Ron Shaw
J. Raymond Hickey, CAO
Kevin Yorke, Secretary

REGRETS: Councillor Robert Fancy

1. **WELCOME AND CALL TO ORDER**

Mayor Smith called the meeting to order at 7:00 p.m. and welcomed those in attendance.

2. **APPROVAL OF AGENDA**

Moved by Councillor Harrison, seconded by Deputy Mayor Ward that the Agenda be approved as presented.

Motion carried.

3. **PRESENTATION: JIM HANNON – REMO**

Jim Hannon, Regional Emergency Measures Organization Coordinator, advised that the Intermunicipal Services Agreement amongst all of the municipalities in the County of Cumberland is now a reality with the Town of Amherst signing on as of October 1st. He noted that over the past ten years there has been a lot of work done to bring the rating of Cumberland County and all the municipalities up to the Provincial level and with a little more effort everything should be up to standard. Mr. Hannon advised that he is developing a training strategy involving all municipalities to ensure that everyone that has to be trained receives training including senior management and elected officials and that he would like to set up a training session in Parrsboro in the near future for the Mayor and Council, the CAO, Fire Chief, Public Works and RCMP. He noted that training sessions for others have also been organized throughout Cumberland County including Parrsboro at minimal cost by making use of his expertise and that of trainers who have been brought in from outside the county. Mr. Hannon also indicated that he is working with the Lions Club in regard to installing a generator for auxiliary power for which there is an associated cost and that he would keep the Council

informed of progress and any plans through the CAO. Mr. Hannon presented the Contingency Plan for Parrsboro that was developed after a risk hazard assessment was performed identifying things that may affect our community such as forest fires and floods. He noted that if, after reviewing the document, Council feels that it is satisfactory it will become the official contingency plan for Parrsboro. Otherwise, he would be available to answer any questions or meet with them again to review it. Mr. Hannon also thanked the Council for signing the new Intermunicipal Services Agreement and indicated that he would forward an original copy once the document has been signed by all municipalities in Cumberland.

4. APPROVAL OF MINUTES

Mayor Smith asked if there were any errors or omissions noted in the minutes of a regular Council meeting held on September 24th, 2013 (#13-11). Hearing none the minutes were declared approved as circulated.

5. COMMITTEE REPORTS

FINANCE COMMITTEE REPORT

OCTOBER 2013

Report given by Deputy Mayor Ward

Unightly Premises – The CAO updated the Committee regarding unightly premises files that are currently being dealt with noting that progress is being made on the majority of dangerous properties for which letters had been issued. The Committee was concerned that further action should be taken regarding one particular file that has been ongoing for some time and recommended taking the next step in the process of calling for tenders to have the building removed. The Committee also recommended moving ahead with 30 day registered letters to property owners with derelict vehicles.

Pension Plan – The Committee was advised that the Union of Nova Scotia Municipalities is no longer going to administer municipal pension plans and it is up to each individual municipality to deal directly with a pension company. There is an initial registration fee and an annual fee associated with this change depending on the number of employees. The CAO recommended retaining the Town's pension plan with Standard Life noting that the plan would basically be maintained in the same manner that it has been operating.

After a discussion the Committee recommended accepting the CAO's recommendation.

Scott Property – The Committee discussed the next step in the process of clearing the former Scott property for an event to mark the town's 125th birthday next year.

After a discussion advertising for tenders for this work was recommended.

Moved by Deputy Mayor Ward, seconded by Councillor Harrison that the Finance Committee report and recommendations contained therein be accepted.

Motion carried.

PUBLIC WORKS COMMITTEE REPORT

SEPTEMBER 2013

Report given by Councillor Shaw

Fall Clean-up – The Committee discussed opening the former Swan Creek Road Landfill again this year to accept leaves and yard waste. There is no door-to-door pick-up, residents are responsible for the transportation and disposal of their own yard waste to the facility. The dates recommended by the Superintendent of Public Works for the event are Friday, November 15th and Saturday, November 16th with open hours of 8:00 a.m. to 5:00 p.m.

After a discussion the Committee recommended that the landfill be open on the above noted dates.

Moved by Councillor Shaw, seconded by Deputy Mayor Ward that the Public Works Committee report and recommendations contained therein be accepted.

Motion carried.

PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

OCTOBER 2013

Report given by Councillor Harrison

Building Inspector's Report - Following are the permits issued during the months of August and September 2013:

	<u>No. of Permits</u>	<u>Value</u>
New construction, alterations and additions (Residential)	1	\$20,000
New construction, alterations and additions (Commercial)	4	\$26,000

Development	1	N/A
Garages & Sheds	4	\$26,000
Total	10	\$72,000

**Moved by Councillor Harrison, seconded by Deputy Mayor Ward that the Planning, Development and Housing Committee report be accepted.
Motion carried.**

PROTECTIVE SERVICES COMMITTEE REPORT

OCTOBER 2013

Report given by Councillor Shaw

Defibrillator for Fire Hall – The Friends of the Firefighters have requested that a defibrillator be located in the Fire Hall for the safety of those using the recreation area of the building.

After a discussion Councillor Fancy indicated that he would check into costs of a defibrillator and the potential for cost sharing the purchase with the Fire Department and/or Friends of the Firefighters.

Moved by Councillor Shaw, seconded by Deputy Mayor Ward that the Protective Services Committee report and recommendations contained therein be accepted.

Motion carried.

LIBRARY REPORT

OCTOBER 2013

Report given by Deputy Mayor Ward

Painting and Roof Replacement – Quotes that were submitted for painting the exterior of the library and replacing the library roof with a metal roof were presented to the Committee.

After a discussion the Committee recommended accepting the quote from Paul Gilbert in the amount of \$5,400 plus HST to replace the roof and the quote submitted by Rafes Construction in the amount of \$3,362 plus HST to clean and paint the exterior of the building.

Moved by Deputy Mayor Ward, seconded by Councillor Harrison that the Library report and recommendations contained therein be accepted.

Motion carried.

TOURISM COMMITTEE REPORT

OCTOBER 2013

Report given by Councillor Shaw

Tourism Marketing Levy – Joyce Mingo of the Central Nova Tourist Association met with the Committee to seek their support for a proposed marketing levy that will implement a \$2.00 levy on room nights sold in accommodations with more than 10 rooms. The objective of the levy is to increase total visitation numbers in the region by marketing Central Nova Scotia as a premier tourism destination. To successfully implement the levy the cooperation of operators, municipalities, CNTA and the Province is required and at this point municipalities are being asked to pass a resolution endorsing the establishment of a Marketing Levy Act for the region of Central Nova Scotia.

In the discussion the Committee agreed that although Parrsboro does not presently have accommodations with more than 10 rooms, the town will benefit from the marketing that the levy will provide and recommended that the Town Council pass the following resolution:

WHEREAS Central Nova Tourist Association (CNTA) is the recognized Destination Marketing Organization (DMO) for the Town of Parrsboro; and

WHEREAS CNTA presented a request to municipal council on October 15, 2013 seeking council Support for Provincial legislation to establish a Marketing Levy Act authorizing the municipal unit to establish a Marketing Levy Bylaw; and

WHEREAS CNTA is consulting industry stakeholders seeking support for a Marketing Levy;

BE IT RESOLVED that the Town of Parrsboro by approved motion endorses the establishment of a Marketing Levy Act for the region of Central Nova Scotia.

Parrsboro Project Facilitator – Taylor Redmond presented ideas for several projects for the Committee's consideration including wedding destination, place making, traffic island compass, Christmas theme, dog park, signage and artists display.

After a discussion the Committee recommended that Taylor continue working on these projects and come back with more detailed plans at a future meeting. At this point the Committee did recommend a budget of \$2,500 for the wedding destination project.

Moved by Councillor Shaw, seconded by Deputy Mayor Ward that the Tourism Committee report and recommendations contained therein be accepted.

Motion carried.

6. SURVEILLANCE CAMERAS

Councillor Shaw noted that there had been discussions in the past regarding installing surveillance cameras at both ends of Main Street and having been approached by residents regarding the destruction of the pumpkins on Town property he thought it appropriate to bring it to Council's attention for further discussion at another meeting.

In the discussion the CAO noted the understanding through his contacts that the Town of Hantsport has installed surveillance cameras and the Town of Antigonish is considering it and that information will be forwarded to him with the procedures they followed. He also noted that there may be opportunities to partner with other units.

7. COMMUNITY WATCH

Councillor Shaw noted that when he was previously on Town Council from 1993 to 1997 there had been a community watch program that involved a group of volunteers who walked around and had a presence on the street in the evening. He indicated that this program worked very well and suggested considering a similar program again.

After a discussion it was agreed to look at this at a future meeting.

8. CORRESPONDENCE

Parrsboro Band Association – Mayor Smith presented a letter from Lori Lynch, Chair of the Parrsboro Band Association congratulating Town Council on the effort that had been made on the beautification of Main Street this summer. Ms. Lynch also praised the energy and ideas that Taylor Redmond put into the project and noted that the Association looks forward to the continued renewal of our beautiful town.

9. ADJOURNMENT

Upon a motion by Deputy Mayor Ward the meeting adjourned at 7:20 p.m.

