

## 1. CALL TO ORDER

### 1.1 O' Canada

Warden Al Gillis called the November 1, 2017 Council session of the Municipality of the County of Cumberland to Order at 5:32 p.m. The meeting was held in the council chambers of the E.D. Fullerton Municipal Building, Upper Nappan. O'Canada was sung.

### 1.2 Roll Call

Municipal Clerk Brenda Moore, called the roll with the following Councillors present: Councillor Porter, Councillor Chase, Councillor van Vulpen Warden Gillis, Councillor Welton, Councillor Palmer, Councillor Rector, Councillor Gilbert, Councillor McLellan, Deputy Warden Fletcher, Councillor Williams, Councillor Jackson and Councillor Rafuse

Councillor Jackson left the meeting at approximately 7:25.

Staff present: Rennie Bugley, CAO; Steve Ferguson, Director of Community Development; Justin Waugh-Cress, Director of Engineering and Operations; Andrew MacDonald, Director of Finance; Michele Byers, Community Economic Coordinator; Ron Moore, By-law Officer Administrator of Dangerous or Unsightly; Ray Hickey, CEO Cumberland Energy Authority; Kellie Seaman, Procurement Officer; and Brenda Moore, Municipal Clerk, who recorded the meeting.

## 2. ADMINISTRATIVE AND PROCEDURAL ISSUES

2.1 The agenda was approved with the following additions:

- Additions:
- 2.4 iii) Climate Change Retreat
  - 4.2 Summary Financial Statement for the Municipality
  - 6.9 Parrsboro Street Paving

2.2 Approval of Minutes of October 18, 2017 Council meeting.

**IT WAS MOVED by Councillor Gilbert, seconded by Deputy Warden Fletcher to approve the minutes of the October 18, 2017 Council session with the change to 6.6 Motion #17-332 to include the wording from the draft letter from Mr. Ripley.**

**MOTION CARRIED #17-333**

2.3 Action List from the October 18, 2017 council meeting

The Action List was reviewed and Council was brought up to date on the status of the items.

2.4 Delegations, Presentations, Petitions, Proclamations

#### i) Years of Service Recognition

Warden Gillis awarded Kellie Seaman, Procurement Officer with a 10 Year Service Award and thanked Kellie for her service to the Municipality.

#### ii) Cumberland Business Connector

Jonathan McLellan, CEO Cumberland Business Connector handed out copies of a document titled "Strategic Plan Year 1- Aligned with Municipal Community Economic Development Strategy". Mr. McLellan gave Council a brief Power Point presentation on the strengths and weakness of the region from an economic development perspective, and highlights of the strategic priorities of the Cumberland Business Connector. Mr. McLellan then responded to questions from Councillors. Warden Gillis thanked Mr. McLellan for the presentation.

#### iii) Climate Change Retreat Summary

Hallie Tattrie and Ray Hickey from the Cumberland Energy Authority linked through Skype with and Mr. Robert Cervelli, Executive Director of the Center for Local Prosperity. Halley spoke of her experience at the retreat and did a brief power point presentation summary of the conference. Ray also added his comments and spoke to Council on the success of the retreat.

2.5 Public Hearings

- i) Dangerous and Unsightly – 107 Back Street, Advocate, N.S.,  
AAN #00841226, PID #25193079

Warden Gillis called the Public Hearing to order at 6:51 p.m.

The Administrator of Dangerous or Unsightly Property, Ron Moore provided a verbal report to accompany the report and photos included in the power point presentation.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Hearing none, Warden Gillis closed the hearing at 6:53 p.m.

**IT WAS MOVED by Councillor Williams seconded by Councillor Rafuse that Council order demolition of the structures as well as the removal of all debris from the property at 107 Back Street, Advocate, NS, AAN #00841226, PID #25193079, to an approved facility by November 30, 2017.**

**MOTION CARRIED #17-334**

ii) Dangerous and Unsightly – 205 McGee Street, Springhill, N.S., AAN #03168875, PID 25238551

Warden Gillis called the Public Hearing to order at 6:53 p.m.

The Administrator of Dangerous or Unsightly, Ron Moore provided a verbal report to accompany the report and photos included in the power point presentation. Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Hearing none, Warden Gillis closed the hearing at 6:55 p.m.

**IT WAS MOVED by Councillor Fletcher seconded by Councillor Jackson that Council order demolition of the structure as well as the removal of all debris from the property at 205 McGee Street, Springhill, NS, AAN#03168875, PID 25238551 to an approved facility by November 30, 2017.**

**MOTION CARRIED #17-335**

iii) Dangerous and Unsightly –1 Drummond Street, Springhill, N.S., AAN#00538019, PID #25227174

Warden Gillis called the Public Hearing to order at 6:55 p.m.

