

**REQUEST FOR PROPOSALS  
RFP-MCC-2612**

**SUPPLY AND INSATLLATION OF A  
BREATHE AIR FILLING STATION**



MUNICIPALITY OF THE COUNTY OF CUMBERLAND  
UPPER NAPPAN SERVICE CENTRE  
1395 BLAIR LAKE ROAD  
AMHERST N.S B4H 3Y4

June 1<sup>st</sup>, 2026

**CLOSING: June 16<sup>th</sup>, 2026  
2:00 PM AST**

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## 1.0 INTRODUCTION

### 1.1 GENERAL REQUIREMENTS

The Municipality of the County of Cumberland (Municipality) invites Proposals for the **Supply and Installation of a Breathe Air Filling Station**. Complete list of specifications is to be found below. This item is to be delivered and installed to the Pugwash Volunteer Fire Dept. 11057 NS-6, Pugwash, NS B0K 1L0.

The Proponent must either be a Manufacturer, a factory branch, or a dealer engaged in the business of selling, dealing and servicing the equipment proposed upon and must maintain a full stock of parts and service.

### 1.2 INSTRUCTION OF PROPONENTS

This request for proposals (RFP) is not a tender call, and the submission of any response to this RFP does not create a tender process. This RFP is not an invitation for an offer to contract, and it is not an offer to contract made by the Municipality.

Though the Municipality fully intends at this time to proceed through the RFP, in order to select the SCBA purchases, the Municipality is under no obligation to proceed with the purchase, or any other stage. The receipt by the Municipality of any information (including any submissions, ideas, plans, drawings, models or other materials communicated or exhibited by any intended Proponent, or on its behalf) shall not impose any obligations on the Municipality. There is no guarantee by the Municipality, its officers, employees or Managers, that the process initiated by the issuance of this RFP will continue, or that this RFP process or any RFP process will result in a contract with the Municipality for the purchase of the equipment, service, or Work.

It is the responsibility of each Proponent to ensure their Proposal arrives on time. Any late Proposals will not be accepted. Proposals may be withdrawn at any time prior to opening. Proposals received after the Closing Time or in locations other than the address indicated, will not be accepted and will be returned unopened.

Any Proposals submitted by facsimile, or telephone will **not** be accepted under any circumstances.

Any corrections or additions to any submitted Proposal will not be accepted unless it is initialed by the person signing the Proposal.

All Proposals must be firm for 30 calendar days after the closing date. Price to include any/all delivery charges to Upper Nappan, Nova Scotia.

Any Proposals that do not meet these criteria may be rejected.

The Municipality reserves the right to waive technicalities, reject any or all proposals, or any portion thereof, to advertise new Proposals, to proceed to do the work otherwise, or to abandon the work, if in the best interest of the Municipality.

Only the specified equipment (see Bid Specifications attached) will be considered.

All goods shall be free from design deficiencies that may affect their operation or serviceability. Materials not defined here shall be of the best commercial quality and suitable for the purpose intended.

### **1.3 CLARIFICATION AND ADDENDA**

Notify the Municipality not less than three (3) working days before Proposal closing of omissions, errors or ambiguities found in this document. If it is considered that correction, explanation or interpretation is necessary; a written addendum will be issued. All Addenda become part of the Proposal documents.

Additional information, clarifications or instructions provided to a Proponent that may, in the opinion of the Municipality, be of general interest and any other information or instructions that the Municipality may deem to be appropriate in the circumstances may be incorporated in an Addendum to the Proposal that will be distributed to all Proponents.

Direct all Proposal questions and queries to:

Contact: Shelby Hum

Email: [shelbyhum@cumberlandcounty.ns.ca](mailto:shelbyhum@cumberlandcounty.ns.ca)

It is the responsibility of the Proponent to ensure all addenda have been received. Addenda will be posted on the Municipality website at [www.cumberlandcounty.ns.ca](http://www.cumberlandcounty.ns.ca). The Municipality will not bear any responsibility for the failure of potential Proponents to obtain all documents before submitting a proposal.

### **1.4 Local Preference**

In accordance with paragraph 26 of the Municipality's Procurement Policy, local preference of 5% MAY apply to this procurement.

## 2.0 BID SPECIFICATION

### Fill Station:

- Shall meet requirements to NFPA 1901 and NFPA 1989.
- Shall be capable of filling 4500 psi and 2216 psi SCBA air cylinders.
- Shall be capable of filling 3 air cylinders simultaneously.
- Shall be equipped with a defragmentation chamber.
- All labels and tags shall be colour coordinated to yellow being 2216 psi related, green being 4500 psi related.

