Job Posting

Community Centre Maintenance Casual

The Community Centre Maintenance positions are responsible for maintaining and improving the safety, appearance and functionality of the Municipal recreational facilities, properties and leisure spaces.

*The terms of the Canadian Union of Public Employees Local 919 collective agreement will apply to this position posting. Applications from this Bargaining Unit will be given preference. Should there not be any qualified candidates from the Bargaining Unit, other applicants will be considered.

Below you will find a detailed position description and hourly rate.

The deadline for resumes is Wednesday, October 22, 2025, at 1:00 pm.

Please forward your cover letter and resume to:

Municipality of the County of Cumberland
Kellie Seaman, Human Resources Generalist

kseaman@cumberlandcounty.ns.ca

*Clearly mark your resume “Community Centre Maintenance Casual”

Department of Recreation and Community Services: Community Centre Maintenance Casual

Job Title
Community Centre Maintenance Casual

About the Role

Community Centre Maintenance positions are responsible for maintaining and improving the safety, appearance and functionality of Municipal recreational facilities, properties and leisure spaces.

These are unionized positions with the Canadian Union of Public Employees ("CUPE"), Local 919.

This position reports to the Community Centre Maintenance Lead Hand.

Responsibilities and Duties

a. Perform daily maintenance and repairs to ensure that Municipal recreational facilities and properties are clean, safe and well-maintained.
b. Perform seasonal maintenance tasks such as mowing, landscaping and snow removal.
c. Ensure recreational facilities remain supplied with necessary items.
d. Operate various tools and equipment such as power washers, hedge trimmers, lawn mowers and snowblowers.
e. Maintain and repair equipment and machinery used in maintenance tasks.
f. Perform work in a manner that complies with applicable health and safety by-laws and legislation, including the *Occupational Health and Safety Act* and *Regulations*, the *Smoke-free Places Act*, the *Health Protection Act* and *Food Safety Regulations*.
g. Report real or potential health and safety hazards to the Facilities Maintenance Lead Hand.
h. Perform other duties as assigned or required.
i. Operate and maintain ice resurfacing equipment to ensure ideal ice conditions.

Qualifications

a. A high school diploma or equivalent.
b. Minimum of one year experience in a maintenance position.
c. A valid Nova Scotia driver's license.
d. Knowledge of applicable health and safety standards from the Occupational Health and Safety Act and Regulations.
e. Occupational Health and Safety training including WHIMIS, Fall Restraint, Workplace Inspections, Due Diligence, Lockout, Fire Extinguisher Use, First Aid and CPR, or willing to obtain upon being offered employment.
f. Physical ability to perform work involving lifting, carrying, pushing, and pulling.

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g. Knowledge of maintenance procedures and proficiency in operating a variety of equipment, including power tools, hand tools, and vehicles. Excellent organizational skills and attention to detail.
h. Proven ability to effectively manage multiple tasks simultaneously while prioritizing responsibilities to meet deadlines.
i. Strong problem-solving, decision-making, and critical-thinking skills.
j. Criminal Records Check and Child Abuse Registry Search required
k. Knowledge arena operations, ice maintenance and refrigeration would be considered an asset.

Salary, Benefits and Conditions of Employment

This is a unionized position, and the hourly rate is set in the Collective Agreement.

Hourly rate: $29.75

This is a casual position based at the Dr. Carson and Marion Murray Community Centre in Springhill, NS.

The Municipality's Personnel Policy should be referred to for additional information regarding conditions of employment, it can be found here:

https://www.cumberlandcounty.ns.ca/government/policies/2645-personnel-policy-handbook-october-2024-1/file.html

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