REQUEST FOR PROPOSALS
RFP-MCC-2411

Supply of a Rescue Truck
(2017 or Newer)

MUNICIPALITY OF THE COUNTY OF CUMBERLAND
UPPER NAPPAN SERVICE CENTRE
1395 BLAIR LAKE ROAD, RR # 6
AMHERST N.S B4H 3Y4

April 24, 2024

CLOSING: May 14, 2024
2:00 PM

MUNICIPALITY OF THE COUNTY OF CUMBERLAND
INFORMATION TO PROPONENTS

RFP-MCC-2411

1. GENERAL REQUIREMENTS

The Municipality of the County of Cumberland (Municipality) invites Proposals for **Supply of one Rescue Truck.** The vehicle is to be delivered to 1395 Blair Lake Road, Upper Nappan, Nova Scotia.

The Municipality will consider Proposals for **2017 or newer model year vehicle**. Demonstrator units may be considered; however, the Proponent must notify the Municipality of this in advance for authorization, prior to the Proposal being submitted.

The Proponent must either be a Manufacturer, a factory branch, or a dealer engaged in the business of selling, dealing, and servicing the vehicle proposed upon and must maintain a full stock of parts and service.

2. INSTRUCTIONS TO PROPONENTS

This request for proposals (RFP) is not a tender call, and the submission of any response to this RFP does not create a tender process. This RFP is not an invitation for an offer to contract, and it is not an offer to contract made by the Municipality.

Though the Municipality fully intends at this time to proceed through the RFP, in order to select the truck purchases, the Municipality is under no obligation to proceed with the purchase, or any other stage. The receipt by the Municipality of any information (including any submissions, ideas, plans, drawings, models or other materials communicated or exhibited by any intended Proponent, or on its behalf) shall not impose any obligations on the Municipality. There is no guarantee by the Municipality, its officers, employees or Managers, that the process initiated by the issuance of this RFP will continue, or that this RFP process or any RFP process will result in a contract with the Municipality for the purchase of the equipment, service, or Work.

It is the responsibility of each Proponent to ensure their Proposal arrives on time. Any late Proposals will not be accepted. Proposals may be withdrawn at any time prior to opening. Proposals received after the Closing Time or in locations other than the address indicated, will not be accepted and will be returned unopened.

Any Proposals submitted by facsimile, or telephone will ***not*** be accepted under any circumstances.

Any corrections or additions to any submitted Proposal will not be accepted unless it is initialed by the person signing the Proposal.

All Proposals must be firm for 60 calendar days after the closing date. Price to include any/all delivery charges to Upper Nappan, Nova Scotia.

Any Proposals that do not meet these criteria may be rejected.

The Municipality reserves the right to waive technicalities, reject any or all proposals, or any portion thereof, to advertise for new Proposals, to proceed to do the work otherwise, or to abandon the work, if in the best interest of the Municipality.

Only the specified equipment (see Bid Specifications attached) will be considered. This Proposal is not intended to exclude standard equipment or materials unless specified.

All goods shall be free from design deficiencies that may affect their operation or serviceability. Materials not defined here shall be of the best commercial quality and suitable for the purpose intended.

3. CLARIFICATION AND ADDENDA

Notify the Municipality not less than three (3) working days before Proposal closing of omissions, errors or ambiguities found in this document. If it is considered that correction, explanation or interpretation is necessary; a written addendum will be issued. All Addenda become part of the Proposal documents.

Additional information, clarifications or instructions provided to a Proponent that may, in the opinion of the Municipality, be of general interest and any other information or instructions that the Municipality may deem to be appropriate in the circumstances may be incorporated in an Addendum to the Proposal that will be distributed to all Proponents.

Direct all Proposal questions and queries to:

Contact: Shelby Hum
Phone: 902-667-3204
Email: shum@cumberlandcounty.ns.ca

It is the responsibility of the Proponent to ensure all addenda have been received. Addenda will be posted on the Municipality website at www.cumberlandcounty.ns.ca and the Nova Scotia Public Tenders website at www.gov.ns.ca/tenders. The Municipality will not bear any responsibility for the failure of potential Proponents to obtain all documents before submitting a proposal.

4. PROPOSAL CLOSING

Proposals must be labelled '**PROPOSAL Supply of One Rescue Truck**'. Proposals must be received no later than **May 14, 2024 at 2:00 P.M.** - ATLANTIC TIME at:

a) Upper Nappan Service Centre
1395 Blair Lake Road, Upper Nappan, NS B4H 3Y4

OR

b) By e-mail to procurement@cumberlandcounty.ns.ca

5. PROPOSAL OPENING

Proposals will be opened on the Proposal Closing date at the Upper Nappan Service Centre, 1395 Blair Lake Road, Upper Nappan, NS, immediately following closing.

6. PROPOSAL SUBMISSION

The Proposal shall be submitted by one of the following two methods:

a) in a sealed envelope, clearly labelled with the proposal number, title, and date/time of closing, with a USB copy. Proposals shall be delivered to the address on the cover of this Request For Proposals, no later than the Proposal Closing.

OR

b) electronically, in a PDF document, to procurement@cumberlandcounty.ns.ca. It is the responsibility of the Proponent to confirm receipt of their Proposal by the Municipality. The Proponent agrees that the electronic signatures of the Proponent on the electronic document shall have the same force and effect as manual/original signatures. Delivery of an executed copy of the Proposal by electronic means permitted in the RFP documents constitutes valid and effective delivery.

