

1. CALL TO ORDER**1.1 O' Canada**

Warden Al Gillis called the May 3, 2017 Council session of the Municipality of the County of Cumberland to Order at 6:30 p.m. The meeting was held in Council Chambers of the E.D. Fullerton Municipal Building. O'Canada was sung.

1.2 Roll Call

Municipal Clerk/Records Manager Brenda Moore, called the roll with the following Councillors present: Councillor Porter, Councillor Chase, Councillor van Vulpen, Warden Gillis, Councillor Welton, Councillor Palmer, Councillor Rector, Councillor Gilbert, Councillor McLellan, Deputy Warden Fletcher, Councillor Williams, Councillor Jackson, and Councillor Rafuse

Staff present: Rennie Bugley, CAO; Steve Ferguson, Director of Community Development; Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Engineering and Operations; Brenda Moore, Municipal Clerk/Records Manager who recorded the meeting.

2. ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 The agenda was approved with the following additions:**

- | | | |
|--------------|------|--|
| Addition(s): | 4.1 | Parrsboro Waste Water Treatment Plan |
| | 6.2 | Letter of Support for Minudie Heritage Association |
| | 6.5a | Pugwash Water Extension |

2.2 Approval of Minutes of April 5, 2017 council meeting.

IT WAS MOVED by Councillor Gilbert seconded by Councillor Palmer to approve the minutes of the April 19, 2017 Council meeting after correcting Motion 17-092 to include the names of the Councillors that moved and seconded the motion. It should read:

IT WAS MOVED by Councillor McLellan, seconded by Deputy Warden Fletcher that Council Order demolition of the trailer as well as the removal of all debris from the property at 72 Richard Road, River Hebert, AAN 03581845, PID 25060062 to an approved facility by April 28, 2017.

MOTION CARRIED #17-111

2.3 Business Arising from the April 19, 2017 council meeting

The Business Arising and the On Going Business Arising were reviewed and Council was brought up to date on the status of the lists.

2.4 Delegations, Presentations, Petitions, Proclamations**i) Pugwash Water**

Isabelle Mullaley and Robert O'Connell spoke to the issues they have suffered with their domestic water in the Gulf Shore/ Pugwash Point area. Gordie Matthews spoke to the petition that was circulated by other residents in the area and expressed his displeasure with the manner in which this petition was circulated. Bill Mundle and Brent Clarke also spoke of their support for municipal water being brought to the area. Overall their presentation to Council was in support of the extension of domestic water to the Pugwash Point Road and Gulf Shore Road area. Each of the presenters thanked Council

for their efforts to improve public health and future development by installing and extending the water project. Correspondence to this group should be directed to Chris Mullaley and/or Bob O'Connell. Warden Gillis thanked the group for their presentation and support for the project.

2.5 Public Hearings

i) Dangerous and Unsightly Premise

28 Lisgar Street, Springhill, AAN 00158119, PID 25232315

Warden Gillis called the Public Hearing to Order at 7:00 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photo's included in the Council package.

Warden Gillis asked for questions of the property owner or representatives of the property owner, Council and the gallery. Mr. Stone, the property owner was in attendance and spoke to Council. Mr. Stone asked Council to give him more time to clean up and secure the house. He said he has gutted the inside of the house and will remove the debris from the yard and will remove the burned wood from the back of the house and secure the house. Councillor Williams and Councillor Jackson both indicated they have received numerous complaints about this residence. Warden Gillis closed the hearing at 7:09 p.m.

IT WAS the consensus of Council to allow Mr. Stone one month to remove the garbage from the property remove the burned section of the structure and secure the house.

ii) Dangerous and Unsightly Premise

11 Victoria Street, Springhill AAN00681105, PID 25243197

Warden Gillis called the Public Hearing to Order at 7:10 p.m.

The Director of Engineering and Operations provided a verbal report to accompany the written report and photo's included in the Council package.

Warden Gillis asked for questions of the property owner or representatives of the property owner, Council and the gallery. Hearing none, Warden Gillis closed the hearing at 7:12 p.m.

IT WAS MOVED by Councillor Williams seconded by Councillor Jackson that Council order demolition of the structure as well as the removal of all debris from the property 11 Victoria Street, Springhill AAN00681105, PID 25243197 to an approved facility by May 12, 2017.

MOTION CARRIED #17-112

- iii) Dangerous and Unsightly Premise
112 Main Street, Springhill, AAN 04813952, PID 25233982

Warden Gillis called the Public Hearing to Order at 7:13 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photo's included in the Council package.

Warden Gillis asked for questions of the property owner or representatives of the property owner, Council and the gallery. Hearing none, Warden Gillis closed the hearing at 7:17 p.m.

