municipality of cumberland

PUBLIC COUNCIL SESSION

AGENDA PACKAGE

For the meeting of

Date: Wednesday, January 20, 2016
Time: 2:30 p.m.
Place: Council Chambers

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1. CALL TO ORDER
   - 1.1 O' Canada
   - 1.2 Roll Call

2. ADMINISTRATIVE AND PROCEDURAL ISSUES
   - 2.1 Approval of the Agenda
   - 2.2 Approval of Minutes of the December 16, 2015 Council Meeting
   - 2.3 Action List from the December 16, 2015 Council Meeting
   - 2.4 Delegations, Presentations, Petitions, Proclamations
     - (i) Cumberland Geological Society – Parrsboro Rock Shop
     - (ii) Cumberland YMCA
   - 2.5 Public Hearings

3. STRATEGIC PRIORITIES ISSUES

   There are no Strategic Priority Issues for today's meeting.

4. MAJOR ORGANIZATIONAL ISSUES

   4.1 2016 Election Calendar

   A draft 2016 Election Calendar is in your mailboxes. Council has a specific number of decisions in regards to the Municipal elections and these include Mayor/Warden decision (January 20, 2016), appointment of Returning Officer (March 15, 2016), method of preparing preliminary list of electors (April 15, 2016), and an e-voting by-law.

   We will provide a draft budget of one of the February, 2016 Council meetings.

   Action: Discussion

   4.2 Mayor/Warden

   At the December 16, 2015 Council meeting, notice was provided that a motion would be included on the agenda that Council approve that the Mayor be elected at large.

   Section 12(8) of the MGA regarding Council's authority and timelines and other provisions is included.

   Action: Motion and Discussion

5. ORGANIZATIONAL POLICY/BYLAW ISSUES

   There are no organizational policy/by-law issues for today's agenda.

6. **BUSINESS ISSUES**

6.1 2016 Assessment

A memo providing details on the 2016 assessments is included in your package.

Action: No action is required at this time.

6.2 Financial Condition Indicators

The FCI definitions document has been distributed to your mailboxes. Please keep this document to review the FCI's when received.

Action: No action is required at this time.

6.3 Funding Guidelines – Refugee Family Support Program

At the December 16, 2015 Council meeting approval was given to establish a $10,000 Refugee Support Fund. Staff were requested to provide draft funding requirements and the application. A memo from our Community Development Officer, draft application and funding requirements are attached.

Action: Discussion and motion to approve

6.4 Joggins Fossil Centre Roof Repair

A memo from our Director of Social Capital requesting approval of an unbudgeted expense of $7,495 plus HST to repair the roof at the Joggins Fossil Centre is included.

Action: Motion to approve the repair and expenditure and source of funds.

6.5 CNTA Funding Support

At a previous meeting, Mr. Devin Terfry, Executive Director of CNTA made a presentation re: CNTA priorities and operations.

Action: Discussion and motion to approve funding support

6.6 PVSC Update and Capped Assessments

The PVSC held a teleconference on this topic. Their presentation to UNSM has been distributed to your mailboxes.

Action: Questions to our Director of Finance

6.7 Active Transportation Letter of Support

UNSM is requesting that Municipalities provide a letter of support for the Provincial Active Transportation Policy Framework. A sample letter is included.

Action: Motion to approve letter of support

6.8 UNSM Workshop/Conference Agenda's

The UNSM is requesting topics for both the Spring Workshop (May 4-6, 2016) and the Fall Conference (late November, 2016) a memo from UNSM is included in your package at the deadline is Tuesday, February 2, 2016.

6.9 Community Development Grants
A memo detailing Community Development Grant requests is included in your package.

Action: Motion to approve

6.10 Councillor Expense Claims
We have been requested to include this item on the agenda, specifically that all Councillors be required to submit claims monthly.

Action: Council agreement

6.11 Springhill Outdoor Rink
Councillor Kellegrew has requested that Council consider providing lighting and a lean-to at the Springhill Outdoor Rink to encourage the use of this facility in the evenings.

Action: Discussion and motion to approve

6.12 Youth Recreation Program Registration Fees
Councillor Kellegrew is recommending that Council contact Cumberland your recreation program Associations and clubs to request details on actions and funding that would be required to eliminate registration fees. The result being increased participation in recreation programs and healthy youths.

Action: Discussion and direction to staff

7. INFORMATION ITEMS

7.1 MGA Review
Attached please find an update from UNSM regarding the MGA Review. Please note that draft recommendations will be forwarded to Council and input requested by June 30, 2016.

Action: No action is required at this time.

7.2 FOIPOP Request
Council has received a FOIPOP request re: Councillor and CAO Expense Claims. A memo from the FOIPOP Officer, Brenda Moore, is in your package.

8. ADJOURNMENT

8.1 The Queen