### Air Compressor:

- Shall meet requirements to NFPA 1901 and NFPA 1989.
- Shall have a flow rate of 16.3 SCFM
- Shall have a 10.0 HP motor
- Shall include CO Monitor, Securus Moisture Monitor

### ASME Cylinders:

- 4 x 7000 psi compacity.
- AMSE Tank stationary rack for 4 cylinders.

1. All fittings and hoses shall be made up of the high-pressure standard that is required to make full connections to the Breath Air Fill Station.
2. A high-pressure supply line that runs from the Breath Air Fill Station to the apparatus floor for filling on board cascade systems shall be supplied.
3. The proponent shall set up and assemble the breath air fill station to make any electrical and fresh air connections that are required for operation.
4. The proponent shall provide fire department training for full operation and documentation.

### 3.0 PROPOSALS

#### 3.1 PROPOSAL CLOSING

Proposals must be received at the Upper Nappan Service Centre no later than, **June 16th 2026, at 2:00 P.M. ATLANTIC TIME.**

Late proposals will not be accepted and will be returned unopened.

#### 3.2 PROPOSAL OPENING

Proposals will not be opened to the public. The successful Proponent will be advised following acceptance.

#### 3.3 PROPOSAL SUBMISSION

The following is to be used in the preparation and submission of a proposal for **“Supply and Installation of a Breathe Air Filling Station”**

1. Completed vendor proposals and other correspondence should be submitted to:

**MUNICIPALITY OF CUMBERLAND  
UPPER NAPPAN SERVICE CENTRE  
1395 BLAIR LAKE ROAD  
UPPER NAPPAN, NS  
B4H 3Y4**

**ATTENTION:  
Procurement Shelby Hum**

Any proposals submitted by fax or telephone will not be accepted under any circumstances.

2. Proposals may be submitted in a sealed envelope clearly marked **“Supply and Installation of a Breathe Air Filling Station”**

3. Please provide **two (2) hard copies** and **one (1) PDF electronic copy** of your proposal.

4. Proposals may be submitted electronically, in a PDF document, to the below email. It is the responsibility of the vendor to confirm receipt of their proposal by the Municipality. This email address is for document submission only.

**[procurement@cumberlandcounty.ns.ca](mailto:procurement@cumberlandcounty.ns.ca)**

The vendor agrees that the electronic signatures of the vendor on this document is intended to have the same force and effective as manual/original signatures. Delivery of

an executed copy of a proposal by electronic means permitted in this request for proposals constitutes valid and effective delivery.

### 3.4 PROPOSAL ACCEPTANCE

The Municipality reserves the right to reject any or all proposals. The Municipality reserves the right to accept a proposal that is not the lowest price or to accept any proposal which it may consider to be in its best interests. The Municipality reserves the right to waive formality, informality, or technicality with the acceptance of proposals for this work. Any proposal not supported by the information requested in this RFP may be rejected. The Municipality reserves the right to negotiate with any Proponent who has submitted a proposal as deemed in the best interest of the Municipality. The Consultant whose proposal is accepted by the Municipality is hereafter referred to as the “Successful Consultant”.

### 3.5 EVALUATION OF PROPOSAL

Selection of the successful Proponent will be based on the following point system. Each Proposal received will be evaluated and scored using the scoring system below. The highest score will be the preferred Proposal.

Criteria	Score	Weighting	Weighted Score
Cost	___/10	50%	
Warranty	___/10	15%	
Time of Delivery	___/10	10%	
Local Service	___/10	15%	
Meets the needs of the Municipality	___/10	10%	
<b>TOTAL</b>			

### 3.6 PROPOSAL FORM

See attached.

	Item	Pricing
<b>Specifications of Equipment</b>		
	Fill Station	
	Air Compressor	
	ASME 4x Tanks 7000 PSI	
	ASME Tank Stationary Rack	
	Installation	
	Subtotal	
	14% HST	
	Total	

Proponent agrees to deliver within \_\_\_\_\_ weeks of written notification of award.

Addenda No. \_\_\_ to \_\_\_ inclusive were carefully examined.

**SIGNATURES**

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2026.

[Seal]

\_\_\_\_\_  
Name of Firm Proposing

\_\_\_\_\_  
Signature of Signing Officer

\_\_\_\_\_  
Name and Title of Signing Officer (Printed)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name and Title (Printed)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name and Title (Printed)

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
E-mail

**\*\*NOTE:** *Proposals submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.*

