REQUEST FOR PROPOSALS
RFP-MCC-2406

DESIGN, BUILD and SUPPLY OF TWO PUMPER TRUCKS

MUNICIPALITY OF THE COUNTY OF CUMBERLAND
UPPER NAPPAN SERVICE CENTRE
1395 BLAIR LAKE ROAD, RR # 6
AMHERST N.S B4H 3Y4

February 07, 2024

CLOSING: March 04, 2024
2:00 PM

MUNICIPALITY OF THE COUNTY OF CUMBERLAND
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1. GENERAL REQUIREMENTS

The Municipality of the County of Cumberland (Municipality) invites Proposals for the **Design, Build and Supply of Two Pumper Trucks.** These vehicles are to be delivered to 1395 Blair Lake Road, Upper Nappan, Nova Scotia.

The Municipality will only consider Proposals for 2023/2024 model year vehicles. Demonstrator units may be considered; however, the Proponent must notify the Municipality of this in advance for authorization, prior to the Proposal being submitted.

The Proponent must either be a Manufacturer, a factory branch, or a dealer engaged in the business of selling, dealing and servicing the vehicle proposed upon and must maintain a full stock of parts and service.

The Municipality anticipates that an approved Pumper Truck design arising from this RFP will become the future standard for all fire departments in the Municipality, pursuant to the municipal *Standardized Equipment Policy FS-08-02.*

2. INSTRUCTIONS TO PROPONENTS

This request for proposals (RFP) is not a tender call, and the submission of any response to this RFP does not create a tender process. This RFP is not an invitation for an offer to contract, and it is not an offer to contract made by the Municipality.

Though the Municipality fully intends at this time to proceed through the RFP, in order to select the truck purchases, the Municipality is under no obligation to proceed with the purchase, or any other stage. The receipt by the Municipality of any information (including any submissions, ideas, plans, drawings, models or other materials communicated or exhibited by any intended Proponent, or on its behalf) shall not impose any obligations on the Municipality. There is no guarantee by the Municipality, its officers, employees or Managers, that the process initiated by the issuance of this RFP will continue, or that this RFP process or any RFP process will result in a contract with the Municipality for the purchase of the equipment, service, or Work.

It is the responsibility of each Proponent to ensure their Proposal arrives on time. Any late Proposals will not be accepted. Proposals may be withdrawn at any time prior to opening. Proposals received after the Closing Time or in locations other than the address indicated, will not be accepted and will be returned unopened.

Any Proposals submitted by facsimile, or telephone will ***not*** be accepted under any circumstances.

Any corrections or additions to any submitted Proposal will not be accepted unless it is initialed by the person signing the Proposal.

All Proposals must be firm for 60 calendar days after the closing date. Price to include any/all delivery charges to Upper Nappan, Nova Scotia.

Any Proposals that do not meet these criteria may be rejected.

The Municipality reserves the right to waive technicalities, reject any or all proposals, or any portion thereof, to advertise for new Proposals, to proceed to do the work otherwise, or to abandon the work, if in the best interest of the Municipality.

Proponents may propose delivery of one truck or both. The Municipality reserves the right to

award purchase of both trucks from one proponent or one truck each from different proponents as the Municipality determines to be in the Municipality's best interests.

This Proposal is not intended to exclude standard Fire Vehicle equipment or materials unless specified. Standard Fire Vehicle equipment not specifically mentioned is not excluded.

This Proposal is not intended to favor any particular equipment, manufacturer or contractor. Any names or figures the same or similar to any specific equipment, manufacturer or contractor is purely coincidental. The phrase "or equivalent" shall apply where a particular specification, equipment, manufacturer or contractor is mentioned.

All goods shall be free from design deficiencies that may affect their operation or serviceability. Materials not defined here shall be of the best commercial quality and suitable for the purpose intended.

The supplier is responsible for delivering the equipment to the Municipality, in Cumberland County, Nova Scotia, under their own power.

