

COUNCIL

MAY 30, 2006

#06-05

The Parrsboro Town Council met in regular session on Tuesday, May 30th, 2006 at 7:00 p.m. in the Council Chambers with Mayor Doug Robinson presiding.

PRESENT: Deputy Mayor Lloyd Smith
Councillor Gleneida Canning
Councillor Lois Smith
Councillor Lyle Yorke
A.D. Brown, C.A.O.
Kevin Yorke, Secretary

1. WELCOME AND CALL TO ORDER

Mayor Robinson welcomed all those in attendance and called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Moved by Councillor Lois Smith, seconded by Councillor Lyle Yorke that the Agenda be approved as presented. Motion carried.

3. RCMP REPORT

Cst. Colin Morton presented the following report for the period April 24, 2006 to May 30, 2006: **Non-Offence Summary:** 1 - Check Point during Long Weekend; 1 - School Dance; 1 - School IWK Walkathon; 1 - Beavers/Cubs Bike Safety; 1 - SCCCC Mock Evacuation. **Complaints:** 3 - 911 Calls; 4 - Assistance; 1 - Off Highway Vehicle Act; 1 - False Alarms; 1 - Fraud; 1 - Impaired DRI; 1 - Liquor Control Act; 2 - Noise Bylaw; 1 - MV Accident; 1 - Sudden Death; 3 - Mischief; 2 - Found Property; 1 - Trespass; 7 - Other Criminal Code. Cst. Morton added that the RCMP are gearing up for summer parades and events.

Mayor Robinson asked when the new detachment commander, Cpl. James, would be arriving to take over his duties.

Cst. Morton noted the understanding that Cpl. Oliver would be leaving for Hampton, NB, around July 5th and that Cpl. James would not be arriving in Parrsboro until August 1st which means the force would be working on a three-way rotation for a while. He added that he did not foresee any problems during the transition.

Cst. Morton also mentioned that the problem with large vehicles and trucks parking in front of Tim Hortons seems to have been resolved.

Mayor Robinson agreed attributing the resolution of the problem to RCMP enforcement of parking regulations and the fact that the Town let people know that it did not appreciate the traffic problems that were being caused.

4. FIRE CHIEF'S REPORT

Fire Chief Will Dunphy presented the following report covering May 2nd, 2006 to May 30th, 2006.

Emergency Calls:

False Alarms:	0
Fire Alarms:	0
Flue Fires:	0
Vehicle Fire:	0
MVA:	1
Medical first Responder:	0
Structure Fires:	0
Grass/Brush Fire:	1

During the past month the Parrsboro Fire Department has received information from the Department of Natural Resources on how to better protect your home from wildland fires for those people who live near forested areas. We also took part at the mock evacuation of the South Cumberland Community Care Centre, which included Paramedics and the RCMP. Evacuation drills are necessary for homeowners as well, in the case of a fire, a well laid out plan can mean the difference between life and death. For more information please contact the Parrsboro Fire Department.

Upcoming training will include primary surveys for Medical First Response scenes.

The Parrsboro Fire Department will be hosting a Blood Donor Clinic on Thursday, June 1st, 2006 from 5 to 7 p.m.. We are asking for public support in making this the best and most generous year ever. We are also getting ready for the Fire Fighters Field Day which will be held on July 1st, starting with a parade. Different events will be held throughout the day at the Fire Hall with a dance with a band in the evening. Volunteer Fire Fighters are needed. If you have an interest in helping the community, please don't hesitate to come by on a Thursday evening to see what we're all about.

5. PRESENTATION BY TERRY MCCULLOCH

Terri McCulloch circulated copies of Graphic Standards and Usage Guidelines for the new Parrsboro >Rocks= logo. Terri noted that the launch of the new logo at the Fundy Geological Museum was very successful and that she has received many positive comments about the logo. Terri advised that the guide book prepared by the Sustainable Tourism Committee sets the framework for the usage of the logo and that it is modeled on the standard document of this type. It ensures that

the integrity of the logo is maintained when it is used whether it be on signage, t-shirts, hats, etc. At this point Terri reviewed the document with Council which includes Graphic Standards (colour specifications), Reproduction Options (full colour, single violet colour, single black colour, and single colour negative format), Usage Guidelines (coordinated by the Town of Parrsboro as the owner of the logo), and Application Form and License Agreement which includes a small annual license fee of \$0.50 per object with funds going back to Sustainable Tourism.

After a discussion the Council accepted the document in principle and agreed to table it for discussion at a later date after they and the Town's solicitor have had the opportunity to review it in more detail. Besides some minor rewording, there was one particular item in the document identified by Council as requiring some further review and that had to do with the annual license fee. There was some thought that the fee could be a deterrent to the logo being used by both merchants and non-profit organizations due to the expense and it was also questioned whether the license fee would be practical to administer. These concerns were noted by Terri for the Sustainable Tourism Committee.

