

COUNCIL

JUNE 22, 2010

#10-07

The Parrsboro Town Council met in regular session on Tuesday, June 22nd, 2010 at 7:00 p.m. in the Council Chambers with Mayor Lois Smith presiding.

PRESENT: Deputy Mayor David Howe
Councillor David Harrison
Councillor Dawn Reid
Councillor Lisa Ward
J. Raymond Hickey, C.A.O.
Kevin Yorke, Secretary

1. **WELCOME AND CALL TO ORDER**

Mayor Smith called the meeting to order at 7:00 p.m. and welcomed those in attendance.

2. **APPROVAL OF AGENDA**

Moved by Councillor Reid, seconded by Councillor Ward that the Agenda be approved as presented. Motion carried.

3. **RCMP REPORT**

Cpl. Janet LeBlanc noted that the RCMP has been receiving more calls lately as activity increases with the warmer weather. She gave a brief summary of calls over the past month that included a domestic disturbance, damage to property, noise complaints, speeding complaints, a rash of break and enters and loitering. The Parrsboro RCMP also backed up Amherst to apprehend a couple of vehicles stolen from the Halifax area, held a bicycle rodeo in Advocate and are planning another in Parrsboro during Old Home Week and took PAC training on June 5th. The Parrsboro detachment is at full staff with one member on ODS. Cpl. Parsons is off to the G8 & G20 summits to do security detail, Cpl. Monroe is off to the Queen's visit and has also been organizing manpower for the Don Yorke Memorial Ball Tournament.

After answering some questions from Council, Cpl. LeBlanc was excused from the meeting to attend to her duties.

4. **APPROVAL OF MINUTES**

Mayor Smith asked if there were any errors or omissions noted in the minutes of May 25, 2010 (#10-06).

Hearing none she declared the minutes approved as circulated.

5. COMMITTEE REPORTS

(5.1) FINANCE COMMITTEE REPORT

JUNE 2010

Report given by Deputy Mayor Howe:

(a) Presentation – PVSC – Debi Karrel and Tanis Seewald of Property Valuation Services made a presentation to the Committee explaining the role and function of PVSC which is a legislated corporation providing assessment services to the Province of Nova Scotia. They emphasized that one of their goals is to increase awareness and education of PVSC through PVSC, Municipal and Public websites: PVSC -www.pvsc.ca; Municipal: <http://municipal.nsassessmentonline.ca>; and Public: www.nsassessmentonline.ca.

(b) Tax Sale and Write Offs – The C.A.O. reported on the results of the recent tax sale noting that three properties had been removed from the tax sale list prior to the sale due to incorrect assessment and a fourth property was removed pending verification of ownership. The fifth property on Mill Street was sold at the tax sale to the highest bidder. The Committee was advised that the taxes for the three properties with incorrect assessment should be written off as uncollectable as follows: Acct. No. 10131146 in the amount of \$739.13; Acct. No. 10131138 in the amount of \$753.75; and Acct. No. 10131121 in the amount of \$552.13.

After a discussion the Committee agreed that these accounts be written off.

(c) Fish Ladder – The C.A.O. reported on his discussions with Randy Corcoran of the Parrsboro and Area Fishing Association noting that they are very pleased that the Town has agreed to assist them financially to replace the fish ladder at the Aboiteau and that the work will be undertaken in the very near future.

(d) “P.I.N.S.” Across Canada – Correspondence addressed to Mayor Smith from the Principal of West Park Elementary School in Red Deer, Alberta requested our participation in their new program to encourage students to read by providing some items relating to the program such as lapel pins, brochures and post cards. A letter from the Mayor was also requested inviting students to visit our community and encouraging them to read.

After a discussion the Committee recommended the involvement of the Town of Parrsboro in this program by providing some of the items requested and the letter from the Mayor.

(e) **Don Yorke Memorial Committee** – A letter from Karla Fulton invited the Mayor and Councillors to the opening ceremonies for the 25th anniversary celebration of the Don Yorke Memorial Slowpitch Tournament on July 23rd, 2010.

(f) **Request for Handicapped Parking** – Correspondence from Winnock Physiotherapy requested the designation of handicapped parking in front of their business located in the Masonic Lodge building on Main Street.

After a discussion the C.A.O. was requested to look into the options available.

Moved by Deputy Mayor Howe, seconded by Councillor Harrison that the Finance Committee report and recommendations contained therein be approved. Motion carried.

(5.2) PROTECTIVE SERVICES

(a) **Fire Chief's Report** – Fire Chief Jim Atkinson presented the following report of activity from February 2009 to May 31, 2010.

Auto Accident	1
Auto Fire	2
Structure, Mutual Aid	3
Flu Fire	9
First Responder	1
Medical and Lift Assist	1
False Alarm	1

We have 17 active members and 3 auxiliary members.

We have completed some training over the past few months.

Current project is the replacement of the rescue truck. This project is well underway with an expected delivery date in July.