Proponents must submit the following items in the Proposal:

a) Original manufacturer's complete specifications of the proposed unit and illustrated description.
b) Municipality of the County of Cumberland Specification Sheet,
   - check off each item for meets specification with yes or no;
   - where the proposed varies from the specification or an enhancement is proposed provide details in the Actual Proposed column.
c) Completed Proposal Form.
d) Photographs of unit proposed.
e) Warranty descriptions, and
f) Any other relevant information that would be helpful in the evaluation process. The successful Proponent shall provide one (1) set of Parts Manuals, Operation/ Maintenance Manuals, Shop Repair Manuals, upon delivery.

7. EVALUATION OF PROPOSAL

Selection of the successful Proponent will be based on the following point system. Each Proposal received will be evaluated and scored using the scoring system below. The highest score will be the preferred Proposal.

	Category	Points
1	Price	30
2	Warranty	15
3	Time of Delivery	30
4	Specifications	25

Purchase Price Score = LPP/TP x PW

Where:
LTP = Lowest Proposal Price of all Proponents
TP = Proponent's Price
PW = Price Weight

The Municipality reserves the right to negotiate with a preferred Proponent, or any Proponent, on any details, including changes to specifications, quantity and price. If specifications require significant modification, all Proponents shall have the opportunity to adjust their Proposals or re-submit altogether, as determined by the Municipality.

8. INSPECTION OF EQUIPMENT UPON DELIVERY

The Municipality of the County Cumberland will conduct a thorough inspection of the equipment upon delivery to ensure compliance with the Specifications as proposed. Delivery of the equipment does not constitute acceptance of the equipment. If the equipment does not meet Specification and is not accepted, the equipment will be returned to the Proponent at no cost to the Municipality.

9. **PROPOSAL FORM**

See attached.

Description	Quantity	Unit Price	Total Price (Excluding HST)	Delivery Time (weeks)

Specifications:

MAKE:

- MODEL: Medium Duty Crew Cab

- TRIM: DUAL REAR WHEEL

- ENGINE: 6.8L V8 or equivalent

- FUEL TYPE: GASOLINE

- TRANSMISSION: AUTOMATIC

- FRONT GAWR: 2722KG (6000 LBS) Minimum

- REAR GAWR: 6671 KG (14706 LBS) Minimum

- EXTERIOR PAINT: FORD RACE RED

- AIR CONDITIONING: MANUAL

- BACKUP CAMERA: The chassis shall include One (1) monitor for the rescue body backup camera

FIRE TRUCK RESCUE BODY

- Overall Height: 77”

- Overall Width: 97”

COMPARTMENT SPECIFICATIONS

1. L1: Transverse Compartment with Two (2) roll-out trays, One (1) height adjustable shelve & One (1) slide out tool board with storage for Six (6) SCBA bottles.

2. L2: Full Depth Compartment with One (1) floor mounted roll-out tray & One (1) height adjustable shelve

3. L3: Full Depth Compartment with One (1) floor mounted roll-out tray & One (1) height adjustable shelve.

4. B1: Full Depth Compartment with One (1) floor mounted roll-out tray & One (1) height adjustable shelve

5. R1: Transverse with L1 Compartment

6. R2: Full Depth Compartment with One (1) floor mounted roll-out tray.

7. R3: Full Depth Compartment with One (1) floor mounted roll-out tray & Two (2) Height adjustable shelves.

Compartment Dimensions:

1. L1: 52.5" W x 58" H x 23.5" D approx.

2. L2: 42" W x 32" H x 23.5" D approx.

3. L3: 33" W x 56" H x 23.5 D approx.

4. B1: 45" W x 41.5" H x 38" D approx.

5. R1: Identical to L1 Compartment

6. R2: 42" W x 36" H x 66" D

7. R3: 33" W x 56" H x 23.5" D

EMERGENCY/SCENE LIGHTING

- The Apparatus body is to be equipped with a Warning light setup around the perimeter of the rescue body with exception of the left & right upper front corners.

- The Apparatus chassis is to be equipped with a light bar in the chassis grille.

- The Rear of the Apparatus is to be equipped with One (1) Traffic Advisor.

- Each upper quadrant of the apparatus is to have One (1) scene light

- One (1) Telescopic light is to be included on the officer's side on the front of the body.

- One (1) Rough Country curved light bar is to be installed on the lower portion of the front grille.

SIREN SYSTEM:

- Apparatus is to include a siren system.

ELECTRICAL SYSTEM

- Electrical panel is to be located in R2 compartment.

- One (1) shore power receptacle is to be located in L2 compartment

- One (1) 120 VAC 15 AMP Auto eject system is to be installed with the receptacle on the driver side mounted on the front of the body.

Optional items may or may not be included at the Municipality's sole discretion.

Addenda No. ___ to ___ inclusive were carefully examined.

MUNICIPALITY OF THE COUNTY OF CUMBERLAND

PROPOSAL FORM

RFP-MCC-2411

SIGNATURES DATED THIS _____ DAY OF _____, 2024.

[Seal]

Name of Firm Proposing	Signature of Signing Officer
	Name and Title of Signing Officer (Printed)
Witness	Name and Title (Printed)
Witness	Name and Title (Printed)
Company Address	Telephone No.
	E-mail

**NOTE: *Proposals submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.*