

COUNCIL

OCTOBER 29, 2002

#02-11

The Parrsboro Town Council met in regular session on Tuesday, October 29th, 2002 at 7:00 p.m. in the Council Chambers with Mayor Doug Robinson presiding.

PRESENT: Deputy Mayor Lloyd Smith

Councillor Gleneida Canning

Councillor Lois Smith

Councillor Lyle Yorke

A.D. Brown, Town Clerk

Kevin Yorke, Secretary

1. WELCOME AND CALL TO ORDER

Mayor Robinson welcomed all those present and called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Lois Smith that the agenda be approved as presented. Motion carried.

3. RCMP REPORT

Not present to give report. Mayor Robinson noted the understanding that Cpl. Oliver was away on training.

4. BYLAW ENFORCEMENT OFFICER'S REPORT

Not present to give report.

5. FIRE CHIEF'S REPORT

Fire Chief Jeremy Dunphy presented the following report for October 2002:

EMERGENCY CALLS

1 Medical First Response

1 Smoke Conditions

1 Fire Alarm

TRAINING/PREVENTION

A work night was held on October 3rd. Members continued to make truck bay upgrades that will enhance emergency response capabilities. The emergency power generator from MTT was also brought to the firehall for installation in the near future.

The department held a fire prevention seminar October 8th and an open house on the 10th. We would like to thank those who attended and also everyone that helped us prepare for these Fire Prevention Week activities.

On October 17th members went to Diligent River to practice pump operations/watershuttling and to do an orientation to water sources in the area.

A mutual aid meeting was held on September 25th with Parrsboro's surrounding fire departments. Parrsboro's services and mutual aid response capabilities were discussed, as well as, response concerns of other departments coming into the Parrsboro district.

On October 19th and 20th Peter Greenham attended the Nova Scotia Firefighter's School for a course in Hazardous Waste Materials Operations.

The South Cumberland High Angle Rescue Team held a meeting on October 1st with a practice session at Jeffer's Falls on October 6th. Several new members have started working with the group. A training session was held on October 20th to begin their Level 1 training.

BLOOD DONOR CLINIC

The Canadian Blood Services Blood Donor Clinic was held at the Firehall on October 24th. Attendance was down a small amount from the spring clinic we had but overall it was still a good turnout.

PVFD ANNUAL MEETING

The Department's Annual Meeting was held on October 23rd, 2002. The election of officers resulted in the following:

Fire Chief Jeremy Dunphy

Driver #2 Gregg Matthews

Deputy Fire Chief Arnold Wood

Driver #3 Danny MacAloney

Captain #1 Jim Atkinson

Secretary/Treasurer Gregg Matthews

Captain #2 John R. Henwood

Training Officer Peter Greenham

Captain #3 Chris Clarke

Communications Officer Tim Jeffers

Driver #1 John Guilderson

Bingo Chairman Wesley Andrews

From October 1st, 2001 to September 30th, 2002 the Department responded to 39 emergency calls (26 Town, 13 County). They are broken down as follows:

2 Structure Fire

0 Auto Fire

6 Grass/Brush Fire

8 Flue Fire

5 Rescue

5 Fire Alarm

8 Medical Response

5 Other

These emergency calls accounted for over 600 firefighter hours over the course of the year. Since we have completed the first block of volunteer time tracking, which began 6 months ago on April 26th, members accumulated over 1600 hours of service. This includes training, meetings, fire

prevention and fund raising (but not emergencies, administration or paid activities). It also does not include the many hours that are put in by our Honourary Members, Ladies Auxiliary and other groups and individuals that make this department what it is.

RETIREMENT/NEW MEMBER

We would like to acknowledge the retirement of Hollie Benjamin, a 25 year member of the Department. We will honour Hollie and his service at our annual banquet coming up in December. We would also like to welcome a new member, Chris McCulley, to our firefighter ranks.

FUND RAISING ACTIVITIES

Toy Fire Truck Draw in support of the new truck project. Drawing on December 13th, 2002 at 8:30 p.m. at the Parrsboro Firehall. Tickets are \$1 each or 3 for \$2.

Following the report, Deputy Mayor Lloyd Smith recommended a letter of appreciation be sent from the Town to MTT for the emergency power generator.

