Job Posting

Full Time Position
Water Distribution and Wastewater Collection Operator II (Springhill)

The Water Distribution and Wastewater Collection Operator II position is responsible for the day-to-day operation and maintenance requirements of the Water Distribution and Wastewater Collection Systems including the flow and pressure control in the upgraded pressure zone booster pump station; wastewater lift stations, storm and sanitary sewers as well as working with the Water Treatment and Wastewater Treatment Operators as required and necessary to maintain the operation of the water distribution and wastewater collection systems.

*The terms of the Canadian Union of Public Employees Local 919 collective agreement will apply to this position posting. Applications from this Bargaining Unit will be given preference. Should there not be any qualified candidates from the Bargaining Unit, other applicants will be considered.

Please visit our website for more position details at www.cumberlandcounty.ns.ca

The deadline for resumes is Thursday, May 29, 2025, at 1:00 pm.

Please forward your cover letter and resume to:

Municipality of the County of Cumberland
Kellie Seaman, Human Resource Generalist

kseaman@cumberlandcounty.ns.ca

*Clearly mark your submission “Water Distribution and Wastewater Collection Operator II”

municipality of cumberland

Department of Public Works

Job Title
Water Distribution and Wastewater Collection Operator II

About the Role

The Water Distribution Operator and Wastewater Collection Operator II position is responsible for the day-to-day operation and maintenance requirements of the Water Distribution and Wastewater Collection Systems including the flow and pressure control in the upgraded pressure zone booster pump station; wastewater lift stations, storm and sanitary sewers as well as working with the Water Treatment and Wastewater Treatment Operators as required and necessary to maintain the operation of the water distribution and wastewater collection systems. Certification may also require that the Operator act as the Designated Responsible Charge (DRC) and/or assume the Overall Designated Responsible Charge (ODRC) designation.

This is a unionized position with the Canadian Union of Public Employees ("CUPE"), Local 919.

This position reports to the PW Central Superintendent.

Responsibilities and Duties

a. Work with the PW Central Superintendent to develop work plans, systems and practices that prioritize the safety of the public, contractors and Municipal partners.
b. Regularly inspect and test water distribution system and wastewater collection system assets to ensure they are maintained and operating correctly.
c. Responsible for safe and cost-effective water distribution and wastewater collection systems activities reflecting all regulatory, operational, provincial, federal and municipal standards.
d. Perform regular and emergency maintenance and repairs to water distribution and wastewater collection assets according to manufacturers' instructions and regulatory requirements.
e. Conduct investigations and leak testing on a predetermined or as required schedule using in-house equipment and/or working with contractors.
f. Checking and calibrating, field sampling, monitoring and analysis equipment to meet equipment operational and maintenance standards, specifications, and current QA/QC requirements.
g. Collect samples, conduct routine tests for process control and regulatory reporting.
h. Maintain records such as daily logs, operating logs, reports, data logs, service records and calibration records.
i. Participate in medium- and longer-term planning, including regular preventative maintenance on machines, equipment, and infrastructure and consults with the Operations Supervisor on operational programs and capital projects.

j. Ensure work is performed in compliance with applicable health and safety standards, including requirements from the *Occupational Health and Safety Act* and *Regulations*.
k. Perform work outside regular working hours and during inclement weather conditions to provide repairs and maintenance to services in response to emergency situations including alarms during off hours and/or non-scheduled workdays.
l. Assist with snow clearing and winter road maintenance.
m. Perform other duties as assigned or required including assuming Direct Responsible Charge (DRC) and Overall Direct Responsible Charge (ODRC) designations.

Qualifications

a. Nova Scotia Class II Water Distribution Operator and Class II Wastewater Collection Operator certification.
b. Minimum of three years' experience in a similar position.
c. A valid Nova Scotia driver's license.
d. Knowledge of applicable health and safety standards from the *Occupational Health and Safety Act* and *Regulations*.
e. WHIMS, Transportation of Dangerous Goods, First Aid, Fire Extinguisher use, Fall Restraint, Workplace Inspections, Due Diligence, and Lockout and Confined Space certification required, or ability to obtain as soon as training is available.
f. Physical ability to perform work involving lifting, carrying, pushing, and pulling.
g. Highly organized and detail oriented.
h. Strong problem solving and analytical skills.
a. Ability to remain alert and exercise sound judgment.
b. Ability to work flexible hours.

Salary, Benefits and Conditions of Employment

Hourly Rate: $34.66

This is a full-time position based in Springhill.

The Municipality's Personnel Policy should be referred to for additional information regarding conditions of employment.