municipality of cumberland

Summer Employment

Positions Available

The Municipality is currently seeking qualified applicants to fill two (2) Roving Summer Recreation Leaders (traveling around Cumberland County).

The Roving Summer Recreation Leaders, will be responsible for the development and delivery of sports programs and community-based physical activity opportunities for children, youth, adults and seniors in rural communities throughout the Municipality. Successful candidates will be required to coach various sports and assist in the promotion and operation of all summer programs located in select rural areas. Special attention will be taken on connecting people to nature and encouraging them to explore, take risks and be active outside in a safe environment. The successful candidate will also work in coordination with the Summer Recreation Supervisors and the Active Living Coordinator to establish the program structure, goals and objectives for all programs delivered in select rural communities.

For additional information, including the full Position Descriptions, detailed Qualifications, and the Municipality's Personnel Policy, please visit our website at: www.cumberlandcounty.ns.ca

Interested candidates are encouraged to forward their resume by 1:00 p.m. Monday, July 5, 2021 in confidence to:

Kellie Seaman
HR Generalist & Safety Advisor

Email: kseaman@cumberlandcounty.ns.ca

MUNICIPALITY OF THE COUNTY OF CUMBERLAND

Position Description

Cumberland County
Summer Recreation Leader – Roving

Term of employment: July – September 3rd, 2021

Description

The Summer Recreation Leaders – Roving, will be responsible for the development and delivery of sports programs and community-based physical activity opportunities for children, youth, adults and seniors in rural communities throughout the Municipality. Successful candidates will be required to coach various sports and assist in the promotion and operation of all summer programs located in select rural areas. Special attention will be taken on connecting people to nature and encouraging them to explore, take risks and be active outside in a safe environment. The successful candidate will also work in coordination with the Summer Recreation Supervisors and the Active Living Coordinator to establish the program structure, goals and objectives for all programs delivered in select rural communities.

This position is based on a 40-hour work week and may require working evenings or weekends shifts.

This position is open to anyone between the ages of 15-30. Applicants do not have to be returning to post-secondary school in the fall.

The Summer Recreation Leader- Roving will report to the Recreation Supervisors.

This position has the potential to continue through fall of 2021 at a part-time position.

Behavioral Competencies

Behavioral competencies are how we behave, act, and think in the workplace. They are attained through formal and informal education and training, life and work experiences, and in our relationships. The core competencies required by this position include:

Teamwork	Customer Service
Communication	Flexibility

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Key Outcomes and Responsibilities

- Facilitate quality programs and events for youth and adults in select rural communities throughout the municipality.
- Responsible for the supervision and safety of all participants in the programs.
- Ensure all youth programs have a safe, age-appropriate, and child-centered delivery and approach.
- Responsible for some of the creation and delivery of promotional materials.
- Work in coordination with the Summer Recreation Supervisors and Active Living Coordinator towards the development and implementation of multi-age sports and recreation programs. This includes, but is not limited to, scheduling, volunteer recruitment, and team organization
- Work with the Summer Recreation Supervisors and Active Living Coordinator to develop and create age-appropriate, nature-focused activities that are inclusive, supportive and encourage risk taking for youth and families.
- Ongoing communication between parents, Municipality staff, coworkers, community members, coaches, and key stakeholders.
- Assist the Summer Recreation Supervisors and Active Living Coordinators in the planning and delivery of community special events which include but are not limited to: Pride Week, Bike Week etc.

Qualifications and Skills

- Excellent time management, coordination, and communication skills
- Positive attitude and forward-thinking skills
- Basic knowledge of computer applications – word, excel etc.
- Knowledge of child development
- Basic knowledge of program development and facilitation
- Prior experience work in programing - with children and adults
- Ability to work efficiently in a team environment as well as independently

Requirements

- Current Criminal Record Check upon interview is an asset
- Current Child Abuse Registry Check upon interview is an asset
- Current Emergency First Aid and CPR is an asset
- Ability to lift 30 lbs.
- Ability to legally work in Canada
- Valid driver’s license with requirement to travel