6. APPROVAL OF CHEQUE SHEET

Moved by Councillor Lois Smith, seconded by Deputy Mayor Lloyd Smith that the General Cheque Shet in the amount of \$115, 461.95 be approved as presented. Motion carried.

7. APPROVAL OF MINUTES

Mayor Robinson asked if there were any errors or omissions noted in the regular Council minutes of September 24th, 2002 - #01-10. Hearing none he declared the minutes approved as circulated.

8. PUBLIC MEETING RE: SOLID WASTE BYLAW

Moved by Councillor Lois Smith, seconded by Councillor Lyle Yorke that the meeting be opened to the public. Motion carried.

At this point Mayor Robinson invited those present to submit their comments, either written or oral, to the Council regarding the Town of Parrsboro Solid Waste Bylaw.

David McCrindle came forward with the following questions and suggestions which he submitted orally.

Page 1, Definitions, section 2., subsection (A) (ii) - "the annual production of compost on any property lot does not exceed 2 cubic metres". Mr. McCrindle noted the opinion that 2 cubic

metres was a small amount as leaves take up quite a lot of volume if one is composting. He suggested that this section should be amended to increase the acceptable volume to 3 or 4 cubic metres.

The Clerk noted the understanding that 2 cubic metres refers to the finished product, for example leaves after they have been composted, and the purpose behind limiting the volume is to prevent someone from composting on a large scale that would have associated odours and other problems.

Mr. McCrindle suggested amending this section to reflect that it refers to 2 cubic metres of finished product.

Page 2, Definitions, section 2., subsection (K) - " "hazardous waste" means waste that may be harmful to humans, animals, plant life or natural resources including, but not restricted to, industrial chemicals, toxic, flammable, corrosive, radioactive, reactive, pathological and PCB waste, oil, gasoline, paint solvent, wood preservatives, ink, battery acid, pesticides and insecticides". Mr. McCrindle recommended adding paint and batteries to the list of hazardous waste.

Page 2, Definitions, section 2., subsection (M) - " "householder" means owner, occupant, lessee, tenant or other person in charge of a dwelling, mobile home, hotel, restaurant, apartment unit, office building, public institution or other building or property, and includes the person assessed for the building pursuant to the Assessment Act of Nova Scotia". Mr. McCrindle recommended that hotel, restaurant, office building and public institution be removed from the list defining what is a "householder".

Page 4, Definitions, section 2., subsection (AD) - " "solid waste" includes recyclables, compostables, residual garbage". Mr. McCrindle recommended adding "ICI" to the list defining what is "solid waste".

Page 5, Solid Waste Disposal - Mr. McCrindle noted that there was nothing in this entire section dealing with the burning of garbage in 45 gallon drums or on the ground and he recommended that something regarding this be included in this section.

The Clerk noted that the burning of garbage comes under the statutes and regulations of the Department of Environment which are separate and apart from this bylaw.

Mayor Robinson indicated that he did not see any reason why there could not be something added to this section regarding the burning of garbage.

Page 6, section 8. - Municipal Residential Collection - "Council may by resolution provide for municipal collection of solid waste by a contractor in some or all areas of the Town of Parrsboro and, for greater certainty and without limiting Council's discretion to use different collection

classifications, Council may limit collection to particular types of solid waste, to properties containing not more than a specified number of residential households, and /or commercial solid waste generators of a particular type or size or generating not more than a specified volume of solid waste, and may provide different collection services for any different class of waste generator". Mr. McCrindle noted the opinion that the Town should not be in the garbage business and asked if this section leaves it open for the Town to provide municipal collection through the public tender process.

Mayor Robinson confirmed that the bylaw does allow any future Council to go to public tender, however, he added that it is not the intention of this Council to do that.

Page 7, section 10. Solid Waste Collection Guidelines, subsection (A) - "The frequency and schedule of collection of residential solid waste within the Town shall be determined by resolution of Council". Mr. McCrindle commented that he could see the need for this section if garbage collection was being put out to contract, however, he questioned the need for it when the private garbage collectors are doing the scheduling of collection and are doing it very well.

The Clerk agreed that the current private collectors are doing a good job scheduling the frequency of garbage collection, however, he pointed out that this section is included in the bylaw to ensure that the frequency of service is maintained at an appropriate level and will be provided by anyone who may apply for and take out a license to collect garbage in the future.

