MUNICIPALITY OF THE COUNTY OF CUMBERLAND

Position Description

Campground Attendant – Term

May 1, 2023 – October 6, 2023

Human Resources & Community Facilities Department

Overview

The Campground Attendant is responsible for performing a wide variety of duties including ensuring the property grounds, services and amenities are maintained, guests are greeted and serviced as needed, maintenance of facilities are promptly and professionally minded, and customer service standards are exceeded.

The Campground Attendant reports to the Campground Manager. This position is located at the Glooscap Campground near Parrsboro.

Behavioural Competencies

Behavioural competencies are how we behave, act, and think in the workplace. They are attained through formal and informal education and training, life, and work experiences, and in our relationships. The core competencies required by this position include:

Customer Service Communication Teamwork
Flexibility

Key Responsibilities

Grounds Keeping

- Preparing campsites for check-in.
- Maintaining grounds cleanliness, including litter pick-up, raking, weeding, washing picnic tables.
- Mowing and whipper snipping.
- Painting.

Cleaning

- Cleaning showers.
- Cleaning outhouses.
- Cleaning recreation hall.

Safety

- Perform all tasks and work duties in a safe manner in accordance with organizational, provincial, and federal occupational health & safety policies, procedures, regulations, guidelines and/or standards

Requirements

High school graduate

A valid First Aid Certificate is a requirement for this position, or willing to obtain certification

Must be able to meet the physical demands of the position

Strong interpersonal and communication skills.

Highly self-motivated and able to take initiative without persistent supervision.

Driver's license valid in Nova Scotia.

Must be available to work irregular work hours including evenings and holidays.

Knowledge of the area considered an asset.

Criminal Records Check, Vulnerable Sector & Child Abuse Registry Search

Terms and Conditions of Employment

The Municipality has an hourly rate for this position. Placement and incremental increases are based on qualifications, experience and demonstrated ability to perform the responsibilities of the position.

The hourly rate for this position is currently under review but will be at least what the rate was for 2022

The Municipality's *Personnel Policy* should be referred to for additional information regarding conditions of employment.