

COUNCIL

JANUARY 22, 2008

#08-01

The Parrsboro Town Council met in regular session on Tuesday, January 22nd, 2008 at 7:00 p.m. in the Council Chambers with Mayor Doug Robinson presiding.

PRESENT: Deputy Mayor Lloyd Smith
Councillor Glenieda Canning
Councillor Lois Smith
Councillor Lyle Yorke
A.D. Brown, C.A.O.
Dylan Heide, Municipal Intern
Kevin Yorke, Secretary

1. WELCOME AND CALL TO ORDER

Mayor Robinson welcomed those in attendance and called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Moved by Councillor Lois Smith, seconded by Deputy Mayor Lloyd Smith that the agenda be approved as circulated. Motion carried.

3. RCMP REPORT

The following Policy Activity Report for December 2007 was presented by Cpl. John A. James:

In December the Parrsboro Office attended 57 calls for service. In addition the Members of this office attended numerous community events and conducted a number of traffic spot checks.

The Parrsboro office has two new Officers. Cst. Dal Hutchinson is the long awaited replacement for Cst. Guy Bergeron. Dal and his family are very happy to be back in Nova Scotia and are settling in quite well. Cst. Bill Corkum has replaced Cst. Dwayne Penney who was transferred to Newfoundland. Bill has taken over the Advocate Harbour position. Bill and his new bride are also settling in well.

Staffing shortages continue to be a concern at this office. We are presently one member down due to a long term medical leave. There is currently no timetable as to when we can expect to be at full strength.

Cst. Hutchinson is currently looking into the possibility of teaching DARE once again in the elementary school. Drug Abuse Resistance Education is a very popular program and was taught in the past by Cst. Bergeron. Dal has a number of resource and financial challenges to over come but is working very hard on the possibility.

In addition, Cst. Hutchinson and the writer have worked closely with all three area schools to put into place a A lock down procedure@. We are in the final stages of putting the plans into place. The A lock down procedure@ refers to an emergency plan for such things as an armed intruder entering the school. The purpose is to educate the school staff on what to do in case of such an emergency.

Statistical Report for December 2007

False Alarms 8; Assaults 1; Break and Enter 1; Mischief 1; Motor Vehicle Collisions 3; Family Relations 4; 911 Calls 7; Assist General Public 5; Mischief 1; Liquor Control Act 3; Index Checks 3; Uttering Threats 3; Lost/Found Property 1; Other Provincial Statutes 2; Abandoned Vehicle 1; VIN Verification 2; Theft 1; Other Occurances 11. **Total Occurances 57**

Moved by Councillor Gleneida Canning, seconded by Deputy Mayor Lloyd Smith that the RCMP report be accepted. Motion carried.

Mayor Robinson thanked Cpl. James for his report. Cpl. James at this time left the meeting to attend to his duties.

4. FIRE CHIEF- S REPORT

No report.

5. APPROVAL OF CHEQUE SHEET

Moved by Councillor Lois Smith, seconded by Councillor Gleneida Canning that the General Cheque Sheet in the amount of \$286,847.63 be approved as circulated. Motion carried.

6. APPROVAL OF MINUTES

Mayor Robinson asked if there were any errors or omissions noted in the Council minutes of November 27, 2007 (#07-11). Hearing none he declared the minutes approved as circulated.

7. COMMITTEE REPORTS

(a) **Finance** - Report given by Deputy Mayor Lloyd Smith:

FINANCE COMMITTEE REPORT

JANUARY 2008

(a) **Newsletter** - Robert Sheehy met with the Committee to inform them about his plans to publish a community newsletter to fill the void left when A The Shore Spirit® ceased publication in December. He noted that the support of the community and its businesses is needed in order for the newsletter to be published and he requested the Town=s support through advertising.

After a discussion the Committee recommended placing an ad in the Business Directory section for a full year at a cost of \$100.00.

(b) **Three Year Capital Budget** - The Committee was advised that an annual requirement of the Canada-Nova Scotia Gas Tax Transfer Program is the submission of an updated three year Capital Budget.

After a discussion the Committee recommended that a three year capital budget beginning 2007/2008 be submitted for the following: Paving, Pier Road Sewer, Well Field Upgrades and Fire Truck.

(c) **DARE Program** - A letter from Cst. Dal Hutchinson advised that he is planning to teach the D.A.R.E. (Drug Abuse Resistance Education) program this year at the Parrsboro Elementary School. He noted that there is a cost associated with implementing the program and the Town was requested to consider monetary assistance.