At this point Terri presented samples of new signage approved by the Sustainable Tourism Committee. The first was a two-sided sandwich board type sign with the new logo advertising the day's events and tide times. These signs would be situated on the civic grounds at both entrances to town. The other signs are what are called strip signs with the new logo on the top and there would be two located on the entrance streets into town from Amherst and Truro. The first sign one would see upon entering the town would note such things as A Business District®, A Museums®, A Restaurants®, etc. and the other sign closer to the downtown would be a directional sign to the Ottawa House, Fundy Geological Museum, Golf Course, etc. Terri noted that hopefully signs for both entrances would be ready this year, however, time constraints may only permit the signs for Upper Main Street to be done in 2006. She advised that wood has been donated for the billboard signs and that the paint has been ordered. Terri noted the personal objective for the Town of Parrsboro to be the best community in Atlantic Canada for this type of signage and that by going ahead with it ourselves hopefully funds may be leveraged from the Provincial Department of Culture and Tourism next year to continue with the signage project which would include directional and mileage signs at Glenholme, Springhill and Amherst and along the highway from these communities to Parrsboro.

At the conclusion of the presentation Mayor Robinson thanked Terri for coming and indicated that the Council would get back to the Sustainable Development Committee regarding the Graphics Standards and Usage Guidelines document as soon as possible.

6. APPROVAL OF CHEQUE SHEET

Moved by Councillor Lyle Yorke, seconded by Deputy Mayor Lloyd Smith that the General Cheque Sheet in the amount of \$166,051.11 be approved as circulated. Motion carried.

7. APPROVAL OF MINUTES

Mayor Robinson asked if there were any errors or omissions noted in the Council minutes of May 2nd, 2006 (#06-04).

Hearing none he declared the minutes approved as presented.

8. COMMITTEE REPORTS

(a) **Finance** - Report given by Deputy Mayor Lloyd Smith:

FINANCE COMMITTEE REPORT

MAY 2006

(a) **Historic Places Initiative** - Correspondence from Meghan Hallett of the Department of Tourism, Culture and Heritage invited the town to participate in the Nova Scotia Historic Places Initiative which is a national program funded by the federal government to gather information about protected historic places (i.e. municipally and provincially registered heritage properties) and add them to a national registry designed to promote and celebrate our important historic places.

After a discussion the Committee recommended referring this correspondence to the Parrsborough Shore Historical Society to see if that organization would be interested in participating in the program.

(b) **Summer Workers** - The Committee was advised of official notification regarding the application for summer student workers through HRDC. The Department has approved one worker for Glooscap Park for 10 weeks, and for the summer recreation program three Youth Program Leaders for 8 weeks, and one Sports Coordinator for 10 weeks. The Clerk noted while we are very pleased to have this many positions approved our application had requested two workers for the Park and two Sports Coordinators for the recreation program and that he would be making contact with the appropriate people to see if the department can provide these two positions.

(c) **Assessment RE: Deed Transfer Tax** - The Clerk advised that he is in the course of preparing the 2006/07 budget which involves reviewing expenditures and sources of revenue. He noted that over the last number of years the province has continually downloaded costs onto the Town making it necessary to find new sources of revenue available to us. He advised that

one source of revenue would be a Deed Transfer Tax which is currently charged by the majority of municipalities in Nova Scotia. The Clerk suggested that it is time for Council to consider implementing the Deed Transfer Tax in Parrsboro.

After a discussion the Clerk was requested to draft a Deed Transfer Tax bylaw for the Committee to look at.

(d) **Pension Plan** - The Clerk advised that he is sitting on a committee through the Union of Nova Scotia Municipalities dealing with the Standard Life Pension Plan for those municipalities under the plan. During the meetings it came to his attention that the majority, if not all, of the councils have permitted their employees to invest both the employee and employer contributions themselves. Under our current system the employees are only allowed to invest the employee portion. The Clerk recommended that the Council pass a motion to allow the employees to invest both the employee and employer contributions through the Standard Life Pension Plan. He also advised that Standard Life would have a training coordinator available to review the options available with the staff and advise them how to proceed.

After a discussion the Committee supported the passing of the motion recommended by the Clerk with regard to the Standard Life Pension Plan.

(e) **Child Care Awareness Week** - Correspondence from Morgan Hicks, Fundraising and Events Coordinator for Child

Care Connections Nova Scotia advised that the 13th Annual Child Care Awareness Days will be celebrated throughout Nova Scotia during the month of June 2006 with many regions across the province holding events involving child care practitioners, parents, children and all those interested in quality child care. She requested that the Town of Parrsboro recognize child care practitioners and the valuable work they do by declaring the month of June 2006 A Child Care Awareness Days® with the following proclamation.

Quality child care is an investment in our present and in our future. By providing strong, stable relationships, and safe, stimulating environments for our children today, parents are productive and children can grow into successful and responsible adults.

