

COUNCIL

SEPTEMBER 25, 2012

#12-11

The Parrsboro Town Council met in regular session on Tuesday, September 25th, 2012 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Deputy Mayor Lisa Ward
Councillor David Harrison
Councillor David Howe
Councillor Dawn McCully
J. Raymond Hickey, C.A.O.
Kevin Yorke, Secretary

1. **WELCOME AND CALL TO ORDER**

Mayor Smith welcomed those in attendance and called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

Mayor Smith asked if there were any revisions or additions to the Agenda. Hearing none the agenda was approved as circulated.

3. **RCMP REPORT**

No report.

4. **FIRE CHIEF'S REPORT**

Fire Chief Randy Mosher presented the following report for August and September 2012:

Fires/Protective Services:

July 31	Smoke condition reported – Pier Road. Source was illegal open fire on Pier Road (fire ban).
Aug. 5	Boat rescue – shores of Partridge Island. Tourist.
Sept. 13	Fire alarm 50 Jenks. No issues.
Sept. 19	Fire alarm 51 Smith. Issue in one unit – poor “housekeeping” in the kitchen area. (paging system issues)

Training Completed:

SCBA Basics (twice), Wildland (grass) fires, mock MVA, Boating Safety.

Membership:

Current active members based on alarm response/training attendance: 13 (summer)

Roster currently lists 19 firefighters, plus 1 auxiliary (**of max. 22 plus 3 aux.**)

Two applications in hand.

Meetings/Functions:

- Aug. 4 Chief took truck to FPW Field Day Parade. Participated in Services and provided outdoor canteen and display for Legion 80th anniversary.
- Aug. 11 Eight members attended funeral of Mrs. Logan – mother of former Chief Harold Logan.
- Aug. 12 Attended special meeting – Springhill re: new version of Fire Training.
- Aug. 15 Re-established formal paperwork relationship with EHS regarding MFR responses.
- Aug. 30 Attended funeral of Hantsport Fire Chief's father – active firefighter and one of my mentors.
- Aug. 31 Friends of Firefighters arranged collection of supplies for victims of large fire in Amherst.
- Sept. 9 Attended CCFFA Meeting in Springhill as Secretary of the Association.
- Sept. 17 Attended County Chiefs Meeting – Amherst. First attendance ever by a Parrsboro Chief.
- Sept. 19 Attended Amherst meeting regarding new training – interviewed by the Citizen.

Fire Hall Maintenance/Operation:

MAJOR refinishing of the main floor accomplished by 3 volunteers. Estimated 25 hours invested to clean floor after Day Camp.

Planning:

Training: New version of Basic Fire Training Course this year. Approx. \$500 per FF.

Expect to start 5 members total cost: \$2,500.

MFR Course Oct. 27, 28, Nov. 3, 4: Cost: \$3,000 for 10 members.

Need formal Water Rescue Course for 4 to 8 members – estimated \$2,000 to \$3,000 total cost.

Need Pump Operators Course for at least 3 members – estimated \$1,000 cost for 3 members.

Other: Requested budget in January for Fire Prevention Week Supplies. No funding.

No supplies. It is an accepted budget item for County departments.

Acquiring 6 used radios FREE from EMO...Next steps.....

Issues with current paging system.

Trucks: Aug. 30th: LeBlanc Fire Truck Service specialists checked pumps and valves on 3 trucks – first time in many years.

FPW has acquired a Rescue Unit and are expecting their new tanker in November. Our 1978 truck cannot be housed in Port Greville this winter.

The Fire Chief answered a few questions of the Council following his report.

5. APPROVAL OF MINUTES

Mayor Smith asked if there were any errors or omissions noted in the Council minutes of August 28, 2012 (#12-10).

Hearing none the minutes were declared approved as presented.

6. COMMITTEE REPORTS

FINANCE COMMITTEE REPORT

SEPTEMBER 2012

Report given by Deputy Mayor Ward

(a) Presentation: Ottawa House Museum – Susan Ball, Capital Campaign Consultant and Colin Curleigh, Chair of the Parrsborough Shore Historical Society met with the Committee to present the capital campaign in support of the restoration of the Ottawa House. At this point the Town is being asked for letters endorsing the campaign that can be submitted with their applications for government funding and support in terms of promoting and encouraging participation in a Gala Event to celebrate the re-opening of the museum in July 2015 in time to celebrate the 100th anniversary of Sir Charles Tupper's death. Ms. Ball also proposed that the Youth Town Council participate by taking on landscaping and gardening at the Ottawa House as a project.

