REQUEST FOR PROPOSALS
RFP-MCC-2505

Design, Build and Supply of a Walk Around Light Rescue Truck

MUNICIPALITY OF THE COUNTY OF CUMBERLAND
UPPER NAPPAN SERVICE CENTRE
1395 BLAIR LAKE ROAD
AMHERST N.S B4H 3Y4

April 8, 2025

CLOSING: April 24, 2025
2:00 PM AST

Table of Contents

1.0 INTRODUCTION
- 1.1 General Requirements
- 1.2 Instructions to Proponents
- 1.3 Clarification and Addenda

2.0 SCOPE OF WORK

3.0 PROPOSAL
- 3.1 Proposal Closing
- 3.2 Proposal Opening
- 3.3 Proposal Submission
- 3.4 Evaluation of Proposal
- 3.5 Proposal Acceptance
- 3.6 Proposal Form

1.0 INTRODUCTION

1.1 GENERAL REQUIREMENTS

The Municipality of the County of Cumberland (Municipality) invites Proposals for the **Design, Build and Supply of a Walk Around Light Rescue Truck**. This vehicle is to be delivered to 1395 Blair Lake Road, Upper Nappan, Nova Scotia.

The Municipality will only consider Proposals for 2025/2026 model year vehicles. Demonstrator units may be considered; however, the Proponent must notify the Municipality of this in advance for authorization, prior to the Proposal being submitted.

The Proponent must either be a Manufacturer, a factory branch, or a dealer engaged in the business of selling, dealing and servicing the vehicle proposed and must maintain a full stock of parts.

The Municipality anticipates that an approved 12' Walk Around Rescue Truck design arising from this RFP will become the future standard for all fire departments in the Municipality, pursuant to the Municipal Standardized Equipment Policy FS-08-02.

1.2 INSTRUCTIONS TO PROPONENTS

This request for proposals (RFP) is not a tender call, and the submission of any response to this RFP does not create a tender process. This RFP is not an invitation for an offer to contract, and it is not an offer to contract made by the Municipality.

Though the Municipality fully intends at this time to proceed through the RFP, in order to select the truck to purchase, the Municipality is under no obligation to proceed with the purchase, or any other stage. The receipt by the Municipality of any information (including any submissions, ideas, plans, drawings, models or other materials communicated or exhibited by any intended Proponent, or on its behalf) shall not impose any obligations on the Municipality. There is no guarantee by the Municipality, its officers, employees or Managers, that the process initiated by the issuance of this RFP will continue, or that this RFP process or any RFP process will result in a contract with the Municipality for the purchase of the equipment, service, or Work.

It is the responsibility of each Proponent to ensure their Proposal arrives on time. Any late Proposals will not be accepted. Proposals may be withdrawn at any time prior to opening. Proposals received after the Closing Time or in locations other than the address indicated, will not be accepted and will be returned unopened.

It is the responsibility of each Proponent to ensure their Proposal arrives on time. Any late Proposals will not be accepted. Proposals may be withdrawn at any time prior to opening. Proposals received after the Closing Time or in locations other than the address indicated, will not be accepted and will be returned unopened.

Any Proposals submitted by facsimile, or telephone will ***not*** be accepted under any circumstances.

Any corrections or additions to any submitted Proposal will not be accepted unless it is initialed by the person signing the Proposal.

All Proposals must be firm for 60 calendar days after the closing date. Price to include any/all delivery charges to Upper Nappan, Nova Scotia.

Any Proposals that do not meet these criteria may be rejected.

The Municipality reserves the right to waive technicalities, reject any or all proposals, or any portion thereof, to advertise new Proposals, to proceed to do the work otherwise, or to abandon the work, if in the best interest of the Municipality.

This Proposal is not intended to exclude standard Fire Vehicle equipment or materials unless specified. Standard Fire Vehicle equipment not specifically mentioned is not excluded.
This Proposal is not intended to favor any particular equipment, manufacturer or contractor. Any names or figures are the same or similar to any specific equipment, manufacturer or contractor is purely coincidental. The phrase “or equivalent” shall apply where a particular specification, equipment, manufacturer or contractor is mentioned.

All goods shall be free from design deficiencies that may affect their operation or serviceability. Materials not defined here shall be of the best commercial quality and suitable for the purpose intended.

The supplier is responsible for delivering the equipment to the Municipality, in Cumberland County, Nova Scotia, under their own power.

The supplier must provide at its expense two individual training sessions for members of the destination Fire Departments in Cumberland County, on vehicle and apparatus systems, safety features and operations, to be scheduled with the Fire Chiefs.
The equipment must be completed, operational and delivered to the Municipality by the agreed-upon delivery date, and all training sessions must be completed within 14 days of delivery.

