

# COUNCIL

JANUARY 30, 2002

#02-01

The Parrsboro Town Council met in regular session on Wednesday, January 30<sup>th</sup>, 2002 at 7:00 p. m. in the Council Chambers with Mayor Doug Robinson presiding.

**PRESENT:** Deputy Mayor Lyle Yorke

Councillor Gleneida Canning

Councillor Lloyd Smith

A.D. Brown, Town Clerk

Kevin Yorke, Secretary

**REGRETS:** Councillor Lois Smith (out of town on business)

## 1. WELCOME AND CALL TO ORDER

Mayor Robinson welcomed all those in attendance and called the meeting to order at 7:00 p.m.

## 2. APPROVAL OF AGENDA

Councillor Lloyd Smith requested the addition of "Library" as item 8.7 on the agenda. Moved by Councillor Lloyd Smith, seconded by Deputy Mayor Lyle Yorke that the agenda be approved as amended. Motion carried.

## 3. RCMP REPORT

Cpl. Phil Oliver presented the following report for December 2001 and January 2002 to date indicating that there were a total of 60 complaints over the period: approximately 30 General Assistance, i.e. calls for advice, speeding tickets, etc., some parade/meetings, in particular the DARE program which Cst. MacRae has initiated in the schools, much of which is on his own time. Also, doing some work on family violence; Break and Enters - 2; Dangerous Driving - 1; Disturbing the Peace - 2; Impaired Driving (refusal) - 1 charge laid and is before the courts; False Alarms - 6; Fraud Check - 1; Liquor Act - 1; Mental Health Act - 1; Property Damage - 3; Sexual

**Assault - 1, for which a charge has been laid and is before the courts; Suspicious Persons - 3; Thefts - 3 with no charges laid.**

**Cpl. Oliver advised that four new jailors have been hired, namely Gerald Trask, Melvin Legere, Scott MacLellan and Nancy Burton. He also commented on the Parrsboro jail expressing the opinion that it is a clean and very adequate facility.**

#### **4. BYLAW ENFORCEMENT OFFICER'S REPORT**

**Not present due to work commitments. No report.**

#### **5. FIRE CHIEF'S REPORT**

**Fire Chief Jeremy Dunphy advised that he did not have a written report to circulate, however, he did present the following verbal report for December 2001 and January 2002:**

#### **EMERGENCY CALLS**

**- 1 flue fire**

**- 1 call for assistance from Emergency Health Services**

**- 1 false alarm**

#### **TRAINING**

**- Pump training, rescue training, forceable entry training, hose and ladder training, water shuttling exercise, fire alarm drills at senior citizens' complex.**

**The Fire Chief indicated that a written report for this period would be attached to next months report.**

#### **6. APPROVAL OF CHEQUE SHEET**

**Moved by Councillor Lloyd Smith, seconded by Councillor Gleneida Canning that the general cheque sheet in the amount of \$334,935.91 be approved as presented. Motion carried.**

#### **7. APPROVAL OF MINUTES**

**Mayor Robinson asked if there were any errors or omissions noted in the minutes of November 27, 2001 - #01-11. Hearing none he declared the minutes approved as presented.**

## **8. COMMITTEE REPORTS**

**(8.1) FINANCE - Report given by Deputy Mayor Lyle Yorke:**

### **FINANCE COMMITTEE REPORT**

**DECEMBER 2001/JANUARY 2002**

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**(a) Sale of Heritage Books - The Heritage Books arrived in mid-December and based on the cost to have the books reprinted the price of the soft cover books has been set at \$24.00 and the hard cover books at \$38.00. Prices for shipping have been set at \$7.95 within the Maritimes, \$9.50 for Quebec and Ontario, \$10.60 for the prairies and B.C. and \$12.80 to the United States. The Committee would recommend that the revenue from the sale of the Heritage Books be put back into the Town's reserves.**

**(b) FCM - The Federation of Canadian Municipalities have advised that they are continuing to battle the communications industry over using municipalities' rights-of-way without compensation which will cost the organization about \$1.6 million. All municipalities in Canada are being asked to contribute 5.9 cents per capita over three years to the cause and for the Town of Parrsboro this would be approximately \$96.00 per year.**

