

COUNCIL

NOVEMBER 27, 2012

#12-13

The Parrsboro Town Council met in regular session on Tuesday, November 27th, 2012 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Deputy Mayor Lisa Ward
Councillor David Harrison
Councillor David Howe
Councillors Elect – Robert Fancy
Ron Shaw
J. Raymond Hickey, C.A.O.
Kevin Yorke, Secretary

REGRETS: Councillor Dawn McCully

1. **WELCOME AND CALL TO ORDER**

Mayor Smith welcomed those in attendance and called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

Moved by Deputy Mayor Ward, seconded by Councillor Howe that the Agenda be approved as circulated.

Motion carried.

3. **RCMP REPORT**

It was noted that Cpl. LeBlanc had sent her regrets.

4. **FIRE CHIEF'S REPORT**

Fire Chief Randy Mosher presented the following report covering the period October and November 2012:

Fires/Protective Services

Oct. 5th MVA King Street. No injuries. Monitored fluid leakage until Yorke's salvage removed car.
Oct. 12th Smoke alarm – King Street – faulty device.
Nov. 9th False alarm 50 Jenks ("burnt toast")
Nov. 20th Single vehicle rollover Halfway River.

Nov. 26th Alarm – 135 Smith Ave. (same unit March 28th, 2 others in 2012, one deemed “false”).

Training Completed

Boating Safety, flue fires, search training with Five Islands in their “acquired structure”.

4 full days (2 weekends) of Medical First Responder training (11 members)

Membership Current active members based on alarm response/training attendance: **13**
Roster currently lists 19 firefighters, plus 2 auxiliary (**of 25 max: 22 plus 3 auxiliary**) i.e. **Three new members inducted/one member retired, one member moved to Moncton.**

Meetings/Functions

Sept. 28th Fire drills (3 separate presentations) at Mountain View Manor.
Oct. 9th Applied new lettering/signage to overhead doors at Fire Hall.
Oct. 10th Fire Prevention Week presentation to Grades 2 and 3 at PRES
Oct. 10th Chief plus 3 members to Amherst Fire Hall for meeting regarding new training program.
Oct. 14th Chief re-elected Secretary of the Cumberland County Fire Fighters Association (at AGM).
Oct. 15th Chief plus 2 members to “County Chiefs Meeting – Amherst (regards new training program)
Oct. 19th Chief attended FGM conference on “Rising Tides and Coastal Flooding”.
Oct. 25th Chief re-elected. Chris Clarke now Deputy Chief, Alan Heckbert Secretary/Treasurer.
Oct. 31st Served treats to 18 children at Fire Hall. Made brief street patrol.
Nov. 4th One member in uniform to dedication of Diligent River Cenotaph.
Nov. 11th 11 members in uniform at Remembrance Day Services.
Nov. 12th Chief, Deputy Chief, FF Shaw attended Force “First Responders Workshop”.
Nov. 18th Chief attended the Cumberland County Fire Fighters Association meeting as Secretary.
Nov. 20th Filled Stephen O’Regan’s swimming pool.

Fire Hall Maintenance/Operation

Nov. 5th Call from Phillip Scott regarding building alarm going off in the middle of the night. (still, repetitively). Request update on status of funding for new alarm system, new main entrance doors and other work to building.

Planning

MAJOR complications with paging system culminating with NO SERVICE for 18 hours on November 2/3.

- Training** New Basic Fire Training Course this year. Approx. \$700 per FF. Expect to start 4 members total cost: \$2,800.
MFR Course tuition exceeds entire year's training budget. Budget \$2k, JFR = \$3k plus.
Need formal Water Rescue Course for 4 members – estimated \$2,000 to \$3,000 total cost.
Need Pump Operators Course for at least 3 members – estimated \$1,000 cost for 3 members.
- Other** Acquired 6 used radios FREE from EMO...Next steps....
Need 2 liability waiver forms – Yorke's Salvage, DNR to store 1978 truck for winter?
- Trucks** Repairs required will likely exceed budget. Where to store 1978 for the winter.

