The Municipality of the County of Cumberland

Request for Quotations

RFQ-MCC-1802 Tidnish Fire Department: Driveway/Parking lot

Closing Date: Thursday, July 19, 2018
Closing Time: 1:00 pm

The Municipality of the County of Cumberland
1395 Blair Lake Road, Upper Nappan, N.S., B4H 3Y4

NOTICE TO CONTRACTORS

RFQ-MCC-1802
Tidnish Fire Department: Driveway/Parking Lot

Quotes addressed to:

Municipality of the County of Cumberland
c/o Mike Carter
Fire Protection Coordinator
1395 Blair Lake Rd.
Upper Nappan, NS
B4H 3Y4

RFQ-MCC-1802 "Tidnish Fire Department: Driveway/Parking Lot" will be received until 1:00 pm on Thursday, July 19, 2018.

Quote is to include a bid for the following services within the area specified in the RFQ Document:

- Rebuild existing driveway in front of bay doors using a minimum of 10 inches of shale and 4 inches of ¾ minus. Removed material will remain on site to extend land towards road.

- New parking area in front of training section of building shall be constructed of a minimum of 14 inches of shale and 4 inches of ¾ minus. Removed material will remain on site to extend land towards road.

- A site visit is a requirement by all bidders before acceptance of quotes.

INFORMATION AND INSTRUCTIONS FOR CONTRACTORS

2.1 INVITATION TO CONTRACTORS Sealed Quotes in plain envelopes clearly marked for:

RFQ-MCC-1802
Tidnish Fire Department: Driveway/Parking Lot

will be received at the office of:

Municipality of the County of Cumberland
c/o Mike Carter
Fire Protection Coordinator
1395 Blair Lake Rd.
Upper Nappan, NS
B4H 3Y4

until 1:00 pm, local time, Thursday, July 19, 2018. Quotes received after this time will not be considered.

The services required generally consist of, but are not limited to:

- Rebuild existing driveway in front of bay doors using a minimum of 10 inches of shale and 4 inches of ¾ minus. Removed material will remain on site to extend land towards road.

- New parking area in front of training section of building shall be constructed of a minimum of 14 inches of shale and 4 inches of ¾ minus. Removed material will remain on site to extend land towards road.

- A site visit is a requirement by all bidders before acceptance of quotes. Contact Mike Carter for arrangements at 902-694-4641.

2.2 ACCEPTANCE OF QUOTES

Quotes that are unsigned, incomplete, conditional, illegible, unbalanced, obscure, or that contain additions not called for, reservations, erasures, alterations, or irregularities of any kind, may be rejected. Quotes must be made on the Quote Price Form provided.

The Municipality reserves the right to waive any irregularity or insufficiency and accept the Quote which it deems most advantageous.

The Municipality will not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by a Contractor prior to or subsequent to or by reason of the acceptance or the non-acceptance by the Municipality of any Quotes or by reason of any delay in the allowable period of acceptance of a Quote.

2.3 COMPETENCY OF CONTRACTORS

No Quote will be considered from any Contractor unless known to be skilled and regularly engaged in the provision of services similar to those required pursuant to this RFQ. In order to aid the Municipality in determining the qualifications of any Contractor, a Contractor will furnish evidence, satisfactory to the Municipality, of the Contractor's experience and familiarity with work of the character specified. The Municipality reserves the right to reject any Quote if the information acquired by an investigation of the Contractor fails to satisfy the Municipality that the Contractor is properly qualified to carry out the obligations of the contract.

2.4 PERMITS AND LICENSES

The successful Contractor must obtain all necessary permits and licenses required under Provincial and/or Municipal legislation to perform the required services, therefore all Contractors must familiarize themselves with the requirements to obtain such licenses and permits, and will be deemed to have so familiarized themselves.

2.5 WORKERS' COMPENSATION

Contractors must participate in the Nova Scotia Workers Compensation program and must submit certification of current good standing from the Workers Compensation Board with their Quote (or proof that same is forthcoming).