**After a discussion the Committee recommended that this request be approved and that it be paid in one lump sum of \$300.00 instead of paying it over the three years.**

**(c) Community Radio RE: Tower - The Parrsboro Radio Society has requested permission to install a 60 ft. free standing tower supported by a 4'x4'x4' concrete base behind the Visitor Information Centre for their radio antenna.**

**The Committee agreed with the request in principle pending additional information regarding the exact location of the tower.**

**(d) Extension on Library - There have been further discussions regarding the possibility of building a 30' x 30' addition to the library to house archival materials for genealogical and archival research.**

**After a discussion the Committee recommended agreement in principle to construct the extension on the library for the purposes of a genealogical and archival centre subject to funding. A committee is currently being put together to look at the construction of this facility and fund raising aspects.**

(e) Revised Committees - The time is appropriate to once again look at Standing Committees of Town Council with the following being recommended for 2002:

## **Parrsboro Town Council Standing Committees**

**Recommended to Council January 30, 2002**

### **DEPUTY MAYOR**

**LLOYD SMITH**

### **FINANCE**

**Full Council**

### **OCCUPATIONAL HEALTH AND SAFETY**

**Mayor Doug Robinson**

**Councillor Gleneida Canning**

### **ECONOMIC DEVELOPMENT**

**Councillor Gleneida Canning**

**Councillor Lois Smith**

### **PROTECTIVE SERVICES**

**Councillor Lloyd Smith**

**Councillor Gleneida Canning**

### **PLANNING, DEVELOPMENT & HOUSING**

**Councillor Lyle Yorke**

### **YOUTH TOWN COUNCIL**

**Councillor Lois Smith**

### **NORTHERN REGION SOLID**

### **WASTE MANAGEMENT**

**Mayor Doug Robinson**

### **CREDA**

**Councillor Gleneida Canning**

### **ENERGY RESOURCE**

### **COMMITTEE (CREDA)**

**Mayor Doug Robinson**

**Councillor Lois Smith**

### **JOINT SERVICES**

### **MANAGEMENT AUTHORITY**

**Councillor Lois Smith**

**Councillor Lyle Yorke**

**Councillor Lloyd Smith**

**PUBLIC WORKS**

**Alternates - Councillor Lois Smith**

**Councillor Gleneida Canning**

**Mayor Doug Robinson**

**Councillor Lyle Yorke**

**LIBRARY**

**PERSONNEL**

**Councillor Lloyd Smith**

**Councillor Lois Smith**

**Councillor Lyle Yorke**

**PROV. CHIGNECTO PARK**

**Councillor Lyle Yorke**

**RECREATION**

**Councillor Lloyd Smith**

**UNSM**

**Councillor Gleneida Canning**

**Mayor Doug Robinson**

**TOURISM/PARK**

**CNTA**

**Councillor Lyle Yorke**

**Councillor Lyle Yorke**

**Councillor Lloyd Smith**

**WHARF COMM. LIAISON**

**HERITAGE**

**Councillor Lois Smith**

**Councillor Lois Smith**

**AMHERST HOSP. LIAISON**

**Councillor Lois Smith**

**(f) County RE: Joint Meeting - The County of Cumberland has advised that their Council has passed a motion to ask the Parrsboro Council to attend a joint meeting to discuss issues of common concern, regional services, cooperation, etc.**

**The Committee agreed to recommend that this request be approved.**

**(g) High Speed Internet - The Committee is concerned that high speed internet service is not yet available in Parrsboro and that the economy of the town is disadvantaged compared to communities with access to the service.**

**After a discussion it was recommended that the Mayor send a letter to Maritime Tel and Tel with copies to Dave Lake and Murray Scott, indicating our concern and requesting that high speed internet service be available to Parrsboro as soon as possible.**

**(h) Grant to CNTA for Annual General Meeting - The Central Nova Tourist Association has requested a financial contribution from the Town of Parrsboro to help defray costs associated with their Annual General Meeting and Awards Banquet.**