Terms of payment will be as follows:

a. payment for the cost of the cab and chassis when the supplier receives it
b. balance of 90% of the contract price within 7 days of delivery of the equipment to the Municipality.
c. final 10% within 60 days of delivery.

Tenderers shall provide a description of their quality control measures in place, if not ISO 9001 compliant, the Municipality will determine if measures are adequate.

1.3 CLARIFICATION AND ADDENDA

Notify the Municipality not less than three (3) working days before Proposal closing of omissions, errors or ambiguities found in this document. If it is considered that correction, explanation or interpretation is necessary; a written addendum will be issued. All Addenda become part of the Proposal documents.

Additional information, clarifications or instructions provided to a Proponent that may, in the opinion of the Municipality, be of general interest and any other information or instructions that the Municipality may deem to be appropriate in the circumstances may be incorporated in an Addendum to the Proposal that will be distributed to all Proponents.

Direct all Proposal questions and queries to:

Contact: Shelby Hum
Email: shelbyhum@cumberlandcounty.ns.ca
Telephone: (902) 667-3204

It is the responsibility of the Proponent to ensure all addenda have been received. Addenda will be posted on the Municipality website at www.cumberlandcounty.ns.ca. The Municipality will not bear any responsibility for the failure of potential Proponents to obtain all documents before submitting a proposal.

2.0 SCOPE OF WORK

2.1 *Shall meet all requirements of NFPA-1901, latest or successor edition*
ULC certified and plated to meet CAN/ULC S515 latest edition

Chassis:

Ford F550 4x4, SD Crew cab
19,500 LB GVWR; 7,500 LB Front/12,000 LB Rear
Turbo Diesel engine, Power Stroke 6.7L, 330hp
Automatic Transmission

Body:

12' Walk around rescue
Aluminum Body or Poly Body
ADMOR roll up doors

3 compartments on the driver's side
3 compartments on the passenger side
1 compartment on the rear

Compartment L1, R1 installed (2) slide out trays with middle perforated divers
Compartment L3, R3, B1 installed adjustable and removable aluminum shelves

Overall length must not exceed - 26'
Overall heigh must not exceed - 8'6"
Overall width must not exceed - 8'1"

Must be Provided and Installed:

Some departments will require a cascade system installed 2 compartments must be able to accommodate 4, 4500psi air cylinders and a fill station (Provided by the Department upon delivery)
NFPA-1901 compliant emergency lighting and reflective striping
Tower light installed on the top of the body or Telescopic Scene lights
1x 53" light bar Red/White LED
2x Grille Lights red
4x side LWR Intersection Lights Red
4x Side UPR Intersection lights Red
2x rear lower warning lights red
2x rear upper warning lights red
6x ground lights
Wiring and antenna for VHF/TMR mobile radios
3x 110v electrical outlet compartment L2, R2, Cab
1x Siren
1x 200w Speaker

1x rear mounted Highway amber directional light led

3.0 PROPOSALS

3.1 PROPOSAL CLOSING

Proposals must be received at the Upper Nappan Service Centre no later than **April 24,2025 at 2:00 pm** – ATALNTIC TIME

Late proposals will not be accepted and will be returned unopened.

3.2 PROPOSAL OPENING

Proposals will not be open to the public. The successful Proponent will be advised following acceptance.

3.3 PROPOSAL SUBMISSION

The following is to be used in the preparation and submission of a proposal for **"Design, Build and supply a Walk Around Light Rescue Truck"**

1. Completed vendor proposals and other correspondence should be submitted to:

MUNICIPALITY OF CUMBERLAND
UPPER NAPPAN SERVICE CENTRE
1395 BLAIR LAKE ROAD
UPPER NAPPAN, NS
B4H 3Y4

ATTENTION: Shelby Hum
Procurement

Any proposals submitted by fax or telephone will not be accepted under any circumstances.

2. Proposals may be submitted in a sealed envelope clearly marked **"Design, Build and supply of a Walk Around Light Rescue Truck"**

3. Please provide **two (2) hard copies** and **one (1) PDF electronic copy** of your proposal.

4. Proposals may be submitted electronically, in a PDF document, to the below email. It is the responsibility of the vendor to confirm receipt of their proposal by the Municipality. This email address is for document submission only.

procurement@cumberlandcounty.ns.ca

The vendor agrees that the electronic signatures of the vendor on this document is intended to have the same force and effective as manual/original signatures. Delivery of an executed copy of a proposal by electronic means permitted in this request for proposals constitutes valid and effective delivery.

