Small Operations & Maintenance Grant Application Form

General Information

Purpose: To support the operating and maintenance costs of smaller indoor or outdoor community facilities with an annual operating budget of $25,000 or less. Example costs include insurance, heating, electricity, and general upkeep.

Eligibility: Non-profit organizations may apply only once per year. Applicants cannot apply for the large operations & maintenance grant in the same year.

Amount: 20% of the facility's total annual operating and maintenance (excluding programming), up to a maximum of $3,000.

Deadline: March 31st, 2026.

Applicant Information

Organization's full name:	
Contact Person:	Position:
Full Mailing Address:	Phone: E-mail Address:
Brief description of the organization's activities and mandate: *(Attach printed materials if available)*	
Description of operating costs: *(Attach separate sheet if necessary)*	

Please contact Peter McCracken at grants@cumberlandcounty.ns.ca or 902-397-3431 if you have any questions.

Financial Information

Total anticipated annual operating and maintenance costs of your facility? $ _____

Amount of assistance requested from the Municipality: $_____
(up to 20% of annual operating costs, to a max of $3000)

Financial contribution made by your organization towards operations and maintenance this year:

Cash: $_____ In Kind: $_____ Total (cash plus in-kind) $_____

Has the Municipality provided financial assistance to your facility in the past? Yes ☐ No ☐

If yes, list the most recent year and amount _____

If your organization received funds from the Municipality in the previous fiscal year, you must complete the Final Project Report Form before this year's application can be considered. The form can be found here: https://cumberlandcounty.ns.ca/grants-to-organizations.html

CHECKLIST:

The following checklist should be completed by the applicant and submitted with the application.

Please attach the following:

☐ Most recent annual financial report for the organization

☐ If applicable, Final Project Report Form(s) from 2025 funded projects (if not already submitted)

Signature: _____ **Date:** _____

Please contact Peter McCracken at grants@cumberlandcounty.ns.ca or 902-397-3431 if you have any questions.

For Office Use Only:

Date the application was received: _____

Was the application received on time?	Yes ☐	No ☐
Was the application complete?	Yes ☐	No ☐
Has the applicant demonstrated financial need?	Yes ☐	No ☐
Has the applicant reported on previous grants from the Municipality?	Yes ☐	No ☐

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