

# COUNCIL

JANUARY 25, 2005

#05-01

The Parrsboro Town Council met in regular session on Tuesday, January 25<sup>th</sup>, 2005 at 7:00 p.m. in the Council Chambers with Mayor Doug Robinson presiding.

**PRESENT:** Deputy Mayor Lyle Yorke  
Councillor Gleneida Canning  
Councillor Lloyd Smith  
Councillor Lois Smith  
A.D. Brown, Town Clerk  
Kevin Yorke, Secretary

## **1. WELCOME AND CALL TO ORDER**

Mayor Robinson welcomed those in attendance and called the meeting to order at 7:00 p.m.

## **2. APPROVAL OF MINUTES**

Moved by Councillor Lois Smith, seconded by Deputy Mayor Lyle Yorke that the agenda be approved as circulated. Motion carried.

## **3. RCMP REPORT**

Cst. Guy Bergeron presented the following report for the period November 17, 2004 to January 25, 2005.

Total number of occurrences - 24 for period

Assault 3  
Harassment 1  
Break and Enter 3  
Mischief 1  
911 Act 1  
False Alarm 3  
Family Relations 1

Locate Individual 1  
Theft of Gas 1  
Theft of Vehicle 1  
Trespass Act 1  
Uttering Threats 1  
Items Found 2  
Animal Calls 1

## **Municipal Bylaw 3**

**Cst. Bergeron answered a few brief questions following his report.**

### **4. BYLAW ENFORCEMENT OFFICER'S REPORT**

**The Council was informed that a letter had been received from Carl Skidmore advising that he was resigning as Bylaw Enforcement Officer effective January 31, 2005 due to health reasons. The Clerk noted that Mr. Skidmore had put many, many years into the position and that the loss of a knowledgeable, long time employee is very unfortunate for the Town.**

**The Council accepted, with regret, the resignation of Carl Skidmore as the Bylaw Enforcement Officer and expressed their gratitude for services well rendered. The Clerk advised that the Council will in the near future have to consider what they are going to do to find a replacement for the position.**

### **5. FIRE CHIEF'S REPORT**

**The Clerk advised that he had been contacted by Fire Chief Will Dunphy who indicated that he would not be available to make his report this evening, however, he did fax a copy which the Clerk presented as follows:**

**Monthly Report: December 1, 2004 - January 24, 2005**

**Emergency Calls:**

**False Alarms 1**

**Fire Alarms 4**

**Flue Fires 9**

**Vehicle Fire 1**

**MVA 1**

**First Responder 1**

**Training:**

**Throughout December and January SCBA (Self-contained Breathing Apparatus) and PPE (Personal Protective Equipment) training was done extensively to prepare our two newest members for their courses at the NS Firefighters School. Their training included proper maintenance and cleaning practices, familiarizing them with the equipment as well as interior rescue theories and practical lessons.**

**Larry Orr and Aubrey Fenton went to the NS Firefighters School for two courses, Portable Fire Extinguishers and Ventilation.**

Upcoming training sessions will include a Medical First Responder refresher, more mutual aid training with other fire departments within the area, and pre-incident surveys that have been done lately.

## **6. APPROVAL OF CHEQUE SHEET**

Moved by Councillor Lloyd Smith, seconded by Councillor Lois Smith that the Cheque Sheet in the amount of \$245,495.70 be approved as presented. Motion carried.

## **7. APPROVAL OF MINUTES**

Mayor Robinson asked if there were any errors or omissions noted in the minutes of November 223<sup>rd</sup>, 2004, being #04-12.

Hearing none he declared the minutes approved as circulated.

## **8. COMMITTEE REPORTS**

(8.1) Finance - Report given by Deputy Mayor Lyle Yorke:

### **FINANCE COMMITTEE REPORT**

#### **DECEMBER 2004/JANUARY 2005**

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(a) Scott Property - The Provincial Department of Environment assisted the Town with the testing of soils at the former Scott property to determine if it would be a suitable location for the development of a recreational park. A report from DOE indicates that only the residual hydrocarbon levels appeared to be an issue if changing the use from industrial to recreational/parkland and that all five samples tested positive for low levels of the substance. Therefore, the Town could use the results of the tests to justify the continued use and development of this site as a recreational area.