Therefore I, Doug Robinson, Mayor of the Town of Parrsboro, proclaim the month of June 2006 as Child Care Awareness Days. I urge all citizens to support quality child care in our community.

Deputy Mayor Smith added to the report for information purposes that the number of weeks per summer worker through HRDC was reduced as well as the two positions.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Lois Smith that the Finance Committee Report and recommendations contained therein be accepted. Motion carried.

(b) Public Works - Report given by Councillor Lyle Yorke:

PUBLIC WORKS COMMITTEE REPORT

MAY 2006

(a) Superintendent=s Report - John Henwood reported the following activity for the month of May:

- sidewalks, intersections and town hall parking lot were swept and cleaned up
- assisted with planting trees on Main Street and at the town hall
- assisted with general clean up, graveled roads and leveled campsites at Glooscap Park. Also assisted with opening up road for well driller
- the beach water lines were turned on for the cottagers

- some gravel roads graded and cold patch applied to paved streets as needed
- benches, tables and garbage bins were repainted this spring and have been put back out
- some ditches were raked and culverts cleaned out again this spring
- there was a sewer back up on Pier Road. A contractor was brought in to clean the line and finished the day cleaning out some other sewer lines in problem areas
- the centre line painting has been completed by contractor. Paint has been ordered for the crosswalks and parking stalls. This work will be undertaken by the works crew.
- the dinosaur lights have been refurbished and will be reinstalled with the assistance of Nova Scotia Power
- some damaged posts in the parking lot behind the post office were replaced and the parking signs will be put back up in the near future
- some damage to private property caused during snow removal has been repaired
- a culvert was installed on Maple Court for a new driveway
- Ron Ellis and Chris Clarke attended a water treatment level I course two weeks ago and last week they, along with Phillip Forbes, wrote a test for this course.

Moved by Councillor Lyle Yorke, seconded by Deputy Mayor Lloyd Smith that the Public Works Report be accepted. Motion carried.

(c) Planning, Development and Housing - Report given by Councillor Gleneida Canning:

PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT

MAY 2006

(a) Building Inspector=s Report - Following is the activity in the Building Inspector=s Office for the month of April 2006:

	<u>No. of Permits</u>	<u>Value</u>
New Construction, Alterations & Additions (Residential)	6	\$46,233.00
Garages & Sheds (Residential)	2	\$11,400.00
New Construction, Alterations & Additions (Commercial)	2	\$25,000.00

Development	1	\$ 2,000.00
Total	11	\$84,633.00

Moved by Councillor Gleneida Canning, seconded by Councillor Lois Smith that the Planning, Development and Housing Report be accepted. Motion carried.

(d) **Glooscap Park** - Report given by Councillor Lyle Yorke:

GLOOSCAP PARK COMMITTEE REPORT

MAY 2006

(a) **Well** - Due to problems over the past several years maintaining an adequate supply of water, a well drilling contractor was brought in to determine the viability of the Park's existing well. His analysis indicated that the well could not be rehabilitated and as a result a new well was drilled in the vicinity of the old one. A new water pump will have to be installed and the well pump tested. Water samples will also have to be sent off to a provincially approved laboratory for chemical analysis as required by the Department of Environment. This process will take between two weeks to a month before the well is put into service.

(b) **Advertising** - An email was received from Laura Patrick, Database Marketing Assistant with the Nova Scotia Department of Tourism, Culture and Heritage requesting a photograph of Glooscap Park for the accommodations listing on www.novascotia.com.

After a discussion Councillor Canning indicated that she would take some pictures at the Park and select one for the accommodations listing on the web site.

Moved by Councillor Lyle Yorke, seconded by Councillor Gleneida Canning that the Glooscap Park Report be accepted. Motion carried.

9. FIRST READING OF DEED TRANSFER TAX BY-LAW

For clarification of the process Mayor Robinson noted that the purpose this evening is to give the reading of the title of the Bylaw which is then either approved or not approved by Council. Assuming that it is approved there will be a second reading later on preceded by a public meeting which will be advertised for 14 days. He added that the actual bylaw has not been drafted as yet, but when it has been drafted it will be available for people to see prior to the public hearing. The Clerk added that it is intended to have the bylaw advertised in such a way that it will tie in with the next regular Council meeting in June which will allow time to get the advertisements out and have the bylaw ready for public viewing.

Deputy Mayor Lloyd Smith moved and Councillor Lois Smith seconded the first reading of the Deed Transfer Tax By-Law. Motion carried.

10. CORRESPONDENCE

The Clerk advised that he had no correspondence to present to Council.

Deputy Mayor Lloyd Smith did advise for information purposes that the YMCA has selected the candidate to administer the summer youth program and that person is Amy Cameron who is from the Parrsboro area. He advised that Amy will be starting to work to coordinate and plan the summer programs for the youth in the area.

11. ADJOURNMENT

Upon a motion by Councillor Lois Smith the meeting adjourned at 7:55 p.m.