The supplier must provide at its expense, two individual training sessions for members of the final destination Fire Departments in Cumberland County, on vehicle and apparatus systems, safety features and operations, to be scheduled with the Fire Chiefs.

The equipment must be completed, operational and delivered to the Municipality by the agreed-upon delivery date, and all training sessions must be completed within 14 days of delivery.

Terms of payment will be as follows:

a. payment for the cost of the cab and chassis when the supplier receives it
b. balance of 90% of the contract price within 7 days of delivery of the equipment to the Municipality;
c. final 10% within 60 days of delivery.

Tenderers shall provide a description of their quality control measures in place, if not ISO 9001 compliant, the Municipality will determine if measures are adequate.

3. CLARIFICATION AND ADDENDA

Notify the Municipality not less than three (3) working days before Proposal closing of omissions, errors or ambiguities found in this document. If it is considered that correction, explanation, or interpretation is necessary; a written addendum will be issued. All Addenda become part of the Proposal documents.

Additional information, clarifications or instructions provided to a Proponent that may, in the opinion of the Municipality, be of general interest and any other information or instructions that the Municipality may deem to be appropriate in the circumstances may be incorporated in an Addendum to the Proposal that will be distributed to all Proponents.

Direct all Proposal questions and queries to:

Shelby Hum
Phone: 902-667-3204
shelbyhum@cumberlandcounty.ns.ca

It is the responsibility of the Proponent to ensure all addenda have been received. Addenda will be posted on the Municipality website at www.cumberlandcounty.ns.ca and the Nova Scotia Public Tenders website at www.gov.ns.ca/tenders. The Municipality will not bear any responsibility for the failure of potential Proponents to obtain all documents before submitting a proposal.

4. PROPOSAL CLOSING

Proposals must be labelled '**PROPOSAL Supply of Two Pumper Trucks**'. Proposals must be received no later than **March 4, 2024 at 2:00 P.M.** - ATLANTIC TIME at:

a) Upper Nappan Service Centre
1395 Blair Lake Road, Upper Nappan, NS B4H 3Y4

OR

b) By e-mail to procurement@cumberlandcounty.ns.ca

5. PROPOSAL OPENING

Proposals will be opened, on the Proposal Closing date at the Upper Nappan Service Centre, 1395 Blair Lake Road, Upper Nappan, NS, immediately following closing.

6. PROPOSAL SUBMISSION

The Proposal shall be submitted by one of the following two methods:

a) in a sealed envelope, clearly labelled with the proposal number, title, and date/time of closing. Proposals shall be delivered to the address on the cover of this Request For Proposals, no later than the Proposal Closing. Please include an electronic copy on a USB drive.

OR

b) electronically, in a PDF document, to procurement@cumberlandcounty.ns.ca. It is the responsibility of the Proponent to confirm receipt of their Proposal by the Municipality. The Proponent agrees that the electronic signatures of the Proponent on the electronic document shall have the same force and effect as manual/original signatures. Delivery of an executed copy of the Proposal by electronic means permitted in the RFP documents constitutes valid and effective delivery.

Proponents must submit the following items in the Proposal:

a) Original manufacturer's complete specifications of the proposed unit and illustrated description.
b) Proponents Specification Sheet.
c) Completed Proposal Form.

d) Photographs or detailed drawings of unit proposed.
e) Warranty descriptions, and
f) Any other relevant information that would be helpful in the evaluation process.

Vehicle is to include all items listed as standard equipment on manufacturer's specifications.

The successful Proponent shall provide two (2) sets of Parts Manuals, Operation/ Maintenance Manuals, Shop Repair Manuals, upon delivery.

7. EVALUATION OF PROPOSAL

Selection of the successful Proponent will be based on the following point system. Each Proposal received will be evaluated and scored using the scoring system below. The highest score will be the preferred Proposal.

	Category	Points
1	Model specifications	10
2	Warranty	10
3	Fuel consumption	5
4	Purchase price	30
5	Time of delivery	45

The Municipality reserves the right to negotiate with a preferred Proponent, or any Proponent, on any details, including changes to specifications and price. If specifications require significant modification, all Proponents shall have the opportunity to adjust their Proposals or re-submit altogether, as determined by the Municipality.