The Committee received the presentation with much interest and recommended that the letters of support be approved and that the Town work in partnership with the Historical Society to build community awareness and promote the new gala/town event. Ms. Ball was also invited to the next meeting of the Youth Town Council to present her proposal.

(b) Presentation: Randy Corcoran RE: Trail on Partridge Island – Randy Corcoran noted the understanding that it is the intention of CNTA and the Board of Trade to relinquish their interest in the trail on Partridge Island and proposed that the Town take over and maintain the trail. The Committee was receptive to the idea and it was recommended that letters be sent to CNTA and the Board of Trade asking the organizations to confirm their intentions. It was further agreed that it would be

appropriate to refer the matter to the Trails Committee for further discussion and Mr. Corcoran was invited to participate.

(c) **Dog Park** – Ray reported on his investigations into fencing for the dog park at the Pier Road playground.

After a discussion the Committee recommended a spending limit for the fence with funds coming out of Operating Reserves.

(d) **Deputy Mayor** – Ray reported that it had been suggested to him that going forward after this election the Town Council may want to change the policy of alternating the Deputy Mayor's position year to year alphabetically to that of the Councillor with the highest number of votes being Deputy Mayor for the full term.

After a discussion the Committee recommended approving this change.

(e) **Travel Policy** – It was brought to the Committee's attention that there may be inequities in the Town's travel policy compared with other municipalities.

After a discussion the Committee recommended that the travel policy be reviewed and the C.A.O. was asked to contact other units for their policies for the review.

(f) **Golf Club Request** – The Parrisboro Golf Club has requested the use of the Town's air compressor to clear water lines in preparation for the fall closing.

After a discussion the Committee recommended approving the request with details to be worked out by the C.A.O., Public Works Superintendent and the Golf Club.

(g) **Cameras for Main Street** – Ray reported scouting out locations for security cameras on Main Street and obtaining the permission of property owners. The next step will be to determine the type of camera needed and cost estimates which he will be looking into in the near future.

(h) **Spring Bulbs** – The Committee discussed requirements for spring bulbs this year.

After the discussion a budget of \$300.00 was recommended with Gavin Park and the side hill between Spring Street and Willow Street as the focal points for the bulbs.

(i) **Kids Parade** – Councillor McCully proposed another children's Halloween parade this year. Ray noted that the Recreation Director also has some activities planned for Halloween.

After a discussion the Committee recommended that the parade be coordinated with the activities that the Recreation Director has planned.

(j) **2012 Surplus** – Ray recommended that the 2012 surplus of \$83,212 be put in a General Operating Reserve until the cost to upgrade the Town’s computer software is known.

After a discussion the Committee recommended that the 2012 surplus be put into General Operating Reserve.

Moved by Deputy Mayor Ward, seconded by Councillor McCully that the Finance Committee Report and recommendations contained therein be accepted.

Motion carried.

PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

SEPTEMBER 2012

Report given by Councillor Harrison

(a) **Building Inspector’s Report** - Following is the activity in the Building Inspector’s Office for the months of July and August 2012:

	No. of Permits	Value
New Construction, Alterations and Additions (Residential)	1	\$45,000
Garages & Sheds	1	\$ 2,000
Total	2	\$47,000

Moved by Councillor Harrison, seconded by Deputy Mayor Ward that the Planning, Development and Housing Report be accepted.

Motion carried.

7. 2ND READING OF THE TOWN OF PARRSBORO SOLID WASTE BYLAW

Deputy Mayor Ward moved, and Councillor Howe seconded the 2nd Reading of the Town of Parrsboro Solid Waste Bylaw.

Motion carried.

Mayor Smith noted that the purpose is to update the Town’s Solid Waste Bylaw so that it is more in line with the bylaws of other municipal units in Cumberland.

8. CORRESPONDENCE

- (a) **Parrsboro Youth Society** – The C.A.O. read a letter from the Parrsboro Youth Society requesting funding for a new games system estimated between \$400 and \$550.

After a discussion it was agreed to refer the request to Committee-of-the-Whole for further discussion.

- (b) **Lions Club** – Correspondence from the Parrsboro Lions Club was read requesting non-specific assistance with the operation of the arena.

This was also referred to Committee for further consideration. The C.A.O. suggested a meeting with the Lions executive to talk about the details and explore options for both financial and non-financial assistance.

- (c) **Mayor RE: Councillor Howe** – On behalf of Council and the citizens of Parrsboro Mayor Smith thanked Councillor Howe, who is not re-offering in the upcoming municipal election, for the past four years of service to the town. She noted that his input and expertise were very much appreciated.

9. **ADJOURNMENT**

Upon a motion by Deputy Mayor Ward the meeting adjourned at 7:35 p.m.

Mayor

C.A.O.