

1. **CALL TO ORDER**1.1 O' Canada

Warden Al Gillis called the April 5, 2017 Council session of the Municipality of the County of Cumberland to Order at 7:00 p.m. The meeting was held in Council Chambers of the E.D. Fullerton Municipal Building. O'Canada was sung.

1.2 Roll Call

Municipal Clerk/Records Manager Brenda Moore, called the roll with the following Councillors present: Councillor Porter, Councillor Chase, Councillor van Vulpen, Warden Gillis, Councillor Welton, Councillor Palmer, Councillor Rector, Councillor Gilbert, Councillor McLellan, Deputy Warden Fletcher, Councillor Williams, Councillor Jackson, and Councillor Rafuse

Staff present: Rennie Bugley, CAO; Steve Ferguson, Director of Community Development; Andrew MacDonald, Director of Finance; Justin Waugh-Cress, Director of Engineering and Operations; Brenda Moore, Municipal Clerk/Records Manager who recorded the meeting.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**

2.1 The agenda was approved with the following deletions and additions:

Deletions: 3.2 Pugwash Water Local Improvement Charge

Addition(s): 3.2 Response to Pugwash Residents' Concerns  
2.5(ii) corrected address  
4.1 CJSMA re budget approval and board representation  
4.2 Letter of Support to EDFN Canada re wind farm development  
6.6 TBR s for Sunset

2.2 Approval of Minutes of March 15, 2017 council meeting.

**IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Welton to approve the minutes of the March 15, 2017 Council meeting.**

**MOTION CARRIED #17-067**

2.3 Business Arising from the March 15, 2017 council meeting

The Business Arising and the On Going Business Arising were reviewed and Council was brought up to date on the status of the lists.

2.4 Delegations, Presentations, Petitions, Proclamations

i) Ships Company Theatre

Natasha MacLellan Artistic Director of Ships Company Theatre was on hand to make a presentation to Council. Michael Levy, Vice Chair and Dianne Powel, Chair of the Board were also on hand. Ms. MacLellan provided copies of and briefly reviewed the Theatres Statement of Operations for the past 4 years. The difficulties surrounding marketing and a declining population were identified as obstacles they are facing. They have hired a marketing position and investigating several other avenues of drawing people in an attempt to raise more revenue. There was a brief question and answer period following the presentation. Warden Gillis thanked Ms. MacLellan for her presentation and assured her all financial requests are considered during budget deliberations.

ii) Cumberland County Transportation Society

Ms. Helen Simms, Operations Manager/Dispatcher and David McLellan Special Projects Coordinator were on hand to make a presentation to Council. The mission of the CCTS is to provide a sustainable transportation service that is accessible reliable affordable and safe for residents of Cumberland County. There was a brief question and answer period following the presentation. Warden Gillis thanked Ms. Simms for her presentation and assured her all financial requests are considered during budget deliberations.

iii) Senior Safety Program

Mr. Ray Bristol, Seniors Safety Coordinator was on hand to make a presentation to Council. Mr. Bristol indicated his presentation purpose was

twofold. One they are requesting funding and have submitted a grant application, second, to promote the Senior Safety Program. There is a Seniors Safety Program Facebook Page. There was a brief question and answer period following the presentation. Warden Gillis thanked Mr. Bristol for his presentation and assured him all financial requests are considered during budget deliberations.

## 2.5 Public Hearings

- i) 24 Elm Street, Springhill, NS, PID 25227935, AAN 03339165

Warden Gillis called the Public Hearing to Order at 8:02 p.m.

The Director of Engineering and Operations provided a verbal report to go along with the written report and photo's included in the Council package.

Warden Gillis asked for questions of the property owner or representatives of the property owner, Council and the gallery. Hearing none, Warden Gillis closed the hearing at 8:03 p.m.