5. **APPROVAL OF MINUTES**

Mayor Smith asked if there were any errors or omissions noted in the Council minutes of September 25th, 2012 (#12-11) and the Special Council minutes of October 1, 2012 (#12-12). Hearing none the minutes were declared approved as presented.

6. **COMMITTEE REPORTS**

FINANCE COMMITTEE REPORT

NOVEMBER 2012

Report given by Deputy Mayor Ward

(a) Christmas Lights – A lighting and decorating scheme for the Christmas season was discussed with particular emphasis on the Band Shell and civic grounds as a focal point.

After a discussion the Committee recommended a maximum budget of \$1,000 for additional lights this year.

(b) Communities in Bloom – Dawn McCully and David Howe proposed to take on Communities in Bloom as a committee next year with Council's blessing and requested that the Town fund the \$345 registration fee, and provide in-kind support from Public Works. They would also like the Town to consider funding for CIB projects.

After a discussion the Committee supported Dawn and David formulating a committee under the auspices of the Town to work on Communities in Bloom projects. It was recommended that the Town pay the \$345 registration fee and provide in-kind support. It was also agreed that the Council would consider requests for funding CIB projects as they are submitted.

(c) **Christmas Holidays** – Christmas Holiday hours for the Town Office were discussed resulting in the Committee recommending that the office be open for a half day on December 21st, and closed December 24th. Employees with vacation time remaining will have the option to take December 27th and 28th off as well. This also applies to the Public Works Department.

(d) **Library** – Councillor McCully recommended that at budget time the new Council look at making a few minor upgrades to the paint, flooring and deck at the Library to make it more welcoming for patrons.

The Committee noted her concerns about the condition of the building and agreed to discuss the matter in more detail during budget deliberations.

(e) **Improvements to Fire Hall** – A list of improvements required at the Fire Hall was presented to the Committee for their consideration.

After a discussion the committee agreed to proceed with the generator shed, new front door, improvements to front step and installation of a plumbing vent pipe at the Fire Hall before winter sets in and that an improved alarm system incorporating the storage shed be looked at next year.

Moved by Deputy Mayor Ward, seconded by Councillor Harrison that the Finance Committee Report and recommendations contained therein be accepted.

On the question, Councillor Howe noted that after the discussion about Communities in Bloom last week, his and Councillor McCully's thoughts crystallized and they would like to say that if the Council wants to go ahead with Communities in Bloom then they are prepared to be all or part of a committee to do it. He also challenged the point that had been made at the last meeting that asking for money would be like Classics by the Bay or the Band Association asking for money because these organizations would hopefully go ahead with their events whether or not they received a grant from the Town, whereas if the Town does not want to fund CIB it will not go ahead.

Councillor Howe also felt that the item to do with improvements to the Fire Hall did not accurately reflect the intent of Committee and asked to have the report amended.

As there was no further discussion the motion to approve the report with the above noted amendment was brought to a **vote** and **carried**.

PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

NOVEMBER 2012

Report given by Councillor Harrison

(a) **Building Inspector's Report** - Following is the activity in the Building Inspector's Office for the months of September and October 2012:

| | <u>No. of Permits</u> | <u>Value</u> |
|---|------------------------------|---------------------|
| New construction, alterations and additions (Residential) | 4 | \$85,000 |
| Garages & Sheds (Residential) | 4 | \$36,500 |
| Demolition | 1 | N/A |
| Total | 9 | \$121,500 |

(b) **Unightly Premises** – The Committee recommended that a property on Western Avenue be investigated under the Town's Unightly Premises Policy. The Committee also recommended ongoing public awareness through the media that the Town will be acting on legitimate unightly premises complaints.

Moved by Councillor Harrison, seconded by Deputy Mayor Ward that the Planning, Development and Housing Report be accepted.

Motion carried.

PUBLIC WORKS COMMITTEE REPORT

NOVEMBER 2012

Report given by Deputy Mayor Ward

(a) **Old Plow Truck** – The Committee discussed options for disposing of the 1989 International salt/plow truck which is considered surplus.

