RFP-MCC-2423
Addendum #4

To All Bidders of RFP-MCC-2423:

Please note: the following addendum applies to RFP-MCC-2423 and shall be taken into consideration when preparing bid documents.

Is the Municipality comfortable with project meetings – except for the final presentation – to be done virtually?
Project meetings can be in person or virtual, either is fine, but proposals should clearly outline which method they will choose for each meeting.

Is the Municipality open to a small set of stakeholder interviews to supplement the findings of the organization review?
Yes, we are certainly open to small stakeholder interviews, if that is what a proponent wishes to include in their methodology.

Delivery Dates: Do you have specific dates in mind for the training sessions?
There is no requirement for delivering training sessions, the scope of work does not ask for this

Method of Delivery: Would you prefer the training to be conducted in person, online, or a combination of both?
See answer above, thank you.

Number of Participants: How many participants will be attending the sessions? How many groups/individuals will receive the training?
See answer above, thank you.

Scope of Work: Regarding the 'Technical Skills' section, could you clarify what specific areas of professional training and administrative management you are referring to?
These haven't been identified, that is part of the work. Help identifying the unique technical skills that are required for each position.

Competency Review and Development Plan: Who will be responsible for completing the competency review, employee engagement, and development plan—will it be the contractor, your HR team, or another party?
The proponent.

A signed copy of each Addendum must also be included with the bid submission. Failure to include this Addendum may be cause for rejection. If you have any questions, please contact Shelby Hum at shelbyhum@cumberlandcounty.ns.ca

ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED.

Acknowledgement by Bidder:

Company Name: _____

Print Name: _____

Signed: _____

Date: _____

End of Addendum #4