

COUNCIL

AUGUST 28, 2012

#12-10

The Parrsboro Town Council met in regular session on Tuesday, August 28th, 2012 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Councillor David Harrison
Councillor Dawn McCully
J. Raymond Hickey, C.A.O.
Kevin Yorke, Secretary

REGRETS: Deputy Mayor Lisa Ward
Councillor David Howe

1. **WELCOME AND CALL TO ORDER**

Mayor Smith welcomed those in attendance and called the meeting to order at 7:00 p.m.

2. **APPROVAL OF AGENDA**

Moved by Councillor McCully, seconded by Councillor Harrison that the Agenda be approved as presented.

Motion carried.

3. **PRESENTATION OF FINANCIAL STATEMENTS**

George Jorgensen, CA presented the Town's audited financial statements for fiscal 2011/2012 and the following summary letter:

General Operations

The Town ended the fiscal year with an operating surplus of \$83,212 before transferring accumulated surplus to reserves during the year.

Revenues for the year totaled \$2,260,520 compared to budgeted revenue of \$2,051,543, a difference of \$208,977 (10.2% of budgeted revenue). \$137,311 of the difference was an unbudgeted transfer from reserves.

Expenditures for the year totaled \$2,177,308 before transfer to reserve, compared to budgeted expenditures of \$2,051,543, a difference of \$83,212 (4.1% of budgeted expenditures).

General Capital Operations

During the year the Town spent \$245,638 on capital purchases.

The purchases were financed as follows:

General operations	\$ 20,191
Reserve funds	131,747
County of Cumberland	11,612
Grants	18,661
Insurance	47,801
Donations	<u>15,626</u>
	\$245,638

Water Operations

The water operations ended the year with a surplus of \$25,009.

Operating revenues for the year totaled \$259,732. Operating expenditures were \$229,892.

The fund also earned \$4,258 interest.

Reserve Funds

The Town has \$932,148 in Reserve funds at March 31, 2012.

Reserve funds reported a net increase of \$153,200, the majority a result of gas tax revenue and transfer of operating surplus.

Reserve funds increased \$315,511 during the year as follows:

Gas tax revenue	\$103,732
Interest earned	4,298
Transfer from General Operations	153,231
Sale of Equipment	<u>54,250</u>
	\$315,511

\$116,311 was used to fund capital purchases.

General

The accounting records are very well maintained with timely reports to Council. Expenditures are generally kept within the amounts budgeted.

The Town continues to excel in the collection of taxes and water receivables. For several years the prepaid taxes have exceeded the outstanding balances at year end.

The Town is in good financial position having only \$30,000 capital debt outstanding after capital expenditures (**Mr. Jorgensen qualified while reading the letter to Council that this debt has now been paid off**) and still has \$932,148 in reserve funds. This is good planning by management and Council for any upcoming planned capital expenditures.

Thanks to all staff and management for their assistance during the audit.

Signed,
B. George Jorgensen, CA
Partner, Jorgensen & Bickerton Inc.

Mayor Smith thanked Mr. Jorgensen for his presentation and called for a motion to approve the financial statements.

Moved by Councillor Harrison, seconded by Councillor McCully that the audited financial statements for fiscal 2011/2012 be approved.

Motion carried.

4. RCMP REPORT

No report.

5. FIRE CHIEF'S REPORT

No report.

6. APPROVAL OF MINUTES

Mayor Smith asked if there were any errors or omissions noted in the Council minutes of July 24, 2012 (#12-09). Hearing none the minutes were declared approved as circulated.

7. CORRESPONDENCE

No correspondence.

(b) Approval of Official Voters List – C.A.O. Hickey presented the Official Voters List for the upcoming municipal and school board elections noting that it had been revised since the last election and that there had been no response when it had been advertised.

Moved by Councillor Harrison, seconded by Councillor McCully that the Official Voters List be approved.

Motion carried.

8. ADJOURNMENT

Upon a motion by Councillor McCully, the meeting adjourned at 7:31 p.m.

Mayor

C.A.O.