After a discussion the Committee agreed with a recommendation from the C.A.O. that it be advertised for sale on Kijiji.

(b) **Crosswalk Curbs** – It was brought to the Committee's attention that a citizen has raised a concern that disabled access to some crosswalks in the downtown is impeded by concrete curbs forcing some residents to put themselves in potentially dangerous circumstances.

After a discussion the Committee recommended that the C.A.O. consult the Superintendent of Public Works on what would be required to rectify the situation and report back at the next Committee-of-the-Whole.

(c) **Water Puddles at Elementary School and Trinity United** – The Committee was made aware of an area near the Elementary School and another near Trinity United Church where water pools after it rains and could cause a hazard when the weather turns

colder. As a side issue the Committee also discussed the safety benefits of restricting School Street to one-way traffic.

After a discussion it was recommended that the C.A.O. discuss the water problems with the Superintendent to see if anything can be done and that he also consult our Traffic Authority, Janet LeBlanc, regarding the one-way street issue.

(d) Sidewalk at Tim Hortons – It was noted that the sidewalk in front of Tim Hortons needs repaired to make it easier for disabled patrons to enter upon the premises.

After a discussion the C.A.O. advised that he would refer this to the Superintendent.

(e) Crosswalk on Eastern Avenue – The Committee was advised that there have been complaints that the crosswalk between Eastern Avenue and Beaverdam Road is not adequately marked and presents a potential danger to pedestrians. The C.A.O. noted that he is currently exploring the idea of suspending a lighted crosswalk sign above the crosswalk to rectify this situation.

(f) Disable Parking at Drug Store – A disabled parking space at the drug store has been suggested. It was noted that at one time there had been a designated disabled parking space behind the building, however, over time the paint has worn away.

After a discussion the C.A.O. advised that he would speak with the owners of the drug store to see if the space could be reinstated.

Moved by Deputy Mayor Ward, seconded by Councillor Harrison that the Public Works Committee Report and recommendations contained therein be accepted.

Motion carried.

CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY REPORT

NOVEMBER 2012

Report given by Deputy Mayor Ward

(a) Material Delivered to Site April – August 2012 –

Composting – 1,872 metric tonnes of organic materials were delivered to the compost facility. This is an increase of 35% compared to last year during the same time period.

Disposal – 3,634 metric tonnes of garbage was delivered to the landfill. This is a decrease of 21.9% compared to last year during the same time period.

Recycling – 1,675 metric tonnes of recycling product was delivered to the recycling facility. This is an increase of 1.0% compared to the same time period last year.

Construction and Demolition – 3,331 metric tonnes of construction and demolition material was delivered to the C & D site. This is an increase of 7.1% compared to the same time period last year.

- (b) **Clear Bags** – Changing to clear bags has made an impact to the kilograms per person. The five municipalities last year were at 556 kg/person and since the clear bag program we have had a reduction of 62.5 kg/person bringing it down to 493.5 kg/person. The target is 300 kg/person.
- (c) **Parrsboro Stats** – Parrsboro last year was at 332 kg/person and has had a decrease of 41.1 kg/person bringing us down to 290.9. The fact that there is not a lot of industry here plays a part in our lower percentage rate.

Moved by Deputy Mayor Ward, seconded by Councillor Howe that the Cumberland Joint Services Management Authority Report be accepted.

Motion carried.

7. **CORRESPONDENCE**

Mayor RE: Meeting – Mayor Smith reported that she and C.A.O. Hickey would be attending a meeting tomorrow in Amherst to review a new joint Regional Marketing Strategy with the other four units the purpose of which is to promote Cumberland County as well as the individual units.

8. **SWEARING-IN CEREMONY**

At this point in unison David Harrison, Robert Fancy, Ron Shaw and Lisa Ward were sworn in as members of Council by C.A.O. Ray Hickey, followed by Lois Smith who was sworn in as Mayor for the Town of Parrsboro for the next four year term.

9. **ADJOURNMENT**

Upon a motion by Deputy Mayor Ward, the meeting adjourned at 7:23 p.m.