The Administrator of Dangerous or Unsightly, Ron Moore provided a verbal report to accompany the report and photos included in the power point presentation. Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Hearing none, Warden Gillis closed the hearing at 6:56 p.m.

**IT WAS MOVED by Councillor Jackson seconded by Councillor Chase that Council order demolition of the structure as well as the removal of all debris from the property at 1 Drummond Street, Springhill, NS, AAN#00538019, PID#25227174, to an approved facility by November 30, 2017.**

**MOTION CARRIED #17-336**

(iv) Dangerous and Unsightly – 9 Church Street, Springhill, N.S., AAN #01460773, PID #25233172

Warden Gillis called the Public Hearing to order at 6:56 p.m.

The Administrator of Dangerous or Unsightly, Ron Moore, provided a verbal report to accompany the report and photos included in the power point presentation.

Warden Gillis asked if there were any comments from the property owner, representatives of the property owner, or Council. Councillor Williams asked Mr. Moore if the investigation on this property was complete. Mr. Moore assured Council he would check the status of the investigation before proceeding with demolition. Warden Gillis closed the hearing at 6:57 p.m.

**IT WAS MOVED by Councillor Williams seconded by Councillor Jackson that Council order demolition of the structure as well as the removal of all debris from the property at 9 Church Street, Springhill, N.S., AAN #01460773, and PID #25233172 to an approved facility by November 30, 2017.**

**MOTION CARRIED #17-337**

### 3. STRATEGIC PRIORITIES ISSUES

#### 3.1 Deputy Warden Election

Municipal Clerk, Brenda Moore called the meeting to order to carry out the election for the Deputy Warden position. Nominations were called from the floor. Councillor Chase nominated Councillor van Vulpen, who accepted the nomination. Councillor Welton nominated Councillor Fletcher, who accepted the nomination. Both candidates spoke to council.

**It was moved by Councillor Chase seconded by Councillor Fletcher to appoint Andrew MacDonald and Stephen Ferguson as scrutineers.**

**MOTION CARRIED #17-338**

Brenda Moore and Rennie Bugley distributed the ballots, the councillors then voted; Brenda collected the folded ballots and presented them to the scrutineers. the scrutineers left the room to count the ballots.

By a majority vote Councillor Van Vulpen was elected to the position of Deputy Warden.

**It was moved by Warden Gillis seconded by Councillor Chase to destroy the ballots.**

**MOTION CARRIED #17-339**

### 4. MAJOR ORGANIZATIONAL ISSUES

#### 4.1 Two Stream Recycling

CJSMA Solid Waste Manager, Stephen Rayworth, attended the Council and did a presentation to council on single stream vs. dual stream recycling. Mr. Rayworth then answered questions from Council.

**IT WAS MOVED by Councillor Welton seconded by Councillor Rafuse WHEREAS all Municipalities, in the province of NS, excepting those Municipalities in Cumberland County have approved and implemented two stream recycling;**  
**WHEREAS the objectives of two stream recycling are to increase diversion through additional separation source, processing efficiencies, cost effectiveness, and marketing of recyclables and Council agrees with these objectives;**  
**WHEREAS, the Cumberland Joint Services Management Authority has recommended that Cumberland approve and implement two stream recycling and the design and construction of a two stream recycling facility;**  
**BE IT RESOLVED THAT the Council of the Municipality of the County of Cumberland approve a change to its solid waste management separation, collection and processing services from single stream to two stream recyclables. FURTHER BE IT RESOLVED that Council request a report from the Cumberland Joint Services Management Board and that such report include details on an education and awareness program, processing efficiencies and cost savings and an implementation date for the change to two stream recyclables.**

**MOTION CARRIED #17-340**

#### 4.2 Parrsboro Interim Financial Statement

Director of Finance Andrew MacDonald handed out a summary Revenue and Expenditure Report for Parrsboro. He then provided explanation and review of this document for Council.

#### Summary Financial Statement for the Municipality

Director of Finance Andrew MacDonald provided Council a Revenue and Expenditure Report - General Operating 30 September 2017. He then provided explanation and review of this document for Council. Andrew then answered questions from Council.

**IT WAS MOVED BY Deputy Warden Van Vulpen seconded by Councillor Fletcher to accept the Summary Financial Statement for the Municipality and the Parrsboro Interim Financial Statement.**

**MOTION CARRIED #17-341**

4.3 Council Meetings

Section 22 of the MGA was given to each Councillor for future reference. Council was reminded of the need to be diligent in its compliance with these MGA requirements.

## 5. ORGANIZATIONAL POLICY/BY-LAW ISSUES

5.1 Solid Waste Bylaw 12-01

IT WAS MOVED by Councillor Welton seconded by Councillor Fletcher that staff be directed to begin process to amend the Solid Waste By-Law for the County.