(b) C.E. Harrison's RE: Tree Planting - The Clerk advised that he had been contacted by Dave Harrison of C.E. Harrison and Sons silviculture operations inquiring as to whether the Town would be interested in having a section of the former Swan Creek Road landfill site replanted at no cost to the municipality.

In the discussion the Committee recommended that the Town accept the offer and that the Clerk inquire about the possibility of also having land owned by the Town at the reservoir and the old

dam site in New Prospect replanted under the same reforestation program.

(c) Appointment of Committees - The Committee has met to review Standing Committees of Council for 2005 and are recommending the following:

**FINANCE**

Full Council

**OCCUPATIONAL HEALTH AND SAFETY**

Mayor Doug Robinson

Councillor Gleneida Canning

**ECONOMIC DEVELOPMENT,  
SUSTAINABLE**

**TOURISM AND TOURISM**

Councillor Gleneida Canning

Councillor Lyle Yorke

**PROTECTIVE SERVICES**

Councillor Lloyd Smith

Councillor Gleneida Canning

**PLANNING, DEVELOPMENT, HOUSING  
AND HERITAGE**

Councillor Gleneida Canning

Councillor Lois Smith

**PUBLIC WORKS**

Councillor Lloyd Smith

Councillor Lyle Yorke

**PERSONNEL**

Councillor Lois Smith

Councillor Lyle Yorke

**RECREATION**

Councillor Lloyd Smith

Councillor Gleneida Canning

**YOUTH TOWN COUNCIL**

Councillor Lois Smith

**NORTHERN REGION SOLID**

**WASTE MANAGEMENT**

Councillor Lyle Yorke

**CREDA**

Councillor Gleneida Canning

**JOINT SERVICES**

**MANAGEMENT AUTHORITY**

Councillor Lyle Yorke

Councillor Lloyd Smith

Alternates -

Councillor Gleneida Canning

Councillor Lois Smith

**LIBRARY**

Councillor Lloyd Smith

**PROV. CHIGNECTO PARK**

Councillor Lois Smith

**CNTA**

Councillor Lyle Yorke

**WHARF COMM. LIAISON**

Councillor Lois Smith

## **GLOOSCAP PARK**

**Councillor Lyle Yorke**

**Councillor Lois Smith**

**Moved by Deputy Mayor Lyle Yorke, seconded by Councillor Gleneida Canning that the Finance Committee Report and recommendations contained therein be accepted. Motion carried.**

**(8.2) Public Works - Report given by Councillor Lloyd Smith:**

### **PUBLIC WORKS COMMITTEE REPORT**

**DECEMBER 2004/JANUARY 2005**

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**(a) Superintendent's Report - John Henwood reported that since Boxing Day the works crew has been busy plowing, salting and cleaning up after two major snow storms. The following activity also took place in late November and early December:**

**- the reindeer and snowflake lights were installed with the assistance of Nova Scotia Power. The tree on the civic grounds was also put up and the lights on the bandstand and Town Hall were repaired for the Christmas season.**

**- the late fall weather permitted the crew to continue with the cleaning of ditches and applying cold patch asphalt on streets around town.**

**- sign posts that had been damaged or had rotted were replaced and some new street signs were painted and installed.**

**- gear for the snowplows and salt trucks were repaired for winter use.**

**- dirt roads were gravelled and graded as required.**

**- the reservoir cover was pumped off in preparation for repairs by contractor of a few small holes and a tear.**

**- 3 loads of salt were brought in to fill the salt storage shed.**

**- the Department of Environment did its semi-annual chlorine residual test which was satisfactory.**

**- the Aboiteau gates were opened as required during recent heavy rains.**

**- PH tests are taken weekly as part of the testing for GUDI wells. Rain gauges are also monitored for weekly rain fall amounts. Results of these test are filed weekly with Dillon Consulting. Presently the rain gauges have been taken up before the winter freeze up and will be reinstalled in the spring.**

**Moved by Councillor Lloyd Smith, seconded by Councillor Lois Smith that the Public Works Committee Report and recommendations contained therein be accepted.**

**On the question, the Clerk recognized the importance of the assistance provided by Nova Scotia Power in putting up the Christmas lights noting that local NSP employees Scott Leopold and Kevin MacMillan do so on their own time in the evenings using company trucks with NSP's blessing. He indicated their help is very much appreciated.**