After a discussion the Committee asked the Clerk to bring back some additional information for them to consider

before making a decision.

(d) Energy Audit - Municipal Intern, Dylan Heide, advised that he has been investigating the merits of the Town conducting an energy audit. He noted that there are several reasons for an audit including 1) satisfying the requirements of the Federal Government to complete an

Integrated Community Sustainability Plan in order for Gas Tax revenue allotted to the Town to be spent; 2) assessing the current Green House Gas emissions produced by the operations of the Town and identifying options to reduce these emissions; and 3) determining the energy efficiency of our current operations and generating cost savings through improved efficiency if the auditor=s recommendations are implemented. Dylan noted that the estimated cost of a walkthrough level audit is between \$3,000 and \$5,000 and that funding is available to municipalities through the Department of Energy=s Ecotrust Fund that will pay up to 80% of the cost to a maximum of \$10,000. An application for funding requires that the Council pass a resolution which states its=commitment to sustainable development and the reduction of greenhouse gas emissions as a step toward the development of an ICSP for the Town.

After a discussion the Committee recommended proceeding with the application for funding for an energy audit through the Department of Energy=s Ecotrust Fund and that an appropriate resolution be passed.

(e) Committees Review - The Council is in the process of reviewing and making recommendations for standing committees for 2008 At present the Committee is recommending that Mayor Robinson be appointed to the Cumberland Regional Economic Development Association and that Councillor Lois Smith be appointed Deputy Mayor.

(f) Alzheimer=s Awareness Month - Correspondence from the Alzheimer=s Society advised that January is Alzheimer=s Awareness Month and the Town was asked to pass a proclamation to that effect.

The Committee agreed that the appropriate proclamation be passed at the January Council meeting.

(g) Heart Month - Correspondence from the Heart and Stroke Foundation of Nova Scotia advised that February 2008 is Heart Month and requested the Town Council to pass a resolution to help raise awareness about heart disease.

The Committee agreed that the appropriate proclamation be passed.

Addendum to Finance Report:

ENERGY AUDIT RESOLUTION

BE IT RESOLVED that the Town of Parrsboro will provide 20% of the funding for the conduct of an energy audit which will help to identify options for the reduction of greenhouse gas emissions resulting from Town operations as a step toward the development of an Integrated Community Sustainability Plan for the Town.

Parrsboro Town Council Standing Committees

Proposed January 22, 2008

MAYOR
DOUGLAS ROBINSON

DEPUTY MAYOR
LOIS SMITH

FINANCE
Full Council

YOUTH TOWN COUNCIL
Councillor Lois Smith

OCCUPATIONAL HEALTH AND SAFETY

Mayor Doug Robinson
Councillor Gleneida Canning

**ECONOMIC DEVELOPMENT, SUSTAINABLE
DEVELOPMENT AND TOURISM**

Councillor Gleneida Canning
Councillor Lyle Yorke

PROTECTIVE SERVICES

Councillor Gleneida Canning
Councillor Lois Smith

**PLANNING, DEVELOPMENT, HOUSING
AND HERITAGE**

Councillor Gleneida Canning
Councillor Lois Smith

PUBLIC WORKS

Councillor Lyle Yorke
Councillor Lloyd Smith

PERSONNEL

Councillor Lois Smith
Councillor Lyle Yorke

RECREATION

Councillor Lloyd Smith
Councillor Gleneida Canning

GLOOSCAP PARK

Councillor Lyle Yorke
Councillor Lois Smith

ALZHEIMER AWARENESS MONTH PROCLAMATION

JANUARY 2008

WHEREAS: There are over 14,000 Nova Scotians who have been diagnosed with Alzheimer= s disease and other dementias; and

WHEREAS: It is estimated that there are nearly 500,000 Nova Scotians who are impacted by Alzheimer= s disease and other dementias, a number that is expected to nearly double by 2031; and

WHEREAS: The Alzheimer Society of Nova Scotia is committed to alleviating the personal and social consequences

**NORTHERN REGION SOLID WASTE
MANAGEMENT**

Councillor Lyle Yorke

CREDA

Mayor Doug Robinson

**JOINT SERVICES
MANAGEMENT AUTHORITY**

Councillor Lyle Yorke
Councillor Lloyd Smith
Alternates -
Councillor Lois Smith

LIBRARY

Councillor Lloyd Smith

PROV. CHIGNECTO PARK

Councillor Lois Smith

CNTA

Councillor Lyle Yorke

WHARF COMM. LIAISON

Councillor Lois Smith

**SOURCE WATER
PROTECTION**

Mayor Doug Robinson
Councillor Lloyd Smith

of Alzheimer=s disease and other dementias and to promoting the search for the causes and cures.