Councillor Yorke commented that this regulation is standard in most municipal solid waste bylaws.

Page 8, section 10. Solid Waste Collection Guidelines, subsection (E) (i) - "Each residential premises shall have an organics collection container as approved by the Town in which organics are to be placed for collection". Mr. McCrindle asked if this means that the Town will approve some kind of a container and if, once the bylaw is in place, will there be a container that can be used.

Mayor Robinson confirmed that the Town will approve a container and advised that Council is currently exploring options for the container, one could be expensive, another could be less expensive, however, there are a number of issues that have not yet been resolved in regard to the container. He also noted that a container other than that approved by the Town may be used if it meets the necessary requirements as stated in Section 11., subsection (D) "container specifications".

Page 9, section 10. Solid Waste Collection Guidelines, subsection (G) Scavenging - Mr. McCrindle noted that during the summer months people have been observed going through the municipal garbage bins on Main Street looking for recyclables and others putting residential garbage in these bins. He expressed the opinion that such actions do not present a very good first impression

of the town to visiting tourists and he recommended this section be amended to include language prohibiting this type of activity.

Mayor Robinson indicated that there was merit to what Mr. McCrindle was saying and that although this section was written from the point of view of scavenging through residential garbage as opposed to other containers i.e. at Glooscap Park, at the beach, on Main Street or outside a commercial establishment, there was no reason why the bylaw could not include it.

Mr. McCrindle also felt there would be an opportunity for minor hockey or some other group to raise funds if the Town provided 45 gallon drums on Main Street, at the beach or at the park as recycling containers.

Page 10, section 10. Solid Waste Collection Guidelines, subsection (J) - "Waste refrigerators and freezers shall either be stored inside an enclosed, locked or child-proof building or shall have their doors removed from the appliance". Mr. McCrindle recommended removing from this section "shall either be stored inside an enclosed, locked or child-proof building " and he expressed the opinion that one should not be given the option to remove or not remove the doors but should be automatically required to remove them, therefore, it would be irrelevant where the appliances are stored as the safety hazard would be removed.

The Clerk noted the understanding that the Town would not have the right to dictate that an individual cannot use waste refrigerators or freezers for another purpose such as storage and that the stipulation of where they can be stored is a way of ensuring that they will not be a safety hazard when the doors have not been removed.

Page 13, section 14. Licenses, subsection (B) - "Every applicant for a license under this Bylaw shall provide for the collection of a three stream system which includes residential garbage, recyclables and compostables". Mr. McCrindle suggested that there is a fourth stream being ICI and that it should be added to this section.

Gregg Matthews noted that ICI is garbage, compostables and recyclables that are generated by businesses such as the Co-op and institutions such as the Care Centre therefore, it does fall within the three stream of solid waste. He suggested that construction demolition waste is actually the fourth stream.

Mayor Robinson agreed that construction demolition waste is the fourth stream but explained that it was not included because the solid waste bylaw deals mainly with collection of residential garbage.

Page 14, section 14., subsection (E) - "The annual fee for a license under this Bylaw shall be two hundred (200) dollars and shall be non-refundable and shall expire March 31st in each year". Mr. McCrindle asked if the fee was something new, whether the number of licenses will be limited

similar to the taxi bylaw and how the \$200 annual fee was decided upon.

Mayor Robinson confirmed that presently garbage collectors are not charged a fee to operate. Regarding the amount of the fee, the Mayor advised that the Council basically looked at what other municipalities were charging and tried to charge a little less and that one of the main considerations in deciding upon the fee is to establish that the person in it is a serious collector and not someone who is doing it as a hobby, for example. The Clerk added that unlike the taxi bylaw, Provincial legislation does not give the Town the authority to limit the number of licenses issued to garbage collectors.

Page 14, Enforcement and Penalty, subsection 16. - "Any person who contravenes any provision of this By-law is punishable on summary conviction by a fine of not less than \$200 and not more than \$5,000 and to imprisonment of not more than 60 days in default of payment thereof. Each day that a person commits an offense under this By-law constitutes a separate offence", and subsection 17. - "Any person who contravenes any section of this By-law and who is given notice of the contravention may pay to the Town of Parrsboro, at the place specified in the notice, the sum of \$100 within 14 days of the date of the notice and shall thereby avoid prosecution for that contravention". Mr. McCrindle questioned the legality of these sections.

