municipality of cumberland

Summer Employment

Position Available

The Municipality is currently seeking qualified applicants for a Summer Parks Technician.

Summer Parks Technicians are responsible for assisting in the maintenance of the Dr. Carson and Marion Murray Community Centre, adjacent outdoor fields, courts, trails and playgrounds, and other parks and open spaces in the community of Springhill and other areas of the Municipality.

For additional information, including the full Position Descriptions, detailed Qualifications, and the Municipality's Personnel Policy, please visit our website at: www.cumberlandcounty.ns.ca

Interested candidates are encouraged to forward their resume by 1:00 p.m. Monday, July 12, 2021 in confidence to:

Kellie Seaman
HR Generalist & Safety Advisor

Email: kseaman@cumberlandcounty.ns.ca

MUNICIPALITY OF THE COUNTY OF CUMBERLAND

Position Description

Springhill and Parrsboro
Summer Parks Technician - Springhill

Term of employment: July – September 3rd, 2021

Description

Summer Parks Technicians are responsible for assisting in the maintenance of the Dr. Carson and Marion Murray Community Centre, adjacent outdoor fields, courts, trails and playgrounds, and other parks and open spaces in the community of Springhill and other areas of the Municipality.

The Community Centre is the premier venue in the municipality for staging a wide variety of sporting, recreational, social and community events. The Centre is a fully accessible, modern facility. It includes an arena with fixed seating for 800 spectators and can accommodate up to 2778 people for certain events, 5 dressing rooms with showers and washrooms, a hospitality room, a press box, a canteen with kitchen, and a top-quality walking track. The Centre also includes a multi-purpose common room with capacity for 388 people. There is also the Teen Centre with capacity for 50 people. In addition, the Community Centre has public washrooms, office space, and a large foyer.

Summer Parks Technicians ensure the Municipality's recreation facilities, playing fields, parks and open spaces are maintained to the highest standards, to ensure the safety and enjoyment of all our participants, visitors, and customers.

These positions report to the Community Centre Maintenance Lead Hand.

Behavioral Competencies

Behavioral competencies are how we behave, act, and think in the workplace. They are attained through formal and informal education and training, life and work experiences, and in our relationships. The core competencies required by this position include:

Teamwork	Customer Service
Communication	Flexibility

Key Outcomes and Responsibilities

- Summer Parks Technicians support two specific maintenance functions: building and grounds maintenance.
- Building maintenance consists of custodial duties, preventative maintenance, and event set-up and tear-down at the Community Centre.
- Grounds Maintenance involves the repair and maintenance of the Community Centre sports fields, parks and green spaces, and other municipal facilities and properties under the control of Community Development Department.
- Summer Parks Technicians are expected to consistently demonstrate superior customer service and a robust health and safety culture.
- Summer Parks Technicians are expected to ensure that security and safety measures are in place for personal, employee and public safety, as well as safe practices in work environments during performance of activities.

Qualifications and Skills

- Excellent time management, coordination, and communication skills
- Ability to work efficiently in a team environment as well as independently.
- Knowledge in safely using and understanding the operation of relevant equipment and tools utilized as part of the daily work; including but not limited to tractors, mowers, and power tools.

Requirements

- Current Criminal Record Check upon interview is an asset
- Current Child Abuse Registry Check upon interview is an asset
- Current Emergency First Aid and CPR is an asset.
- Ability to legally work in Canada.
- Valid Class 5 driver's license with requirement to travel.
- Occupational Health and Safety training including WHMIS, First Aid and CPR are considered an asset.