2.6 NOVA SOTIA CONSTRUCTION SAFETY ASSOCIATION CERTIFICATION

Contractors must submit a current certificate of recognition or letter of good standing from the Nova Scotia Construction Safety Association with their Quote. If the Contractor is from New Brunswick then "New Brunswick Construction Safety Association" can be substituted for "Nova Scotia Construction Safety Association", provided that the Nova Scotia Certificate be submitted by the date of Contract signing.

2.7 INSURANCE

Without in any way limiting the liability of the Contractor under this Contract, the Contractor shall provide, maintain and pay the premiums for any insurance it is required by law to provide, and the insurance coverages listed below, unless otherwise stipulated in the Contract Documents:

General Commercial Liability Insurance:

> General Commercial Liability Insurance shall be in the joint name of the Contractor and the Municipality with limits of not less than one million dollars ($1,000,000.00) inclusive per occurrence for bodily injury, death, and damage to property including loss of use thereof. The insurance coverage and the form of this insurance shall be at least equal to the latest edition of CCDC Form 101 and shall be maintained continuously for the duration of the Contract.

Automobile Liability Insurance:

Automobile Liability Insurance in respect of licensed vehicles shall have limits of not less than one million dollars ($1,000,000.00) inclusive per occurrence for bodily injury, death, and damage to property, in the following forms, endorsed to provide the Municipality with not less than thirty (30) days written notice, in advance, of any cancellation or change or amendment restricting coverage:

a) Standard Non-Owned Automobile Policy including Standard Contractual Liability Endorsement; and

b) Standard Owner's Form Automobile Policy providing Third Party Liability and Accident Benefits Insurance and covering licensed vehicles owned or operated by or on behalf of the Contractor.

The Contractor shall provide the Municipality with proof of insurance prior to commencement of the Work and shall promptly provide the Municipality with a true copy of each insurance policy exclusive of information pertaining to premium or premium bases used by the Insurer to determine the cost of the insurance. The Contractor shall obtain and comply with all the Municipality's and the insurer's requirements.

If the Contractor fails to provide or maintain insurance as required hereunder, then the Municipality shall have the right to provide and maintain such insurance and give evidence thereof to the Contractor. The cost thereof shall be payable by the Contractor to the Municipality on demand or the Municipality may deduct the costs thereof from monies which are due or may become due to the Contractor.

REQUIRED CONTRACTOR INFORMATION

DETAILS OF CONTRACTOR'S EXPERIENCE

The Contractor shall furnish particulars of three contracts that have been successfully carried or are now being carried by it. The projects quoted should preferably be similar in nature and of comparable or greater size compared to the project now quoted for. (Attach extra sheet if required. This information must be provided.)

Provide:
(1) the name of the organization similar project(s) were constructed for,
(2) the location,
(3) the name and phone number of a contact person,
(4) the year of completion,
(5) the approximate value of the contract; and;
(6) a brief description of the project.

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QUOTE PRICE FORM

1. Submission Information:

Submit to: Municipality of the County of Cumberland
Mike Carter, Fire Protection Coordinator
1395 Blair Lake Rd.
Upper Nappan, NS
B4H 3Y4

Attention: RFQ-MCC-1802

2. Contact Information For Contractor:

Company Name:	
Address	
Phone Number (office)	
Fax Number	
Name of person the Quote is submitted by:	
Email Address:	
Direct Phone Number:	

3. Lump Sum Total Stipulated Quoted Price:

In accordance with the foregoing, the Contractor hereby offers to furnish all labour and materials necessary to complete the Work of this contract, as shown and described on the RFQ Documents, including all prime costs and allowances, (H.S.T. excluded) and the cost of all permits for the Total Stipulated Price of: $_____

Authorized Signature_____

Name (Printed) _____

Title (Printed) _____

Date _____

Important Note: Quotes submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.