The Clerk noted the understanding that the sections dealing with enforcement and penalty are legal.

Mayor Robinson noted that this is what was found in other bylaws that were reviewed, however, he did suggest that a legal opinion on the section of enforcement and penalty would be advisable.

Mr. McCrindle questioned who would be policing the bylaw, how it will be done, and whether or not there will be a grace period once the bylaw becomes law.

The Clerk advised that basically the policing of the bylaw would be a cooperative effort between the garbage collectors, the municipality, the Cumberland Joint Services Management Authority and the Provincial Department of Environment. He also pointed out that after the bylaw comes into effect there will have to be a campaign to educate the public on what is expected of them in the bylaw and this process could theoretically take a couple of months, therefore, the public would not be expected to comply with the regulations immediately. Responding to another question by Mr. McCrindle to do with the specific number of violations that will be tolerated before sections 16. and 17. come into play, the Clerk advised that once the bylaw comes into effect this would be one of many regulatory functions which are not actually a part of the bylaw that will have to be fine tuned.

Mayor Robinson thanked Mr. McCrindle for his presentation and noted he appreciated his input. Mr. McCrindle expressed the opinion that the bylaw is not ready to be voted on considering the points he had brought up this evening.

At this point Gregg and Valarie Matthews came forward with their questions and comments. Mrs. Matthews noted that Mr. McCrindle had already touched on a couple of things in the bylaw that they were questioning including section 8. Municipal Residential Collection which was confirmed that it does allow for a tendering process, perhaps down the road.

Page 6, section 7. Industrial, Commercial, Institutional - (ICI) Sector, subsection (B) - "The Town of Parrsboro, by contract with solid waste generators in the ICI Sector, may provide collection of solid waste and may, in such contract, vary any of the limitations or restrictions applicable to general municipal collection as set out herein". The Matthews asked for clarification of this section.

Deputy Mayor Lloyd Smith advised that basically this section provides an option for municipal collection of ICI waste similar to section 8. which provides the option for municipal collection of residential garbage. He also noted that this was standard in the two or three other bylaws that Council had looked at when drafting Parrsboro's Solid Waste Bylaw.

Mayor Robinson reiterated that it was not the intention of this Council to go to municipal collection, otherwise there would already have been a call for tenders.

Page 7, section 10. Solid Waste Collection Guidelines, subsection (A) - The Matthews advised that this was another section that they had a concern about but that Mr. McCrindle had already questioned and received an answer.

Page 7, section 10. Solid Waste Collection Guidelines, subsection (E) (i) - "Each residential premises shall have an organics collection container as approved by the Town in which organics are to be placed for collection". Mrs. Matthews noted a concern that the garbage collectors should have input into the approved organics container and that this section does not indicate that they will be consulted.

Mayor Robinson indicated that the garbage collectors will, indeed, be consulted and will have input into the organics container in the same way they have been asked for their input during the entire review process, however, he pointed out that this is a municipal bylaw for which the Town is responsible and, therefore, the bylaw must reflect that responsibility and control.

Page 9, section 10. Solid Waste Collection Guidelines, subsection (G) (i) - "No person shall pick over, interfere with, disturb, remove or scatter any waste or bundled article placed out for collection, whether in a concealed container or otherwise". The Matthews asked if this rule on scavenging would apply to the annual spring clean up undertaken by the Town.

The Clerk advised that the spring clean up is not part of residential solid waste.

Mrs. Matthews noted for the record that if there are going to be two sets of rules it may be confusing for people who may not realize that while they can lawfully take something from a pile of refuse put out for the municipal spring clean-up, they are prohibited from removing recyclables from the garbage bins on Main Street, or from garbage that is put out to be collected by the private hauler.

Page 9, section 10. Solid Waste Collection Guidelines, subsection (G) (iii) - "Except as authorized by the Town of Parrsboro, no person shall remove recyclables or other solid waste placed or apparently placed for municipal collection by waste generators, owners or occupants and all recyclables are the property of the Town of Parrsboro from the moment of placement for municipal collection. Nothing in this section relieves an owner or occupant from the duties set out in section 10. subsection (M)". Mrs. Matthews indicated that she could not find subsection (M) of section 10. in the bylaw.