THEREFORE BE IT RESOLVED THAT, I, Doug Robinson, Mayor of the Town of Parrsboro, do hereby proclaim January 2008 as Alzheimer Awareness Month in Parrsboro.

HEART MONTH PROCLAMATION

FEBRUARY 2008

WHEREAS: Statistics Canada reported in 2007 that 32 per cent of all deaths in Nova Scotia were attributed to cardiovascular disease making it the leading cause of death among Nova Scotians; and

WHEREAS: The Heart and Stroke Foundation of Nova Scotia is committed to building healthier hearts and lives and leads in eliminating heart disease and reducing its impact through the advancement of research, the promotion of healthy living and advocacy; and

WHEREAS: These activities would not be possible were it not for the approximately 4,000 dedicated volunteers who tirelessly give their time every February canvassing neighbourhoods and organizing events to raise awareness about and funds for cardiovascular research; and

WHEREAS: The theme for this year=s Heart Month, A Now is the Time to Put Your Heart into It@ , emphasizes the importance of Nova Scotians volunteering and donating during Heart Month and becoming more active through heart healthy activities.

THEREFORE BE IT RESOLVED THAT, I, Doug Robinson, Mayor of the Town of Parrsboro, do hereby proclaim February 2008 as Heart Month in Parrsboro.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Gleneida Canning that the Finance Committee Report and recommendations contained therein with added resolutions and list of standing committees be approved. Motion carried.

(b) Public Works - Report given by Councillor Lyle Yorke:

PUBLIC WORKS COMMITTEE REPORT

JANUARY 2008

(a) Superintendent=s Report - Superintendent John Henwood reported the following activity:

- with the amount of snow that has fallen over the past couple of months the crew has been kept busy with snowplowing, snow removal and salting of streets and sidewalks
- during the mild weather some cold patching was done
- the Christmas tree on the Town Hall grounds was removed
- the reindeer and snowflake lights will soon be unplugged and taken down in the spring and replaced with the dinosaur lights
- the gates at the Aboiteau bridge were opened as weather conditions required
- Hub Well Drilling did some work on the new well that was drilled in October

(b) **Sewer Bylaw and Water Regulations** - The Town's engineer will be reviewing our sewer bylaw and water regulations and making recommendations to Council for updating these documents.

Moved by Councillor Lyle Yorke, seconded by Councillor Lois Smith that the Public Works Committee Report be accepted. Motion carried.

(c) **Protective Services** - Report given by Councillor Gleneida Canning:

PROTECTIVE SERVICES

JANUARY 2008

(a) **Fire Truck and Equipment** - The Committee was informed that a deal has been negotiated with Metalfab of Centreville, New Brunswick, for a new fire truck. If purchased through this company the estimated time of delivery would be between August and October 2008.

After a discussion the Committee recommended that the Town proceed to purchase the new fire truck from Metalfab for the agreed upon contract price.

It was also reported that the Fire Department's application for Provincial funding for a zodiac boat and other rescue equipment had been successful.

Moved by Councillor Gleneida Canning, seconded by Deputy Mayor Lloyd Smith that the Protective Services Committee report and recommendations contained therein be accepted.

Deputy Mayor Lloyd Smith advised for Council's information that the Deputy Chief had informed him that the Fire Department had received the actual funding and that the gear and boat have been ordered and should arrive shortly.

As there was no further discussion the **motion** was voted on and **carried.**

(d) **Planning, Development and Housing** - Report given by Councillor Gleneida Canning:

PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

JANUARY 2008

(a) **Building Inspector's Report** - The Building Inspector submitted the following report for the months of December 2007 and January 2008:

	<u>No. of Permits</u>	<u>Value</u>
New Construction, Alterations, Additions (Commercial)	2	\$91,500
Garages and Sheds	3	\$82,000
Total	5	\$173,500

Moved by Councillor Gleneida Canning, seconded by Councillor Lois Smith that the Planning, Development and Housing committee report be accepted. Motion carried.

(e) **Glooscap Park** - Report given by Councillor Lyle Yorke:

GLOOSCAP PARK COMMITTEE REPORT

JANUARY 2008

(a) **Explorer RV Club** - A letter from Explorer RV Club invited the campground to place a free listing in their 11th annual, 2008 Campground and Dealer Guide which is issued to more than 10,000 families across Canada. The campground listing would also appear in the online guide with a direct link to our website. In exchange for the listing the RV club requested that Glooscap Park offer a savings on campground fees to Explorer RV Club members.