**After a discussion the Committee recommended a contribution of \$200.00.**

**(i) National Flag of Canada Day - A letter from the Department of Canadian Heritage requested the Town to help celebrate National Flag of Canada Day on February 15, 2002 for which lapel pins, hand flags, activity posters and booklets will be made available.**

**The Committee felt that the schools may be interested in coordinating the celebration of Flag Day with the Town and Mayor Robinson indicated that he would make the appropriate contacts.**

**(j) Council Minutes on Web Site - The Web Site Committee has submitted a recommendation that the minutes of regular monthly Town Council meetings be placed on the Town's web site.**

**After a discussion the Committee supported this recommendation.**

**(k) Presentation from Rhonda Kelly - Executive Director, Rhonda Kelly, presented CREDA's business plan for 2001-2002. She also presented "Community Vision 2002" a Strategic Plan for the Town of Parrsboro, prepared by CREDA covering such issues as economic development structure, business and industry, infrastructure, community image, tourism, recreation, heritage and culture, human resources and communications/marketing. There will be a further meeting with Rhonda once the members of Council have had an opportunity to read the report in detail.**

**Moved by Deputy Mayor Lyle Yorke, seconded by Councillor Lloyd Smith that the Finance**

Committee report and recommendations contained therein be accepted. Motion carried.

**(8.2) ECONOMIC DEVELOPMENT - Report given by Councillor Gleneida Canning:**

## **ECONOMIC DEVELOPMENT COMMITTEE REPORT**

**DECEMBER 2001/JANUARY 2002**

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**(a) Web Site - The Economic Development Committee is no longer responsible for updates, etc. on the web site as this responsibility has been taken over by the Web Site Group of which Councillor Canning, Mayor Robinson, Ron Levy and the Town Clerk are members. This new committee is working out very well and allows the EDC more time to concentrate on other matters.**

**(b) Town Profile - The Committee has been working on a town profile on different aspects of the town to complete the information folder which is given out to prospective doctors, businesses, and others. Each member of the Committee was given a topic on which to write a summary including education, public services, recreation, etc., and once this information is compiled a couple of people will be reviewing and rewriting it.**

**(c) Seminar - The Economic Development Committee and the Cumberland Development Corporation co-sponsored a seminar regarding what is involved in starting a business entitled "Who Wants to be an Entrepreneur" which was facilitated by Bruce Burbine of CDC. The seminar was attended by six or seven people and went over very well.**

**(d) Nova Scotia Film Board - The Committee is waiting for more details from the Nova Scotia Film Board regarding the type of information about the town they are seeking for film makers who are scouting for locations.**

**(e) Public Meeting - The EDC is looking at setting up an open meeting to inform the public about the current activities of the Committee and what it is planning to do.**

**Moved by Councillor Gleneida Canning, seconded by Councillor Lloyd Smith that the Economic Development Committee report and recommendations contained therein be accepted.**

**On the question,**

**Mayor Robinson noted for information that in addition to Dr. Andrea Barry who is coming to Parrsboro on Friday to set up practice, a second physician named Dr. Jeff Kelland from Newfoundland has been accepted by the District Health Authority and will be coming the first**

week of April.

As there was no further discussion the motion was voted on and carried.

**(8.3) PROTECTIVE SERVICES - Report given by Councillor Lloyd Smith:**

### **PROTECTIVE SERVICES COMMITTEE REPORT**

**DECEMBER 2001/JANUARY 2002**

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**(a) Fire Arms Bylaw - The Committee met with Cpl. Phil Oliver to discuss the concerns of a town resident regarding hunters firing guns close to his property. The individual expressing the concern was requesting that the Council consider adopting a fire arms bylaw banning the discharging of fire arms anywhere within the town limits.**

**In the discussion it was noted that the discharging of fire arms is currently regulated under Section 3.1 of the Town's Prevention of Disorder or Impropriety Bylaw which permits the activity in those areas of the Town that are of an undeveloped nature only when hunting wild game. However, it also states that "no person shall disturb the peace and quiet of the occupants of the Town by discharging a fire arm nor shall any person discharge a fire arm so as to cause danger or harm to any person or domestic animal within the Town." It was the consensus of the Committee that the current bylaw adequately addresses the issue and that a bylaw banning the discharging of fire arms anywhere in the Town was not appropriate at this time. The Committee would like to remind the general public about the existence of this bylaw and that it is important to report anyone in violation to the RCMP.**