IT WAS MOVED by Councillor Jackson, seconded by Councillor Williams that Council order demolition of the structure as well as the removal of all debris from the property at 112 Main Street, Springhill, AAN 04813952, and PID 25233982 to an approved facility by May 12, 2017.

MOTION CARRIED #17-113

3. STRATEGIC PRIORITIES ISSUES

3.1 CJSMA – New Cell Construction

An email from the Solid Waste Manager, Stephen Rayworth, was included the meeting material.

IT WAS MOVED by Councillor Rafuse seconded by Councillor van Vulpen to construct the new cell at the Cumberland Central Landfill in Little Forks as recommended by the Board of the Cumberland Joint Services Management Authority.

MOTION CARRIED #17-114

3.2 Financial Condition Indicators

Andrew MacDonald Director of Finance reviewed and provided some explanation on the Financial Condition Indicators. Mr. MacDonald indicated Council will discuss these further during the budget deliberations.

4. MAJOR ORGANIZATIONAL ISSUES

Councillor Rafuse declared a conflict and removed himself from Council at 7:25 p.m.

IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor McLellan to award the complete scope of the Collection System Tender for the Parrsboro Wastewater Treatment Plant Project, Contract No. 161039, to the low bidder, Brycon Construction, at a value of \$8,600,275 including taxes.

MOTION CARRIED #17-115

Councillor Rafuse returned to his seat at 7:26 p.m.

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES

5.1 Tax Reduction and Exemption Policy

IT WAS MOVED Deputy Warden Fletcher seconded by Councillor Rafuse that council give notice of intent to consider the Tax Reduction and Exemption Policy for adoption at the next Council meeting.

Municipality of Cumberland Policy 17-xx

Tax Reduction and Exemption Policy

1. This Policy is entitled the “Tax Reduction and Exemption Policy”.
2. This Policy shall apply to the properties listed in Schedules “A” and “B” commencing April 1, 2017.
3. Pursuant to section 71(1) of the *Municipal Government Act*, the properties listed in Schedule “A” to this Policy shall be, subject to sections 4 and 7 of this Policy, exempt from real property taxation.
4. The tax exemption provided in section 3 shall apply to general tax only, shall not apply to any fire, sewer, street light, village or area rates or charges and shall only apply to the portion of the property specified in Schedule “A”.
5. Pursuant to section 71(2) of the *Municipal Government Act*, the real property tax payable with respect to the properties listed in Schedule “B” to this Policy shall be, subject to sections 6 and 7 of this Policy, reduced to the tax that would otherwise be payable if the property were residential property, inclusive of area rates.
6. The tax reduction provided in Section 5 shall apply only to that portion of the property specified in Schedule “B”.
7. When a property listed in Schedule “A” or “B” ceases to be owned or occupied by the owner indicated in the schedule, or if the property ceases to be occupied for the purpose, which pursuant to section 71(1) and 71(2) of the *Municipal Government Act* enabled the Municipality of Cumberland to include the property in this Policy, the tax exemption or reduction shall cease and the owner(s) of the property shall immediately be liable for the normal real property tax on such property for the portion of the taxation year then unexpired.
8. All previous Tax Reduction and Exemption Policies for the Municipality are hereby repealed.
9. This Policy comes into force upon adoption.

PROPERTY	# of accounts	OWNER	EXTENT OF OF EXEMPTION
Account #889032 Community Hall, Upper Linden	1	Upper Linden Community Hall Assoc.	Whole

Account #4479807 Northport Community Hall	2	Northport Community Organization	Whole
Account #4716329 Tidnish Community Hall	3	Tidnish Crossroads Community Assoc	Whole
Account #7516215 Building & Land	4	Tidnish Crossroads Community Assoc Tidnish	Whole
Account #889156 Hall , Wallace	5	Wallace Community Association	Whole
Account #889164 Hall, Wallace Station	6	Wallace Station Community Association	Whole
Account #2999633 Hall & Lot, Malagash Mines	7	Trustees of the Malagash Mine Community Club	Whole
Account # 5673119 Monument Lot	8	North Cumberland Historical Society North Wallace	Whole
Account #889113 Old School	9	Streets Ridge Community Hall Assoc Streets Ridge	Whole
Account #889628 Community Hall	10	Wentworth Community Hall Assoc Wentworth	Whole
Account #889725 Community Hall	11	Collingwood Community Hall Assoc Collingwood	Whole
Account #3402916 Old School Westchester Station	12	Westchester Community Hall Assoc Westchester Station	Whole
Account #4864859 Recreation Centre Wentworth	13	Wentworth Recreation Hall Association	Whole
Account #889083 Community Hall (old school) Mt Pleasant	14	Mt Pleasant Community Hall Association	Whole
Account #3403092 Recreation Centre Springhill Jct	15	Springhill Junction Community Recreation Centre	Whole
Account #28851 Fossil Display &	16	Municipality of Cumberland c/o Fossil & Display Centre	Whole