**IT WAS MOVED by Councillor Williams, seconded by Deputy Warden Fletcher that Council Order demolition of the house as well as the removal of all debris from the property at 24 Elm Street, Springhill, NS, PID# 25227935, and AAN # 03339165 to an approved facility by April 14, 2017.**

**MOTION CARRIED #17-068**

- i) 1780 Hwy 242, River Hebert, NS, PID 25056342

Warden Gillis called the Public Hearing to Order at 8:04 p.m.

The Director of Engineering and Operations provided a verbal report to accompany the written report and photo's included in the Council package.

Warden Gillis asked for questions of the property owner or representatives of the property owner, Council and the gallery. Hearing none, Warden Gillis closed the hearing at 8:05 p.m.

**IT WAS MOVED by Councillor MacLellan seconded by Councillor Welton that Council Order demolition of the building as well as the removal of all debris from the property 1780 Hwy 242, River Hebert, NS, PID# 25056342, AAN# 02639203 to an approved facility by April 14, 2017.**

**MOTION CARRIED #17-069**

- ii) By-law to Repeal the Springhill and Parrsboro Dog By-laws

Warden Gillis called the Public Hearing to Order at 8:05 p.m.

Warden Gillis requested comments from the Gallery and Council hearing none, the Public Hearing was closed at 8:06 p.m.

**IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Rector to adopt the Springhill and Parrsboro Dog By-Laws Repeal By-Law.**

**Municipality of County of Cumberland By-Law 17-XX  
Springhill and Parrsboro Dog By-Laws Repeal By-Law**

1. All Dog By-Laws of the former Town of Springhill and former Town of Parrsboro are hereby repealed.

**MOTION CARRIED #17-070**

## 3. STRATEGIC PRIORITIES ISSUES

- 3.1 Pugwash Water Easement Land Purchase

A memo, map, written description and appraisal report was included in the meeting material for Council to consider the purchase of Crown Land for the Pugwash Wellfield

IT WAS MOVED by Councillor Porter seconded by Councillor Jackson that Council accept the offer from the Nova Scotia Department of Resources to sell us Parcel C, PID 25144882, for the amount of \$37,712.00, and direct staff to enter into a purchase and sale agreement for said property with funds to come from the Pugwash Water Project 2017/2018 budget.

MOTION CARRIED #17-071

3.2 Response to letter regarding Pugwash Water Line Extension

IT WAS MOVED by Councillor van Vulpen seconded by Councillor Jackson to send a response to the residents of Pugwash area who submitted a letter of concern regarding the proposed extension of the Pugwash water line on the Pugwash Point Road.

MOTION CARRIED #17-072

3.3 Pugwash Water Supply – Request for Waterline Extension to Pugwash Fire Hall

The memo presented to Council September 30, 2016 was included in the meeting material.

IT WAS MOVED by Councillor van Vulpen seconded by Councillor MacLellan to extend the Pugwash Water Line to include the Pugwash Fire Hall for domestic use only.

MOTION CARRIED #17-073

3.4 Pugwash Water – Water Quality Testing

A memo from Mr. Waugh-Cress, including a proposal for a water quality testing program was included in the meeting material. This water testing would provide property owners with the proper information to make the decision to connect to the Municipal water supply in Pugwash.

IT WAS MOVED by Councillor Welton seconded by Councillor Rector to accept the proposal from WSP and proceed with initiating the Water Quality Testing Program in Pugwash with funds from the Pugwash Water Project Budget.

MOTION CARRIED #17-074

3.5 Parrsboro Wastewater Treatment Plant and Collection System Expansion – Collection System Tender Award

Tabled until the next meeting.

4. MAJOR ORGANIZATIONAL ISSUES

4.1 CJSMA motion re budget/board

IT WAS MOVED by Councillor van Vulpen seconded by Councillor Porter that correspondence be sent to the Towns of Amherst and Oxford to request their written approval of the 2017/2018 CJSMA Budget; that the towns of Amherst and Oxford agree in writing to building a new cell at the Little Forks Landfill; and that the Municipality of the County of Cumberland will agree in writing to Oxford's proposal of Cumberland 3, Amherst 2, Oxford 1 councillors on the CJSMA Board, conditional on approval of the UARB.