8. INSPECTION OF VEHICLE UPON DELIVERY

The Municipality of the County Cumberland will conduct a thorough inspection of the vehicle upon delivery to ensure compliance with the Specifications as proposed. Delivery of the vehicle does not constitute acceptance of the vehicle. If the vehicle does not meet Specification and is not accepted, the vehicle will be returned to the Proponent at no cost to the Municipality.

9. SAFETY and REGISTRATION

The Proponent shall comply with all Provincial and Federal safety standards, weight restrictions and laws that are in effect on the date of the proposal for the item (s) that are being specified and the particular use for which they are intended.

Vehicle is to be safety inspected prior to delivery and dated the month of delivery. Vehicle shall also be registered and licensed (permanent) to the Municipality of Cumberland. The safety inspection, full tank of fuel, license (H.S.T. not applicable) and registration shall be included in the total proposed price.

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10. NFPA 1901

The National Fire Protection Standard 1901 most recent edition is hereby adopted and made part of these specifications, as if they were written in full, insofar as they apply to the equipment requested in this specification and the Municipality will provide the rest before the vehicles are put into service.

11. Quality and Workmanship

Apparatus design must embody the latest approved welding, electrical and automotive engineering practices. Experimental design and methods will not be accepted.

12. General Parameters for vehicle and Construction

The Municipality of the County of Cumberland has some general considerations that must be met in the vehicle design. Proponents are expected to comply with these general guidelines. All other design components of the vehicles are for the Proponent to design and propose.

Freightliner M2 106 Chassis – (or equivalent)

Building Standards – The fire apparatus shall be built according to CAN/ULC-SS515-13 (or the most current edition at time of bid submission), National Standard of Canada, Standard for Automotive Fire Fighting Apparatus, Third Edition (2013).

NFPS 1901 2016 Edition, National Fire Protection Association, standard for Automotive Fire Apparatus 2016 Edition (where not in conflict with CAN/ULC -SS515-13)

All current regulations and requirements for commercial vehicles in the province of Nova Scotia.

Weight and Balance Calculation – the apparatus must meet the vehicle stability of the applicable NFPA or ULC automotive fire apparatus standard.

Tank – the tank shall hold a minimum of 1000 gallons of water.

Foam System – a foam system with a minimum 30 gallon tank must be part of the design.

Deck Gun Discharge – A top mounted deck gun discharge must be part of the design.

Accessibility – ease of accessibility of the various components that require periodic maintenance, inspection, checking and adding fluids, conducting repairs and ease of operation shall be considered in the design.

Apparatus components and construction shall withstand their intended service under full load and on grades up to minimum of 8 % through all weather conditions for the apparatus life span. (20 years)

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13. Intended Purpose

All products, goods and services provided by the proponent shall be suitable for their intended use and perform in accordance with this specification and performance specification of the product.

14. Specification Sheets

Proponents shall provide full and complete specifications for the equipment and vehicle or vehicles proposed.

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15. **PROPOSAL FORM**

Description	Quantity	Unit Price	Total Price (excluding HST)	Delivery (weeks)
1a. Supply & Delivery of New Pumper - Chassis	1			
1b. Supply & Delivery of New Pumper – Body/Component	1			
2a. Supply & Delivery of Second New Pumper – Chassis	1			
2b. Supply & Delivery of Second New Pumper – Body/Component	1			
		Subtotal:		

Signatures:

SIGNATURES DATED THIS _____ DAY OF JULY 2024.

[Seal]

Name of Firm Proposing	Signature of Signing Officer
	Name and Title of Signing Officer (Printed)
Witness	Name and Title (Printed)
Witness	Name and Title (Printed)
Company Address	Telephone No.
	E-mail

**NOTE: *Proposals submitted by or on behalf of any Corporation must be signed and sealed in the name of such Corporation by a duly authorized officer or agent.*