Information Centre, Joggins

Account #889091 Hall, Minudie	17	Minudie Community Hall Association	Whole
Account #2298198 Recreation Hall & Lot River Hebert	18	River Hebert Citizens Association	Whole
Account #2650991 Old School, Maccan	19	Maccan Community Centre Society	Whole
Account #100749 Hall & Lot Apple River	20	Apple River Community Association	Whole
Account #889202 Hall & Lot, Spencer's Island	21	Spencer's Island Community Hall Association	Whole
Account #889237 Community Hall, Fraserville	22	Fraserville Community Hall Association	Whole
Account #889253 Community Hall, Greenhill	23	Greenhill Community Hall Association	Whole
Account #1231456 Building & Lot, Diligent River	24	Diligent River Recreation Committee	Whole
Account #5388082 Building & Land, Advocate	25	Advocate District Development Association	Whole
Account #2582694 Hall, Wallace	26	Wallace Masonic Lodge	Whole
Account #3075885 Masonic Lodge & Community Hall, River Philip	27	River Phillip Masonic Lodge Hall and Community Hall Association	Whole
Account #687561 Building and Lands Smith Road	28	Springhill & District LA Animal Shelter Society Registered Charity	Whole
Account # 3187616 Recreation Park Meadow Park	29	Meadow Park Recreation Society	Whole
Account # 889016 Community Hall & Lot, Fenwick	30	Fenwick Community Hall Association	Whole
Account #889652 Community Hall & Lot, Brookdale	31	Brookdale Community Hall Association	Whole

Account #889024 Comm Hall, Lower Shinimicas	32	Sunrise Citizens Club of Northport	Whole
Account #73962 Lot & Building King St., Pugwash	33	Pugwash Ground Search & Rescue Inc.	Whole
Account #889121 Community Hall (Old School) Conn's Mills	34	Conns Mills Community Hall Association	Whole
Account #2582635 Hall & Land, Water St., Pugwash	35	Silver Spray Rebecca Lodge No. 1	Whole
Account #2582686 Hall & Lot Victoria St., Pugwash	36	Masonic Lodge (Acadia #13)	Whole
Account #2999617 House, Buildings & Land Malagash Mines	37	Malagash Christian Fellowship Registered Charity	Whole
Account #4394526 Building/Land, Miller Road	38	Sport Pugwash	Whole
Account #4796543 Land, Wallace	39	Wallace Recreation Committee	Whole
Account #889059 Lot, Oxford Junction	40	Oxford Junction Community Hall Association	Whole
Account #889067 Community Hall Leicester	41	Leicester Community Hall Association	Whole
Account #2582589 Masonic Hall, River Hebert	42	A F & A M Lodge No. 86	Whole
Account #3210677 Medical Centre, River Hebert	43	The Dr. D.M. Cochrane Memorial Medical Centre	Whole
Account #3263754 Museum, Minudie	44	Minudie Tourist Association	Whole
Account #3403068 Display Centre & Land River Hebert	45	Municipality of Cumberland Heritage Models Association	Whole
Account #3383121 Light House No. 186 Spencer's Island	46	Spencer's Island Community Association	Whole
Account #5377269	47	Greville Bay Ship building	Whole

Building & Lot, Port Greville		Museum Society	
Account #03970949 Land	48	Trustees of Masonic Lodge c/o Bruce Stewart	Whole
Account #02647443 Land	49	Pugwash Volunteer Fire Department	Whole
Account #04864883 Land	50	Wentworth Voluntary Fire Brigade	Whole
Account #09687351 Land	51	Wallace & Area Recreation Committee	Whole
Account #02613875 Building & Lot	52	Tidnish Crossroads Community Association	Whole
Account # 10007526 Land (Lot 2007-3) Pugwash	53	Northumberland Community Curling Club	Whole
Account # 02246309 Land	54	Malagash Heritage Association	Whole
Account # 02698293 Land	55	Malagash Heritage Association	Whole
Account #05562066 Land	56	Wallace Museum Society	Whole
Account #07515294 Land	57	River Hebert Athletic Association	Whole
Account #02010275 Land	58	Southampton and Area Ball Association	Whole
Account # 04530357 Building & Land	59	Between the Hearts Renewal Centre	Whole
Account # 00209929 Pugwash	60	Camp Pagweak	Whole
Account # 00487112	61	Brookside Curling Club	Whole
Account # 04839773. Land	62	Friends of the Pugwash Estuary 2169 Crowley Road	Whole
Account #03403424 Campground, Advocate Harbour	63	Advocate District Development Assoc 95 Mills Road Advocate Harbour	Whole