MOTION CARRIED #17- 342

## 6. BUSINESS ISSUES

6.1 RV Park Development

A memo was included in the meeting material which outlines preliminary estimates of the initial investment and ongoing expenses associated with developing 200 full service RV sites, with a minimum of water and 15 amp electrical hook ups.

IT WAS MOVED BY Deputy Warden Van Vulpen seconded by Councillor Jackson that this item be tabled to allow time for Councillor Jackson, Councillor Williams, representatives from the Good Sam Club and key members of Municipal staff meet to clarify the infrastructure needs and costs for the proposed RV park.

MOTION CARRIED #17-343

6.2 Tax Collection Report

A memo from the Revenue Officer, Jennifer Moore that includes a tax collection report, a collections update, and a tax sale update was included as part of your meeting material.

6.3 Divestiture of Surplus Properties Committee

A report from the Divestiture of Surplus Properties Committee containing a recommendation that a number of properties be declared surplus and be offered for sale was in the meeting material.

IT WAS MOVED by Councillor Williams seconded by Councillor MacLellan that:

- Council accept the recommendation of the Divestiture of Surplus Properties Committee;
- declare the properties in the list below surplus to the Municipality; and
- these properties be offered for sale as per the Divestiture of Surplus Properties Policy.

Cowan Street, Springhill,	PID #25484353 (offer to abutter)
Victoria Street, Springhill,	PID#25243114 (offer to abutter)
12 Clarke Street, Springhill,	PID#25225996 (sell)
5 Herrett Road, Springhill,	PID#25229378 (sell)
16 Elgin Street, Springhill,	PID#25227646 (offer to abutter)
McGee Street, Springhill,	PID#25238148 (sell)
6 McDougal Street, Springhill,	PID#25236522 (offer to abutter)
104 Highway #2, Springhill,	PID#25238312 (offer to abutter)
26 Black River Road, Springhill,	PID#25224254 (offer to abutter)
65 Church Street, Springhill,	PID#25225517 (offer to abutter)
1 North Street, Springhill,	PID#25244211 (sell)
Cowan Street, Springhill,	PID#25098831 (offer to abutter)
12 King Street, Springhill,	PID#25231994 (sell)
18 Elgin Street, Springhill,	PID#25227653 (offer to abutter)
24 Main Street, Springhill,	PID#25233198 (sell)
2 Highway #2, Springhill,	PID#25229360 (sell)

MOTION CARRIED #17-344

6.4 Grants

IT WAS MOVED by Councillor MacLellan seconded by Councillor Fletcher to approve a grant of \$2,000 to the River Hebert District Christmas Hampers for the Christmas Hampers Campaign conditional on receiving the proper

documentation. Districts 1, 2, 8 and 9 to each will contribute \$500 from Local Grant Funds.

MOTION CARRIED #17-345

IT WAS MOVED by Councillor Rector seconded by Councillor Palmer to approve a grant to the Oxford Regional Educational Centre Home and School in the amount of \$3,240 to support Elementary level recreational programs at the school. Districts 6 and 7 will each provide \$1,620 from Local Grant Funds.

MOTION CARRIED #17-346

IT WAS MOVED by Councillor Fletcher seconded by Councillor Williams to approve a grant to Remembering Canada's Heroes in the amount of \$800. These funds to come from Regional Grants.

MOTION CARRIED #17-347

6.5 Jr. C Colts Contract

There is a memo in the meeting material indicating the contract with the Cumberland/Colchester Jr. C Colts has been finalized

6.6 Municipal Affairs Information Session re: Cannabis

A brief from Councillor Fletcher outlining a meeting he attended regarding the legalization/regulation of cannabis was included in the meeting material.

6.7 Update on 28 Lisgar Street

The Bylaw Enforcement Officer/Dangerous and Unsightly Administrator Ron Moore provided a written update on the status of 28 Lisgar Street, Springhill recommending that the file be closed.

6.8 United Way Request

IT WAS MOVED by Councillor Porter seconded by Councillor Welton to approve a \$1,000 sponsorship for the United Way.

MOTION CARRIED #17-348

6.9 Parrsboro Main Street Paving

IT WAS MOVED by Councillor Fletcher seconded by Councillor Rafuse that the asphalt in the area of the wastewater pipe installation on Main Street in Parrsboro be milled to a depth of 90 mm and new asphalt placed in two lifts across the full width of Main Street in the disturbed and undisturbed areas.

MOTION CARRIED #17-349

7. INFORMATION ITEMS

7.1 Thank You's

Thank you' notes were received from the Age of Sail Museum as well the Minudie Heritage Association for funding provided to them by Council.

8. ADJOURNMENT

8.1 The Queen

The meeting was adjourned at 7:40 p.m. The Queen was sung.