After a discussion the Committee recommended that we accept the offer to place the free listing in the guide and that RV club members be offered the standard discount of the fourth night free after staying three nights.

(b) **Summer Employees** - The Committee recommends applying for the same number of positions as last year for the Park through the Canada Summer Jobs Program.

Moved by Councillor Lyle Yorke, seconded by Deputy Mayor Lloyd Smith that the Glooscap Park Committee report and recommendations contained therein be accepted. Motion carried.

(f) **Recreation** - Report given by Deputy Mayor Lloyd Smith:

RECREATION COMMITTEE REPORT

JANUARY 2008

(a) **Summer Recreation Program** - The Committee discussed the implementation of a summer recreation program for youth in 2008 and recommends that we proceed on the same basis as last year with the Cumberland YMCA providing supervision support under contract with the Town. The Committee further recommends that the Town apply for the same number of summer students as last year through the Canada Summer Jobs Program.

(b) **Volunteer Awards** - The Committee recommends that the Town participate in the Provincial Volunteer Awards program again this year with appropriate advertising and mail outs to local groups and organizations. There are five categories this year: Representative Volunteer Award; Youth Volunteer Award; Building Healthier Futures Corporate Award; Volunteer Family Award; and Model Volunteer Community Award. Nomination forms can be picked up at the Town Office with the deadline for submission of nominations being 4:30 p.m., Thursday, March 6th.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Lois Smith that the Recreation Committee report and recommendations contained therein be accepted. Motion carried.

(g) **CJSMA** - Report given by Councillor Lyle Yorke:

CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY

JANUARY 2008

(a) **Transient Waste** - The Committee was informed that CJSMA has received a request from a company wanting to transport recyclable paint cans to the Little Forks Landfill, however, as the current policy prohibits transient waste Joint Services needs the agreement of all five municipal units to accept the paint cans. In the discussion the Committee shared the opinion that the paint cans are not transient waste because they are not being put into the landfill or stored and that the idea is a revenue generator as a fee will be charged for receiving the paint cans and revenue will be made from selling the recycled product.

After further discussion the Committee agreed with the proposal to accept the paint cans at the landfill.

(b) Electronics Recycling Program - Correspondence from the Northern Region Waste-Resource Committee has requested the support of municipalities within its jurisdiction regarding their concerns about the Electronics Recycling Program scheduled to be launched on February 1st, 2008. There are three areas of concern: (1) inadequate number of drop-off locations for the program to service the northern region; (2) lack of communication on the program to the public by Atlantic Canada Electronics Stewardship; and (3) no information to waste management facilities on assistance or plans for errant materials that show up in the waste stream. The Northern Region Committee asked that letters be sent to the Minister of Environment and Labour, local MLA=s and MP=s and others that the units deem appropriate.

After a discussion the Committee supported the Northern Region Committee=s position on this matter and recommended letters of support from the Town as requested.

Moved by Councillor Lyle Yorke, seconded by Deputy Mayor Lloyd Smith that the Cumberland Joint Services Management Authority report and recommendations contained therein be accepted. Motion carried.

8. CORRESPONDENCE

(a) Parrsboro Radio Station Technical Brief - The Clerk advised that the Parrsboro Radio station is in the process of applying for a year round license to operate and one of the requirements is to file a technical report with the Town. He noted that the report has been received and is on file in the Town Office for anyone wishing to read it.

(b) News Article RE: Chain of Office - The Mayor noted receiving a news article that appeared in the December 19th, 1981 edition of the Citizen newspaper, having to do with the civic chain of office worn by the Mayor. Reading from the article he noted that A the chain of office was made possible with the assistance of families of mayors and the citizens of Parrsboro. This newspaper, the Citizen, spearheaded a project last year which saw a large amount of the cost of the chain raised, and former Town Clerk Fred Haines played a large part in raising funds from families of former mayors and officials of the Town. Just recently, the Parrsboro Citizens= Band, to which the Town has been most generous over the years since its inception, donated \$150 towards the purchase of the chain.@

Mayor Robinson noted that he had known before that it was the citizens of the town that had said that a chain of office was needed and that it is one of the reasons that prompted him to make sure that he wears the chain at appropriate functions. He also advised that the article has been framed and will occupy a prevalent place on the walls of the Town Hall.

9. ADJOURNMENT

Upon a motion by Councillor Gleneida Canning the meeting adjourned at 7:30 p.m.