**Moved by Councillor Lloyd Smith, seconded by Councillor Gleneida Canning that the Protective Services Committee report and recommendations contained therein be accepted. Motion carried.**

**(8.4) PUBLIC WORKS - Report given by Deputy Mayor Lyle Yorke**

### **PUBLIC WORKS COMMITTEE REPORT**

**DECEMBER 2001/JANUARY 2002**

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**(a) Superintendent's Report - John Henwood reported the following activity in the Public Works Department:**

## December

- Christmas lights turned on at Town Hall and on Main Street
- dirt roads gravelled and graded
- trucks prepared for winter works
- light salting on two occasions, broom on holder used on sidewalks
- leaf crew cleaned ditches and cut brush
- ditching work on Mill Street
- parking lot behind post office graded, parking signs removed for winter
- Main Street swept
- culvert in Whitehall repaired
- former Swan Creek landfill opened for two days to receive leaf and yard waste

## January

- to date in January most of the crew's time has been spent on plowing, snow removal, sanding and salting

(b) Watershed Protection Plan - As part of the approval of the water line project the Department of Environment has made some requirements including a strategy for management and protection of the well field recharge area. This will involve a study at the well field site expanding outward and the development of a strategy for protecting the watershed land from anything that may potentially contaminate the wells. Our engineers have estimated that the cost of the study is between \$17,000 and \$20,000 and there may be cost sharing on a 50/50 basis with Service Nova Scotia and Municipal Relations.

After a discussion the Committee recommended that the Clerk be given the authority to investigate cost sharing through Service Nova Scotia and Municipal Relations and to apply if it is still available.

(c) Trees on Main Street - There was a general discussion regarding the trees on Main Street and it was noted that there are three or four trees that need to be replaced. The Committee will be

looking at this as well as a maintenance program for pruning and insect extermination.

**(d) Snow Removal Operations** - The Committee would like to take this opportunity to acknowledge the excellent job that the Public Works crew are doing clearing streets and sidewalks of snow this winter and to request that motorists assist them by using caution when snow removal operations are underway. The general public are also reminded to be wary of any frost heaves on Main Street sidewalks which can occur this time of year.

Moved by Deputy Mayor Lyle Yorke, seconded by Councillor Lloyd Smith that the Public Works Committee report and recommendations contained therein be accepted.

**On the question,**

Councillor Lloyd Smith asked about the status of the Clerk's investigation into funding for the Watershed Protection Plan and the time frame before the meetings of the joint committee.

The Clerk advised that there is cost sharing and that an application has been submitted to

Service Nova Scotia and Municipal Relations. After receiving our application a department staff person had contacted the Clerk and wanted some questions answered, however, as this individual was out of the office the remainder of the week the Clerk had passed on the information to him through our Municipal Advisor and he is waiting for a reply. Regarding the time frame, the Clerk indicated that there will be a joint committee between the Town and the County and that initial indications are that the County is agreeable to participate in the joint committee. However, nothing will proceed until the cost sharing is approved and once it is in place then the wheels will be set in motion to get the committee up and running.

As there was no further discussion the motion was voted on and carried.

**(8.5) PLANNING, DEVELOPMENT AND HOUSING** - Report given by Deputy Mayor Lyle Yorke:

**PLANNING, DEVELOPMENT AND HOUSING COMMITTEE REPORT**

**DECEMBER 2001/JANUARY 2002**

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**(a) Building Inspector's Report** - Following is a report submitted by the Building Inspector for the months of November and December 2001:

	<u>No. of Permits</u>	<u>Value</u>
<b>New Construction &amp; Additions</b>		
<b>(Residential)</b>	<b>2</b>	<b>\$20,000</b>
<b>Mini Homes</b>		
<b>(Residential)</b>	<b>1</b>	<b>\$60,000</b>
<b>New Construction &amp; Additions</b>		
<b>(Commercial)</b>	<b>1</b>	<b>\$120,000</b>
<b>Relocation</b>		
<b>(Residential)</b>	<b>2</b>	<b>\$30,000</b>
<b>Demolition</b>		
<b>(Residential)</b>	<b>2</b>	<b>0</b>
<b>Total</b>	<b>8</b>	<b>\$230,000</b>