**As there was no further discussion the motion was voted on and carried.**

**(8.3) Protective Services - Report given by Councillor Lloyd Smith:**

## **PROTECTIVE SERVICES COMMITTEE REPORT**

**DECEMBER 2004/JANUARY 2005**

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**(a) Appointment of Fire Chief - The Committee was informed that at their Annual Meeting the membership of the Parrsboro Volunteer Fire Department elected Will Dunphy as Fire Chief and are recommending to Council that he be officially appointed to the position.**

**The Committee unanimously recommends the appointment of Will Dunphy to the position of Fire Chief.**

**(b) Bylaw Changes - The Fire Department is recommending the inclusion of three Safety Officers and two Public Education Officers within the chain of command outlined in the department's Policies and Procedures. The duties of the Safety Officers would be to watch the overall operations on scene as well as during training sessions for unsafe practices. At least one Safety Officer will be on hand performing their duties with the authority to stop any fire fighting activity until it can be done safely or correctly. The senior ranking officer may act in this capacity until the appointed Safety Officer arrives or another officer is delegated those duties. The Safety Officers will be experienced fire fighters with first hand knowledge of all tools. The duties of the Public Education Officers will be to educate the public about fire safety and injury prevention by staging scenarios as well as creating and organizing information sessions.**

**The Committee recommends that the Fire Department's bylaws be amended as suggested by the department.**

Moved by Councillor Lloyd Smith, seconded by Councillor Gleneida Canning that the Protective Services Committee Report and recommendations contained therein be accepted. Motion carried.

**(8.4) Cumberland Joint Services Management Authority - Report given by Deputy Mayor Lyle Yorke:**

## **CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY REPORT**

**DECEMBER 2004/JANUARY 2005**

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**(a) Dozer Financing - The five municipal units have been asked by the Cumberland Joint Services Management Authority to pass resolutions adopting an agreement between the Authority and the Municipality of the County of Cumberland to finance the TD20H dozer used at the Little Forks Landfill.**

**After reviewing the details of the agreement and a discussion the Committee recommended that Council adopt this agreement.**

**(b) Acceptance of Outside Solid Waste - As a follow up to earlier discussions correspondence has been received from the Authority requesting agreement from the five municipal units in Cumberland to accept solid waste from outside of Cumberland County. Solid waste would include recyclable material, organic waste, residual waste, construction and demolition material, contaminated soil and international waste.**

**After a discussion the Committee recommended that Town Council agree in principle to accept solid waste from outside Cumberland County with the exception of international waste which requires further clarification and also the Committee would like to know the requirements for source separating materials that are brought in.**

**Moved by Deputy Mayor Lyle Yorke, seconded by Councillor Lloyd Smith that the Cumberland Joint Services Management Authority Report and recommendations contained therein be accepted. Motion carried.**

## **9. CORRESPONDENCE**

**(9.1) Kidney Foundation - The Clerk noted correspondence from the Amherst Chapter of the Nova Scotia Kidney Foundation requesting permission to conduct a door-to-door canvass in the Town of Parrsboro during their National Campaign from March 1<sup>st</sup> to March 31<sup>st</sup>, 2005.**

**The Council agreed that permission be granted and a letter so advising be sent to Michele**

**LeBlanc, President of the Amherst Chapter.**

**(9.2) Royal Canadian Legion - Correspondence was received from Bedford Winters, President of the Royal Canadian Legion Branch #45 thanking the Town of Parrsboro for its participation in the 2004 Poppy Campaign.**

**(9.3) Federation of Canadian Municipalities - A letter from the Federation of Canadian Municipalities was acknowledged thanking the Town for renewing its membership with FCM for 2005-2006.**

**(9.4) Volunteer Recognition Awards - Councillor Lloyd Smith advised that Provincial Volunteer Week is scheduled for April 17<sup>th</sup> to 23<sup>rd</sup> this year and that he would like to see the Town place advertisements seeking nominations for Volunteer of the Year, Youth Volunteer and Volunteer Family. He noted that these ads should be placed fairly soon as the deadline for applications is March 8<sup>th</sup>. Councillor Smith commented that the fact that the number of nominations declined last year does not diminish the importance of volunteers in our community. He encouraged all organizations and people who benefit from their assistance to nominate someone to receive these awards.**

**The Council agreed that the Town should participate in the Volunteer Recognition program again this year with appropriate advertising, etc.**

## **10. ADJOURNMENT**

**Upon a motion by Councillor Lois Smith the meeting adjourned at 7:25 p.m.**