We are currently planning our July 1st Field Day and we are going to have a half chicken BBQ dinner, along with the other activities we have. This is one of our largest fund raising events of the year.

We are going to have some further training in the near future with DNR Basic Fire Suppression Forest Fires, Mutual Aid training with some of the nearby Fire Departments, etc.

(b) **PROTECTIVE SERVICES COMMITTEE REPORT**

JUNE 2010

Report given by Deputy Mayor Howe:

(a) **Fire Hall Issues** - The Protective Services Committee reported on their meeting with Jim Atkinson and Lloyd Smith regarding the fire hall building out of the Committee's concern that as volunteers the firemen were having to do more than their fair share of work in the fire hall itself. During the meeting the firemen raised three concerns:

1. **Cleaning.** The fire hall is used for several community events, many under the auspices of the recreation department. Such people do not pay the department for their use of the hall but the department has to find and pay a cleaner to clean up afterwards.
2. **Summer Day Camp.** There was a concern about supervision and the condition of the hall after its use for day camp activities.
3. **They want to do some repairs to the structure of the building for which the Town already has an estimated cost, however, since then another problem has surfaced, a leak in the basement.**

In the discussion it was agreed that the cleaning of the fire hall should not be the responsibility of the firemen and that alternative arrangements should be looked into. The C.A.O. was asked to meet with the Fire Chief to discuss their requirements for cleaning as well as requirements for a tender for structural repairs.

Moved by Deputy Mayor Howe, seconded by Councillor Reid that the Fire Chief's Report and the Protective Services Committee Report and recommendations contained therein be approved. Motion carried.

The Fire Chief noted that he would update the list of structural repairs needed and forward it to the C.A.O. to use for the tender.

(5.3) PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

JUNE 2010

Report given by Councillor Harrison:

(a) **Building Inspector's Report** - Following is a summary of activity in the Building Inspector's Office for the month of May 2010:

<u>No. of Permits</u>	<u>Value</u>
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New Construction, Alterations and Additions (Commercial)	1	\$2,000
Garages and Sheds	2	\$26,500
Development	1	N/A
Total	4	\$28,500

Moved by Councillor Harrison, seconded by Deputy Mayor Howe that the Planning, Development and Housing Committee report be accepted. Motion carried.

(5.4) RECREATION COMMITTEE REPORT

JUNE 2010

Report given by Councillor Reid:

(a) Don Yorke Memorial Ball Field – The request from the Yorke family to have protective padding installed on a utility pole has been investigated by staff and is recommended for approval. The C.A.O. also reported that the Town is working in cooperation with the Yorke’s to replace the old score board.

Moved by Councillor Reid, seconded by Councillor Harrison that the Recreation Committee Report and recommendations contained therein be approved. Motion carried.

(5.5) TOURISM COMMITTEE REPORT

JUNE 2010

Report given by Councillor Reid:

(a) Hanging Baskets – The Committee was advised that the hanging flower baskets for Main Street have been ordered and will be put up as soon as they are available from the suppliers.

(b) Webcam/Wireless Internet – The Tourism Committee has revisited the idea of a webcam and would like the Town Council to reconsider its earlier decision to purchase and maintain its own webcam. The Committee feels that the Town would be better off going with a webcam provider who would be responsible for supplying and maintaining a camera in exchange for advertising revenue.

After a discussion the Committee recommended that a webcam supplier be contacted to see if a commercial webcam would be viable in Parrsboro.

The Committee also continued discussion regarding wireless internet access on Main Street and at the pier. It is recommended that access be maintained at the pier where it is has been available for some time and that the necessary equipment be installed to provide wireless internet access on Main Street.

(c) **Tide Tables** – A design has been developed for a tide table at a cost of \$67.80 which will be printed by the Fundy Geological Museum at no charge and distributed to museums, visitor information centres, etc.

(d) **Classics by the Bay** – Councillor Howe reported that plans have been completed for the Classics-by-the-Bay festival that will take place June 25, 26 and 27. Details and ticket information are available on their website: www.classicsbythebay.com

Moved by Councillor Reid, seconded by Deputy Mayor Howe that the Tourism Committee report and recommendations contained therein be approved. Motion carried.

6. **1st READING OF AMENDMENT TO TRADE AND LICENSING BYLAW**

Moved by Councillor Ward, seconded by Councillor Harrison that Town Council approve the 1st Reading of the Amendment to the Trade and Licensing Bylaw. Motion carried.

7. **1st READING OF DEVELOPMENT AGREEMENT BETWEEN LLOYD REPETTO AND TOWN OF PARRSBORO**

Moved by Councillor Reid, seconded by Councillor Ward that the Town Council approve the 1st Reading of the Development Agreement between Lloyd Repetto, 255 Whitehall Road and the Town of Parrsboro, being DA-2010-01. Motion carried.

8. **CORRESPONDENCE**

There was no correspondence.

9. **ADJOURMENT**

Upon a motion by Councillor Reid the meeting adjourned at 7:27 p.m.

Mayor

C.A.O.