**- During this time 5 inspections were done.**

**- Reviewed and approved one final plan of subdivision.**

**- Attended a Development Officer's conference in Truro, N.S. on November 7-8, 2001.**

**- Attended a Building Inspector's course in Halifax, N.S. on December 2-6, 2001.**

**- Contacted two persons doing work without a permit.**

**Moved by Deputy Mayor Lyle Yorke, seconded by Councillor Lloyd Smith that the Building Inspector's report be accepted. Motion carried.**

**(8.6) CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY - Report given by Deputy Mayor Lyle Yorke:**

# CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY REPORT

DECEMBER 2001/JANUARY 2002

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(a) Curbside Collection of Compostables - The Nova Scotia Department of Environment has set a deadline of April 1, 2002 for municipalities to have a program to take compostables to Little Forks. The Cumberland Joint Services Management Authority Board has been having discussions regarding how the compostables will be accepted at the composting facility and have voted to accept compostables in clear plastic bags while recognizing that this may not be the preferred option.

In light of the deadline imposed by DOE, the Committee discussed how the Town of Parrsboro will deal with compostables and recommended that Council representatives Lyle Yorke and Lloyd Smith meet with collector Greg Matthews and CJSMA Solid Waste Manager, Bev Cooke, to discuss the matter and come back to Council with a recommendation at the next Committee-of-the-Whole or a special meeting if necessary.

(b) Self-Contained Leachate Plant - The Authority has been talking about the possibility of establishing its own leachate plant instead of transferring the leachate to another facility to be treated. The Department of Environment requires that the Authority have a plan by 2004 and the Authority is recommending a feasibility study by Porter Dillon which is estimated to cost between \$30,000 and \$40,000 and for which funding is available through the RRFB.

After a discussion the Committee supported the study being undertaken.

Moved by Deputy Mayor Lyle Yorke, seconded by Councillor Gleneida Canning that the Joint Authority report and recommendations contained therein be accepted.

On the question,

Councillor Lloyd Smith requested clarification of item (b) as to whether this was a recommendation coming from the Town of Parrsboro to CJSMA to look for funding for the leachate plant.

The Clerk noted the understanding that the feasibility study had been discussed by our representatives at the Authority meeting and they had come back to get an indication of how the other members of the Parrsboro Council felt about it and basically the Council is saying that they have no problem with the study being undertaken. He added that this was not the type of thing for which a letter would be written to the CJSMA saying to proceed because that will be an Authority decision that will have to be included into a budget.

The Mayor also indicated for clarification that although the process of composting has not yet begun it should be noted that green carts would be the ideal container for curbside compostables and that while the Authority will accept compostables in clear plastic bags, common sense dictates that the bags will have to be kept in an animal proof container.

As there was no further discussion the motion was voted on and carried.

(8.7) LIBRARY - Councillor Lloyd Smith advised that Parrsboro Librarian Sandra Spence has returned to work following sick leave and that he would like to take this opportunity to welcome her back.

## 9. CORRESPONDENCE

(9.1) Minister of Environment and Labour - Correspondence from Minister David Morse in response to Mayor Robinson's letter regarding the use of different coloured bags for recycling advised that the Department does not advocate the use of any particular colour for recycling bags nor does it specify the type of container that must be used for recyclables and compostables. The Minister indicated that this decision is best left to the municipalities due to the diversity of programs throughout the Province.

(9.2) Nova Scotia Power Inc. - An information package addressed to the Mayor regarding the Good Neighbour Energy Fund which assists families across the province facing emergency financial situations for all forms of home heating.

(9.3) Cumberland County Transition House Association - Correspondence inviting Mayor Robinson to drop in and demonstrate our support for Transition House at a telethon on Sunday, February 3<sup>rd</sup> at the Amherst Regional High School between 1:00 - 6:00 p.m. hosted by Autumn House.

## 10. ADJOURNMENT

Upon a motion by Councillor Lloyd Smith the meeting adjourned.