Mayor Robinson noted the understanding that this should read "subsection (L), however, it would be confirmed before making an amendment.

Page 12, Section 12. Commercial Containers, subsection (D) - "No person shall place a commercial container on any street within the Town without the written permission of the Town Clerk". The Matthews requested an explanation of what is meant by a commercial container and whether this section refers to a situation where a business may find it necessary to have an additional garbage bin on their property.

Deputy Mayor Lloyd Smith indicated that this would be a container such as those used by Roger Gabriel which he referenced as a local contractor. The Clerk explained that there may be occasions when it is necessary to place a container on the street or close to the street and the bylaw requires written permission to do it, however, this restriction does not apply to a business that may place more than one garbage container on its own property.

Page 13. Section 13. Vehicles Carrying Solid Waste, subsection (B) - "Every vehicle used to collect solid waste shall meet standards/specifications as set by the Town Clerk". The Matthews noted they were still struggling with this section as to why the Town Clerk would be setting the standards for a garbage truck.

The Clerk noted that he did not ask to be the person responsible for setting standards for garbage collection vehicles, however, it has will become his responsibility as administrator of the Town to ensure that the minimum requirements of health and safety are met. He also advised that it is not the intent of this section in the bylaw to subject the garbage collection vehicles to routine inspections, however, that it was more to provide a process to address complaints from the Department of Environment, the Joint Authority, the police, etc., that a vehicle does not meet the requirements and it would be at this point that detailed specifications would be brought in to play. The Clerk added that this section does not in any way refer to the mechanical requirements, etc. of

a garbage collection vehicle which are the responsibility of other agencies.

Page 13, section 13. Vehicles Carrying Solid Waste, subsection (D) - "Solid Waste materials shall not remain in a vehicle overnight except in designated areas (to be defined later)". Mrs. Matthews asked if there had been any further discussion on this and when is later?

Mayor Robinson indicated that it was difficult to define the designated areas because it depends on who the license holder may be and perhaps there should be a covenant within the license of where the trucks can be left, mutually decided upon by both the Town and the license holder.

The Matthews indicated that for their purposes they wanted to know whether the storage of garbage in their own driveway is going to be acceptable and pointed out that they had just recently purchased a compactor truck so that they can store the garbage overnight and reduce the number of trips that have to be made to the landfill.

The Clerk advised that it would be acceptable as long as it does not cause a problem to their neighbours.

Page 13, section 13. Vehicles Carrying Solid Waste, subsection (E) - "All vehicles or containers used for the transportation of solid waste materials shall be hosed down as required and shall be kept in a sanitary condition." and subsection (F) - "The Town may inspect vehicles used for the collection or carriage of waste materials at all reasonable times to ensure compliance with this By-law".

Mrs. Matthews presumed that these two sections were also avenues for a complaint process and this was confirmed.

Page 14, section 14. Licenses, subsection (D) - "Every applicant shall provide proof of liability insurance in the amount of not less than two million (2,000,000) dollars". Mrs. Matthews noted that with the licensing fee and increased cost of insurance the bylaw would cost their business approximately \$600.00 more per year and she asked why the amount of liability insurance would matter to the Town.

Mayor Robinson advised that the Town's solicitor was consulted on this point and was advised that \$2,000,000 insurance was the normal amount required.

The Matthews indicated that this concluded their presentation. There were no further presentations from the audience.

Mayor Robinson commented that it was fair to say from the Council's point of view this bylaw was written differently than many in other municipalities with the idea of , in fact, ensuring that the private collector would have the opportunity to participate in its development and

implementation. He realized that although some of the rules seem a little stringent or ambiguous and perhaps are, they are normal requirements and the Council certainly did not go higher than they had to go. The Mayor also indicated that if the bylaw is too simple then anybody can get into garbage collection which is of no benefit to those who want to be a serious collector or want to make a living off of it. Mayor Robinson extended Council's appreciation for the presentations this evening and noted it is a requirement that the Council hears what the public has to say, that the points made were very valid and it is very helpful for the Council to hear them. He noted that he could not guarantee that all of the suggestions brought forward will be incorporated into the bylaw as that would be a subject of further discussion.

