

**COUNCIL**

**OCTOBER 26, 2010**

**#10-11**

The Parrsboro Town Council met in regular session on Tuesday, October 26<sup>th</sup>, 2010 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

**PRESENT:** Councillor David Harrison  
Councillor Dawn McCully  
Kevin Yorke, Secretary

**REGRETS:** Deputy Mayor David Howe  
Councillor Lisa Ward  
J. Raymond Hickey, C.A.O.

**1. WELCOME AND CALL TO ORDER**

Mayor Smith welcomed those in attendance and called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**Moved by Councillor Harrison, seconded by Councillor McCully that the Agenda be approved as presented. Motion carried.**

**3. RCMP REPORT**

Cpl. Janet LeBlanc presented an activity report and reviewed plans for the Halloween event "Spookarama" for high school students being held at the Parrsboro Legion.

**4. APPROVAL OF MINUTES**

Mayor Smith asked if there were any errors or omissions noted in the Council minutes of September 28, 2010 (#10-10). Hearing none she declared the minutes approved as circulated.

**5. COMMITTEE REPORTS**

**FINANCE COMMITTEE REPORT**

**OCTOBER 2010**

**Report given by Mayor Smith**

**(a) Presentation by Taylor Redmond** – Taylor Redmond presented a proposal to encourage business development and expand on the tourism experience in the Town of Parrsboro entitled “Target Downtown”. She noted that in order for the plan to achieve success the services of a Main Street facilitator would be required whose responsibility would be to address the key issues presented by Parrsboro’s Strategic Planning Committee during the development of a Main Street vision and implementing a doable plan.

After receiving the presentation the Committee agreed that the proposal has merit and recommended that it be referred to the next Strategic Planning meeting for further discussion.

Mayor Smith added that being in the middle of the year’s budget another town position has not been budgeted for, therefore, it is something that Council will review during the year up until budget time next year

**(b) Bylaw Officer** – The C.A.O. suggested that due to the infrequent requirement for the services of the Bylaw Officer it would be appropriate to look at a different pay structure for the position.

After a discussion the Committee recommended that the C.A.O. check out the pay structures of other municipalities and report back.

Mayor Smith noted that the Town is going to advertise for a bylaw officer and the Council is going to look at a different pay structure. In the past the individual was paid on a per month basis and Council felt that it would be more appropriate to pay the bylaw officer for the hours involved.

**(c) Committee-of-the-Whole Meetings** – Mayor Smith proposed changing the meeting time for Committee-of-the-Whole meetings to earlier in the day on a trial basis this winter.

After a discussion the Committee recommended meeting at 4:00 p.m. instead of 6:00 p.m.

**(d) Trades and Licensing Bylaw** – The Committee discussed the Trades and Licensing Bylaw with particular emphasis on the fee structure for transient vendors. It was the general opinion of the Committee that the current fee structure is unreasonable.

After a discussion the Committee recommended that the C.A.O. look into an amendment to the bylaw that would adjust the fee structure which is currently broken down into 4 categories and charged on a per annum basis to a fee structure based on a common monthly charge for all transient vendors.

Mayor Smith commented that the Council felt that when a young person or high school student wanted to sell ice cream, for example, to make a little bit of money during the summer and be an attraction on the street the \$250.00 fee is really too high, therefore, they are reviewing the bylaw to come up with a more equitable and affordable fee structure.

(e) **Halloween & Christmas Decorations** – Councillor McCully requested funding for decorations, prizes and treats for the Kids Fair coming up on October 30<sup>th</sup>. The Committee also discussed a budget for Christmas decorations such as wreaths, bows and candy canes.

After a discussion the Committee recommended a combined budget of \$850.00 for these items.

(f) **Strategic Planning** – The Committee felt that it would be appropriate to have a special meeting dedicated to strategic planning and agreed to schedule a meeting for Tuesday, November 9<sup>th</sup>, 2010 at 4:00 p.m.

**Moved by Councillor Harrison, seconded by Councillor McCully that the Finance Committee Report and recommendations contained therein be accepted. Motion carried.**

## **PUBLIC WORKS COMMITTEE REPORT**

**OCTOBER 2010**

**Report given by Councillor Harrison**

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(a) **Phinney Lane** – The Committee met with Matt Brewer with regard to the proposed take over of Phinney Lane. After being updated on Mr. Brewer's plans for development of his the property on Phinney Lane the Committee was satisfied that he has met their requirements and recommends that the Town pursue a legal agreement to take over the road.

(b) **Public Works Garage** – The Committee was advised that there has not yet been a decision to proceed with the installation of infloor heating in the works garage and that there is money in reserve to fund this project.

After a discussion the Committee recommended proceeding to tender for this project.

**Moved by Councillor Harrison, seconded by Councillor McCully that the Public Works Committee Report and recommendations contained therein be accepted. Motion carried.**

## **CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY REPORT**

**OCTOBER 2010**

**Report given by Councillor McCully**

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(a) **Leachate Facility Debt Servicing** – The Cumberland Joint Services Management Authority has requested a resolution from the Council's of the five municipal units approving the use of the Closure Reserve to fund the capital costs related to construction of the Leachate Treatment Facility.

After a discussion the Committee recommended approval of the foregoing resolution and that a copy be forwarded to CJSMA.

**(b) Clear Bag Recommendation** – The Joint Services Management Authority has also forwarded correspondence requesting each municipality to support a recommendation to implement a clear bag program and a consistent bag limit county wide. The purpose of this initiative is to improve existing source separation program compliance through easier enforcement.

After reviewing the details of the proposed clear bag program, the Committee recommended Town Council’s approval.

**Moved by Councillor McCully, seconded by Councillor Harrison that the Cumberland Joint Services Management Authority Report and recommendations contained therein be accepted. Motion carried.**

## **PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT**

**OCTOBER 2010**

**Report given by Councillor Harrison**

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**(a) Building Inspector’s Report** – Following is the activity in the Building Inspector’s Office for the month of September 2010:

	<b><u>No. of Permits</u></b>	<b><u>Value</u></b>
New Construction, Alterations and Additions (Residential)	1	\$12,000
Mini Homes/Mobile Homes	1	\$25,000
<b>Total</b>	<b>2</b>	<b>\$37,000</b>

**Moved by Councillor Harrison, seconded by Councillor McCully that the Planning, Development and Housing Committee Report be accepted. Motion carried.**

### **6. CORRESPONDENCE**

There was no correspondence.

7. **ADJOURNMENT**

Upon a motion by Councillor McCully the meeting adjourned.

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Mayor

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Secretary