Proponents must submit the following items in the Proposal:

a) original manufacturer's complete specifications of the proposed unit and illustrated description.
b) Proponents Specification Sheet.
c) Completed Proposal Form.
d) Photographs or detailed drawings of unit proposed.
e) Warranty descriptions, and
f) Any other relevant information that would be helpful in the evaluation process.

The vehicle is to include all items listed as standard equipment on manufacturer's specifications. The successful Proponent shall provide two (2) sets of Parts Manuals, Operation/ Maintenance Manuals, Shop Repair Manuals, upon delivery.

3.4 PROPOSAL ACCEPTANCE

The successful Proponent will be notified following acceptance of a proposal.

3.5 EVALUATION OF PROPOSAL

Selection of the successful Proponent will be based on the following point system. Each Proposal received will be evaluated and scored using the scoring system below. The highest score will be the preferred Proposal.

Criteria	Score	Weighting	Weighted Score
Purchase Price	___/10	30%	
Warranty	___/10	20%	
Time Of Delivery	___/10	30%	
Model Specifications	___/10	10%	
Fuel Consumption	___/10	10%	
TOTAL			

The Municipality reserves the right to negotiate with a preferred Proponent, or any Proponent, on any details, including changes to specifications and price. If specifications require significant modification, all Proponents shall have the opportunity to adjust their Proposals or re-submit altogether, as determined by the Municipality.

INSPECTION OF VEHICLE UPON DELIVERY

The Municipality of the County Cumberland will conduct a thorough inspection of the vehicle upon delivery to ensure compliance with the Specifications as proposed. Delivery of the vehicle does not constitute acceptance of the vehicle. If the vehicle does not meet Specification and is not accepted, the vehicle will be returned to the Proponent at no cost to the Municipality.

SAFETY and REGISTRATION

The Proponent shall comply with all Provincial and Federal safety standards, weight restrictions and laws that are in effect on the date of the proposal for the item (s) that are being specified and the particular use for which they are intended.

The vehicle is to be safety inspected prior to delivery and dated the month of delivery. The vehicle shall also be registered and licensed (permanent) to the Municipality of Cumberland.

The safety inspection, full tank of fuel, license (H.S.T. not applicable) and registration shall be included in the proposed total price.

NFPA 1901

The National Fire Protection Standard 1901 most recent edition is hereby adopted and made part of these specifications, as if they were written in full, insofar as they apply to the equipment requested in this specification and the Municipality will provide the rest before the vehicles are put into service.

Quality and Workmanship

Apparatus design must embody the latest approved welding, electrical and automotive engineering practices. Experimental design and methods will not be accepted.

General Parameters for vehicle and Construction

The Municipality of the County of Cumberland has some general considerations that must be met in the vehicle design. Proponents are expected to comply with these general guidelines. All other design components of the vehicles are for the Proponent to design and propose.

Ford F550 4x4, SD Crew Cab Chassis – (or equivalent)

Building Standards – The fire apparatus shall be built according to CAN/ULC-SS515-13 (or the most current edition at time of bid submission), National Standard of Canada, Standard for Automotive Fire Fighting Apparatus, Third Edition (2013).

NFPA 1901 2016 Edition, National Fire Protection Association, standard for Automotive Fire Apparatus 2016 Edition (where not in conflict with CAN/ULC -SS515-13)

All current regulations and requirements for commercial vehicles in the province of Nova Scotia.

Weight and Balance Calculation – the apparatus must meet the vehicle stability of the applicable NFPA or ULC automotive fire apparatus standard.

Accessibility – ease of accessibility of the various components that require periodic maintenance, inspection, checking and adding fluids, conducting repairs and ease of operation shall be considered in the design.

Apparatus components and construction shall withstand their intended service under full load and on grades up to minimum of 8 % through all weather conditions for the apparatus life span. (20 years

Intended Purpose

All products, goods and services provided by the proponent shall be suitable for their intended use and perform in accordance with this specification and performance specification of the product

Specification Sheets

Proponents shall provide full and complete specifications for the equipment and vehicle, or vehicles proposed.

3.6 PROPOSAL FORM

See attached.

Description	Quantity	Unit Price	Total Price (excluding HST)	Delivery (weeks)
Chassis	1			
Body	1			
Subtotal				
		Total:		

Proponent agrees to deliver within _____ weeks of written notification of award.

Addenda No. ___ to ___ inclusive were carefully examined.

SIGNATURES DATED THIS _____ DAY OF _____, 2025.

[Seal]

Name of Firm Proposing	Signature of Signing Officer
	Name and Title of Signing Officer (Printed)
Witness	Name and Title (Printed)
Witness	Name and Title (Printed)
Company Address	Telephone No.
	E-mail

**NOTE: *Proposals submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.*