Parks Technician
One (1) Summer Position

The Municipality is currently seeking a qualified applicant to fill the role of *Parks Technician*, based in Springhill, expected to commence late May. The *Parks Technician* position assists with the repairs, maintenance and operation of the community centre, playing fields, courts, and park areas.

All applicants must have been registered as a full time student in the previous academic year and intend to return to school on a full time basis in the next academic year. Successful applicants must have a valid Driver's License. Previous landscape and maintenance experience would be considered a strong asset.

For additional information, including the full Position Description, detailed Qualifications, and the Municipality's Personnel Policy, please visit our website at: www.cumberlandcounty.ns.ca

Interested candidates are encouraged to forward their resume by 1:00 p.m. Friday, May 25, 2018 in confidence to:

Kellie Seaman
Recruitment & Procurement Officer
Municipality of Cumberland,
Upper Nappan Service Center
Phone 902-667-2703

Email kseaman@cumberlandcounty.ns.ca

We thank all applicants for their interest in this position however only those selected for an interview will be contacted. Resumes received after May 25th will not be considered for this position.

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MUNICIPALITY OF THE COUNTY OF CUMBERLAND

Position Description

Dr. Carson & Marion Murray Community Centre

Parks Technician- Summer Position

Overview

Summer Parks Technician personnel are responsible for assisting in the maintenance of the Dr. Carson and Marion Murray Community Centre, adjacent outdoor fields, courts, trails and playgrounds, and other parks and open spaces in the community of Springhill and other areas of the Municipality.

The Community Centre is the premier venue in the Municipality for staging a wide variety of sporting, recreational, social and community events. The Centre is a fully accessible, modern facility. It includes an arena with fixed seating for 812 spectators and can accommodate up to 2500 people for certain events, 5 dressing rooms with showers and washrooms, a hospitality room, a press box, a canteen with kitchen, and a top-quality walking track. The Centre also includes a multi-purpose Common Room with capacity for 388 people and fully equipped, licensed kitchen and bar. There is also the Teen Centre with capacity for 100 people. In addition, the Community Centre has public washrooms, office space, a boardroom, and a large foyer.

Summer Parks Technician personnel ensure the Municipality's recreation facilities, playing fields, parks and open spaces are maintained to the highest standards, to ensure the safety and enjoyment of all our participants, visitors and customers.

Summer Parks Technician personnel support and assist the Event Coordinator to ensure all scheduled functions are conducted according to the Municipality's standards and meet or exceed participants' and customers' expectations.

These positions report to the Community Centre Maintenance Lead Hand.

Behavioral Competencies

Behavioral competencies are how we behave, act, and think in the workplace. They are attained through formal and informal education and training, life and work experiences, and in our relationships. The core competencies required by this position include:

Teamwork
Customer Service
Communication
Flexibility

Key Outcomes and Responsibilities

Summer Parks Technician personnel support two specific maintenance functions: Building, and Grounds Maintenance.

Building Maintenance consists of custodial duties, preventative maintenance, and event set-up and tear-down at the Community Centre.

Grounds Maintenance involves the repair and maintenance of the Community Centre sports fields, parks and green spaces, and other Municipal facilities and properties under the control of Community Development Department.

Summer Parks Technician personnel are expected to consistently demonstrate superior customer service and a robust health and safety culture.

Summer Parks Technician personnel are expected to ensure that security and safety measures are in place for personal, employee and public safety as well as safe practices in work environments during performance of activities.

Qualifications

All applicants must have been registered as a full time student in the previous academic year and intend to return to school on a full time basis in the next academic year.

Knowledge in safely using and understanding the operation of relevant equipment and tools utilized as part of the daily work; to include tractors, mowers, and power tools.

Excellent skills in communication and relaying instructions and assignments

Valid Class 5 driver’s license

Occupational Health and Safety training including WHMIS, First Aid and CPR considered assets.