The Matthews noted that the reason why they are being so vocal about the bylaw is out of their concern that if the Council is contemplating putting garbage collection out to tender they could lose their business which would not only be a personal loss to them but would also translate into an economic loss to the community which is something they have witnessed happening in other areas. The Matthews questioned why the Council felt that it had to adopt a solid waste bylaw if garbage collection was running smoothly without it.

Mayor Robinson advised that this Council would have preferred not to have anything to do with the bylaw, however, they did not have that option because of the requirements of the Provincial Department of Environment. Therefore, looking at what is happening in other areas the Council attempted to write the bylaw in a way that satisfies the requirements of the Department of Environment without the consequences that are happening in other areas. He also indicated, however, that the requirements of the Department of Environment are not the only reason for the bylaw, it is also about the protection of the environment which is the right thing to do.

Deputy Mayor Lloyd Smith noted that out of all municipalities in the Province, Parrsboro is one of only three that still have private collection.

The Matthews noted that this definitely indicates that there is a trend toward municipal collection and they expressed the hope for further discussions if Council contemplates going to tender.

Andrew Wagstaff of the Citizen asked if there will be a Provincial approval process once the bylaw is adopted by Council.

Mayor Robinson advised that Provincial approval is no longer required under the new Municipal Government Act.

As there were no further questions, the Mayor indicated he would accept a motion to go back into the regular Council meeting.

Moved by Councillor Lois Smith, seconded by Deputy Mayor Lloyd Smith that the meeting go back into the regular Council meeting. Motion carried.

9. 2nd READING OF THE SOLID WASTE BYLAW

Mayor Robinson indicated that Council has heard suggested amendments and alterations to the bylaw as it stands and the options available were that the Council could attempt to deal with them right now, they could defer the passing of the second reading to a later date to give them the opportunity to look at it, or they could decide to pass the bylaw this evening which would require and indication of when the enforcement date would be. He also reminded Council that although contact has been made to initiate an education program, a program has not been started, nor has there been a determination of the containers as of yet. The Mayor also noted that if the matter is deferred there would have to be a decision made as to whether there would be a second public meeting. The Clerk indicated that to his understanding the next time the bylaw is read it would not be classified as a public meeting, it would be a Council meeting, however, the public would be given the opportunity to speak if they had any further questions or comments.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Gleneida Canning that the 2nd Reading of the Solid Waste Bylaw be deferred to the next regular Council meeting. Motion carried.

10. COMMITTEE REPORTS

(a) Finance - Report given by Deputy Mayor Lloyd Smith:

FINANCE COMMITTEE REPORT

OCTOBER 2002

(a) Municipal Elections Act - The Committee reviewed and recommended for release a letter drafted by the Mayor to Service Nova Scotia and Municipal Relations in response to the Municipal Elections Act Review Committee Discussion paper. The letter noted the concerns of Council regarding residency requirements, tax certificates, rebate scheme and alternative election technologies.

(b) Sustainable Tourism Workshop - Parrsboro has been invited to take part in one of three, two-day Strategic Tourism Planning Program sessions in Bouchtouche, New Brunswick scheduled to take place December 6 - 8. Our participation in this program is recommended as the next step following the Sustainable Tourism Workshop that was held in Parrsboro in April 2002 and it is further recommended that eight people take part. The fee would be approximately \$1,500 including accommodations and meals.

After a discussion the Committee agreed that it would be beneficial for the Town to participate in

this program and that the appropriate application be filed.

(c) Letter RE: Employment Opportunities - The Mayor has written a letter to the Secretariat of the Treasury Board of Canada with a concern that the region of Cumberland is excluded in some work opportunities listed on the federal government's web site. The letter requests an explanation of this policy and that this discriminatory hiring practice cease and employment equity be extended to all citizens.

(d) Municipal World - A request has been received from the publication Municipal World for a subscription renewal at a cost of \$55.00. It was noted in the discussion that there are very often good articles on issues regarding governance in this publication.

After a discussion it was recommended that this subscription be renewed.

(e) Housing Authority - On behalf of some residents at Mountain View Manor a written inquiry has been sent to the Cobequid Housing Authority with regard to the possibility of installing laundry room facilities on the second floor of the two story building that does not have an elevator. The Housing Authority has advised that as the required plumbing work would be too extensive for this request to be filled, it has been referred to the Planning Department of Housing Services for consideration as a major capital expenditure.

