

RFP-MCC-2615

Addendum #1

To All Bidders of RFP-MCC-2615 Facilities Security Risk Assessment:

Please note: the following addendum applies to RFP-MCC-2615 and shall be taken into consideration when preparing bid documents.

The following questions have been raised:

Question 1:

The RFP references a review of the Municipality's security-related policies and procedures. Could you clarify whether these policies are standardized across the Municipality or if facility-specific policies and procedures also exist? Additionally, can you provide an indication of the approximate number and length of the documents to be reviewed, and whether the review is expected to be conducted at a municipal level, facility level, or both? These policies and procedures are not documents.

Answer:

Perhaps they are better described as practices; these will be captured by interviewing or surveying employees who are responsible for the sites.

Question 2:

"The Proponent shall deliver a Facilities Security Risk Assessment Report... including specifications for any recommended access control, surveillance and monitoring systems, and staff training associated with these systems." Could you clarify the expected level of detail for these recommendations and specifications? Are high-level system requirements and technology recommendations sufficient, or is the Municipality seeking detailed design documentation suitable for future procurement/RFP issuance?

Answer:

We would want recommendations that would be high-level. For example, does a particular building require a security alarm, a panic button, access control through key FOBS, and video surveillance. We would determine the details when we are ready to procure.

Question 3:

Are Class D cost estimates acceptable for the recommended security improvements identified through the assessment process?

Answer:

Yes.

A signed copy of each Addendum must also be included with the bid submission. Failure to include this Addendum may be cause for rejection. If you have any questions, please contact Shelby Hum at shelbyhum@cumberlandcounty.ns.ca

ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED.



Acknowledgement by Bidder:

Company Name: _____

Print Name: _____

Signed: _____

Date: _____

End of Addendum # **RFP-MCC-2615**