Account # 00889733 Land/Fellowship Hall, Millvale	64	Community Hall of Trustees 625 Thomson Rd	Whole
Account # 07517688 Land, Northport	65	Northport Harbour Authority Hwy 366	Whole
Account # 09213015 Land, Northport	66	Northport Harbour Authority Hwy 366	Whole
Account # 10536766 Land/Lease	67	Northport Harbour Authority Hwy 366	Whole
Account # 09360565 Lease	68	Northport Harbour Authority 7765 Hwy 366 Parcel 96-1 Northport	Whole
Account # 04395786 Land/Museum	69	Anne Murray Centre Society 36 Main Street Springhill	Whole
Account # 10366771 Utility(Visitor Center)	70	Fundy Ocean Research Center for Energy Ltd. (FORCE) 797 West Bay Road Lot 2010-1 West Bay	Whole
Account 04962834 Visitor Center/ Land Utility	71	Arleen Smith c/o Fundy Ocean Research Center for Energy Limited, 115 West Bay Rd	Whole
Account # 1008692 Land	72	Lions Club of Parrsboro 36-1 King St., Parrsboro	Whole
Account # 04683323 Land / Arena	73	Lions Club of Parrsboro 210 King St., Parrsboro	Whole
Account #10599202 Land	74	Lions Club of Parrsboro 210 King St., Parrsboro	Whole
Account #042835426 Theatre	75	The Ships Company Theatre Society Lot 02-XYZ , 18 Main Street, Parrsboro	Whole
Account #03382702 Lighthouse	76	Coldspring Heritage Society 41 Lobster Cove Lane Lot 1 Amherst Shore	Whole
Account #10678668 Land Educational	77	Wentworth Learning Center 13371 Hwy 4 Wentworth Center	Whole
Account # 03668835 Land / Fellowship Hall	78	Parrsboro Band Association Parrsboro Band Hall ,44 King Street	Whole

		<u>SCHEDULE B</u>		
<u>PROPERTY</u>		<u>OWNER</u>		<u>EXTENT OF APPLICATION OF REDUCTION</u>
Account #9361944	1	Bragg Lumber Company Ltd. c/o Sutherland's Lake Trail Groomers Association (leased)		Partial
Building & Land Sutherland's Lake				
Account #2152592	2	Irving Oil Ltd. c/o Glooscap Trail Snowmobile Club (Leased)		Partial
Building & Lot Southampton				
Account #00759147	3	Church of the Nazarene Big Lake Camp		Partial
Buildings & Land				
Account #10345057	4	Wentworth Ski Race Club		Partial
Land				
Account #01031074	5	Cumberland Snowmobile Club		Partial
Land				
Account # 03769437	6	Pioneer Street Club 8 Pioneer Street Springhill		Partial
Land/Fellowship Hall				
Account # 03075842	7	Masonic Lodge 1 Elm St Springhill		Partial
Land/Fellowship Hall				
Account # 02582678	8	Governing Council of the Salvation Army, Main St Springhill		Partial
Land				
Account # 03538605	9	Pugwash and Area Professional Centre Association 272 Gulf Shore Road Lot 1A Pugwash		Partial
Medical Clinic				
Account # 03260577	10	Masonic Lodge No 17 159 Main Street Lot 159 Parrsboro		Partial
Res/Com mix				

MOTION CARRIED #17-116

6. BUSINESS ISSUES

6.1 Remittal(s)

Included in the meeting material was a memo with background information for 2 remittal requests.

Account # 10303338 District: 06 Civic Address: 12 Pats Blvd

When the account was brought over to SAP from diamond the old mailing address was used in error. The property owner made a payment in September 2015 and provided our office with his correct mailing address. This update did not go through. The mailing address has been updated for this account. The property owner has requested lenience on the interest charges due to the incorrect mailing address.

Staff recommends that Council provide a remittal in the amount of \$1,880.17 interest that accumulated on the account since September 2015.

IT WAS MOVED by Councillor Welton seconded by Councillor Jackson that Council provide a remittal for AAN 10303338 in the amount of \$1,880.17 for the interest that has accumulated on the account since September 2015.

MOTION CARRIED #17-117

Account # 07482892 District: 06 Civic Address: 291 Lake Rd, Wentworth Center

The property owner recently made a payment in the amount of \$1,212.87 and provided our office with his correct mailing address. The mailing address has been updated.