(f) CPP/OAS Meeting - A Canada Pension Plan/Old Age Security information session is scheduled to take place on November 12th at the Fire Hall. There are actually two sessions, one from 1 pm to 3 pm and another from 7:30 pm to 9:30 pm. This information session would be of interest to those who are not yet receiving either of these benefits but wish to know something about how the system works for future reference.

(g) Tourism Award - It has been brought to our attention that tourists who stayed at Glooscap Park have nominated John and Gale Best for the Nova Scotia Tourism and Culture Pineapple Award.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Lois Smith that the Finance Report and recommendations contained therein be accepted.

On the question,

Councillor Gleneida Canning advised for information that Parrsboro's application to attend the Strategic Tourism Planning Program has been accepted.

As there was no further discussion the motion was voted on and carried.

(b) Public Works - Report given by Councillor Gleneida Canning:

PUBLIC WORKS COMMITTEE REPORT

OCTOBER 2002

(a) Superintendent's Report - John Henwood has reported the following activity in the Public Works Department over the past month:

- general maintenance of paved and gravel roads
- bush cutting on Willow Street
- ditches mowed for the last time this season
- winterizing vehicles and equipment
- fuel wood cut and stored at the Town Hall and Works Shed
- several water services turned off for seasonal residents
- repaired leaks on the cottage water line at McKenzie Park
- John and Phillip completed and passed their Level II Water Distribution Course

(b) Trees at Town Hall - The tree removal contractor was in town last week to cut down several dead and diseased trees on the Town Hall property. The works crew was busy most of the week cleaning up and hauling the wood to the works shed to be cut up later for fire wood.

Moved by Councillor Gleneida Canning, seconded by Councillor Lyle Yorke that the Public Works report be accepted. Motion carried.

(c) Protective Services - Report given by Deputy Mayor Lloyd Smith:

PROTECTIVE SERVICES COMMITTEE REPORT

OCTOBER 2002

(a) Presentation by Jeremy Dunphy RE: Fire Department - Fire Chief Jeremy Dunphy presented two proposals with regard to services provided by the department for which he was seeking the Committee's support. The first proposal is to upgrade the mutual aid program between area fire departments including Parrsboro, Port Greville, Advocate, Fire Islands, Economy, Southampton and River Hebert/Joggins to ensure the safety of all firefighters who respond to an emergency. The second proposal is to run an upgraded medical first response pilot project for 3 months and then decide on the viability of continuing, and to upgrade from Level 2 medical first response (only called upon paramedic request) to Level 3 (respond to all Charlie and Delta level calls).

After a discussion the Committee recommended approval of the two proposals put forth by the Fire Chief.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Gleneida Canning that the report and recommendations of the Protective Services Committee be accepted.

On the question,

The Clerk advised that due to a personal commitment he was unable to attend the Committee-of-the-Whole meeting and did not have the opportunity since returning to work to meet with the Fire Chief. He indicated that he does have concerns about the proposals that he would like to discuss with the Fire Chief and the Committee and that he would respectfully ask that this matter be tabled to another meeting.

The Deputy Mayor indicated that as the mover of the motion he had no problem with that considering that there were concerns that the Clerk had mentioned and that it probably should be discussed again.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Lois Smith that the Protective Services report be tabled. Motion carried.

11. CORRESPONDENCE

(11.1) LA Animal Shelter - A letter thanking the Mayor and Council for the grant of \$300.00 for fiscal 2002/2003.

(11.2) Fire Department - Correspondence advising that at the annual meeting of the Parrsboro Volunteer Fire Department held on October 23rd, 2002, Jeremy Dunphy was re-elected to the position of Fire Chief. The Clerk noted that it is Council's responsibility to appoint a fire chief and it has been the practice of the Town to allow the Firemen to elect one of their members to that position to be ratified by Council.

Moved by Deputy Mayor Lloyd Smith, seconded by Councillor Lyle Yorke that Council accept the

recommendation of the Parrsboro Volunteer Fire Department to re-appoint Jeremy Dunphy as Fire Chief. Motion carried.

12. ADJOURNMENT

Upon a motion by Deputy Mayor Lloyd Smith the meeting adjourned.

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