municipality of cumberland

RFP-MCC-2401
Addendum #1

To All Bidders of RFP-MCC-2401:

Please note: the following addendum applies to RFP-MCC-2401 and shall be taken into consideration when preparing bid documents.

The Municipality has received the following request for clarification:

"In regards to the public engagement scope described in the scope of work, does the Municipality expect the Consultant to conduct all of the in-person engagement sessions with schools, communities, etc. or does the Municipality wish for the consultant to establish the policy and material?"

Response: While Section 2.1 E of the RFP does require the development and implementation of a comprehensive Council and community engagement strategy, recognizing that this could be accomplished in a number of different ways, and that the cost of having a representative of the Consultant in-person at all engagement sessions could be prohibitive and would vary depending upon the Consultant's ability to provide in-person representation, the Municipality would prefer not to be prescriptive in this regard. In other words, the Municipality does not expect the Consultant to be present at all in-person engagement sessions. Having said that, the Municipality would prefer that a senior representative of the Consultant attend at least one Council meeting early in the project, in-person, to explain what the project is about, what it will involve, and to answer Councillors' questions. The Municipality would also prefer that a representative of the Consultant be present and conduct at least the first school or community engagement session. Please note these are preferences, not requirements, and the Municipality is open to other options if the project objectives will be met.

A signed copy of each Addendum must also be included with the bid submission. Failure to include this Addendum may be cause for rejection. If you have any questions, please contact Shelby Hum at shelbyhum@cumberlandcounty.ns.ca
ALL OTHER SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED.

Acknowledgement by Bidder:

Company Name: _____

Print Name: _____

Signed: _____

Date: _____

End of Addendum #1