Staff recommends that Council provide a remittal in the amount of \$423.66 interest that accumulated on the account since March 2015.

IT WAS MOVED by Councillor Rafuse seconded by Councillor Palmer that Council provide a remittal for AAN 07482892 in the amount of \$423.66 for the interest accumulated on the account since March 2015.

MOTION CARRIED #17-118

6.2 Letter of Support – Parrsboro Creative

Parrsboro Creative has requested Council provide a letter of support to include with their Provincial grant application.

IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor van Vulpen to provide a letter of support to Parrsboro Creative for the Parrsboro International Plein Air Festival funding request to the NS Festival and Community Development Program.

MOTION CARRIED #17-119

6.2 a Letter of Support - Heritage Minudie Heritage Association

IT WAS MOVED by Councillor Rector seconded by Councillor McLellan to provide a letter of support to the Minudie Heritage Association supporting their grant application.

MOTION CARRIED #17-120

IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Welton that instead of bringing all of these requests for support to Council meetings in the future, letters be drafted by the CAO for the Wardens signature and a report on these letters be brought to Council as an information item.

MOTION CARRIED #17-121

6.3 Audit Committee – Proposed Terms of Reference

A draft Terms of Reference for the Audit Committee was included in the meeting material for Council's review. CAO Bugley will attend the Audit committee meeting and review these with the committee.

6.4 Municipal Affairs Recommendations on Municipal Expenses

The recommendations from Municipal Affairs on Municipal Expenses were included in the meeting material for Council's information.

IT WAS MOVED by Councillor Jackson seconded by Councillor Chase to direct staff to update the councillor expense policy and bring it back to council for review; and to post the expenses of the Councillors and CAO on our website.

MOTION CARRIED #17-121

6.5a Pugwash Water Extension

Justin Waugh-Cress, Director of Engineering and Operations asked for confirmation that council is still in agreement with the following motion which was approved by council on February 1, 2017:

IT WAS MOVED by Councillor Gilbert seconded by Councillor van Vulpen that Municipal Council approve the expenditure of up to \$1,064,000 to extend domestic water mains and service laterals to those portions of Pugwash Point Road and Gulf Shore Road as outlined in Schedule A and subject to approval from our funding partners.

IT WAS MOVED BY Councillor Welton seconded by Councillor Rafuse to uphold the decision of February 1st 2017.

MOTION CARRIED #17-022

Councillor Jackson indicated the Municipality needs to work harder on our public communication.

Justin assured Council that correspondence will be sent out next week to the residents in the area of the proposed extension informing them of Council's intention to move forward with the water line extension and the date of an open house that will be held in Pugwash in June for residents.

6.5b Dangerous and Unsightly Update

A report from our Dangerous and Unsightly Administrator is included for Council's review.

6.6 Amherst and Area Chamber of Commerce

The CAO provided materials from the recent Amherst and Area Chamber of Commerce meeting at which the Warden and Mayor of Amherst did a joint presentation.

- 6.7 CAO/CEO Forum Update
The Warden and CAO provided Council with an update on this session.
- 6.8 Municipal Structure Session
Information on this session was included in the meeting materials.
- 6.9 Grant Request
Council has received a grant request from the River Hebert District School for a grant to assist with costs associated with a class trip to the Industry Museum in New Glasgow, the Alexander Graham Bell Museum in Baddeck and to the Louisbourg National Historic Site.

IT WAS MOVED by Councillor McLellan seconded by Deputy Warden Fletcher to provide a grant in the amount of \$500 to the River Hebert High School to assist with the cost of a class trip. Funds to come from Regional Grant Funds.

MOTION CARRIED #17-223

- 6.10 Grants Program 2016/2017
A memo from the Community Development Department Administrative Assistant summarizing the grants approved by Council in 2016/2017 is included in the package to allow council to review the information prior to budget deliberations.
- 6.11 Recreation and Physical Activity Coordinator Position
The Recreation and Physical Activity Coordinator has provided clarification and information regarding her position.
- 6.12 Audit Committee Meeting Minutes
The minutes of the April 19th, 2017 Audit Committee are included as information.
- 6.13 Cumberland Public Libraries
The Library April 2017 Report is included as information.
- 6.14 Joggins Fossil Institute Association Board Minutes
The minutes are included as information.

7. **INFORMATION ITEMS**

- 7.1 Nova Scotia Budget 2017-2018 Highlights

8. **ADJOURNMENT**

- 8.1 The Queen
The meeting was adjourned at 8:36 p.m. The Queen was sung.

Warden Alison Gillis

Municipal Clerk Brenda Moore