MOTION CARRIED #17-075

4.2 Letter of Support to EDFN Canada re Wind Farm Development

IT WAS MOVED by Councillor Rector seconded by Councillor Chase that the Municipality forward a letter of support for the EDF EN Canada Inc. Yorkshire Wind Park proposed Wind Energy Development in Cumberland County to the Atlantic Link Independent Administrator.

MOTION CARRIED #17-076

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES

5.1 Fees Policy

Staff have drafted an update to the Fees Policy to include the fee for Tax Certificates. This draft Policy was included in the meeting material.

IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Palmer to give notice of Council's intent to consider adoption of the Fees Policy at the next Council session.

MOTION CARRIED #17-077

- 5.2 Low Income Tax Exemption Policy  
Staff provided information and was reviewing the new thresholds in the Low Income Tax Exemption Policy with council for their information. The amounts were changed because the policy states: "Income cut off levels and exemption amounts shall increase by an amount equal to the annual average percentage change in the Consumer Price Index, all-items, for the Province of Nova Scotia for the previous calendar year, as determined by Statistics Canada. If that index is negative in any given year, the amount of the increase will be zero."

- 5.3 Revenue Collections Policy  
The former Towns of Springhill and Parrsboro each had their own collection policies. Staff have recommended repeal of those policies through the adoption of the draft Revenue Collections Policy included in this package.

IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Palmer to give notice of Council's intent to consider adoption of the Revenue Collections Policy at the next Council session.

MOTION CARRIED #17-078

- 5.4 Procurement Policy and Fire Service Purchasing Policy Repeal Policy  
Background information was provided in the meeting material.

IT WAS MOVED by Councillor Gilbert seconded by Deputy Warden Fletcher to give notice of Council's intent to consider adoption of the Procurement Policy at the next Council session.

MOTION CARRIED #17-079

IT WAS MOVED by Deputy Warden Fletcher seconded by Councillor Gilbert to give notice of Council's intent to consider adoption of the Fire Service Purchasing Policy Repeal Policy at the next Council session.

MOTION CARRIED #17-080

- 5.5 Deed Transfer Tax  
Background information was provided in the meeting material.

IT WAS MOVED by Councillor Rector seconded by Deputy Warden Fletcher to approve First Reading of the By-law to Repeal the Springhill Deed Transfer Tax By-law and Parrsboro Deed Transfer Tax By-law

MOTION CARRIED #17-081

## 6. BUSINESS ISSUES

- 6.1 12 Month Notice – MGA  
A letter from Minister Churchill to UNSM was included in your meeting materials.
- 6.2 Municipal Volunteer Recognition Night  
Council was reminder that the annual Volunteer Recognition night is April 26, 2017, 6:00 p.m., and were asked to please inform Michelle Herrett if they are attending as soon as possible.
- 6.3 Sponsorship Report  
A report updating Council on sponsorship was included in the meeting package.
- 6.4 Anne Murray Center Fundraiser  
An email from Councillor Jackson regarding a request for sponsorship for the Anne Murray Center Fundraiser was included in the meeting package.

IT WAS MOVED by Councillor Jackson seconded by Deputy Warden Fletcher to support the Anne Murray Fundraising Dinner by purchasing 8 tickets at a cost of \$200 per ticket. Funds to come from the 2017/2018 sponsorship budget.

MOTION CARRIED #17-082

6.5 Volunteer Week Proclamation

A proclamation recognizing the efforts of volunteers was read by the Warden declaring April 23 to April 29, 2017 as Volunteer Week

**IT WAS MOVED by Councillor Gilbert seconded by Deputy Warden Fletcher to declare April 23-29 as Volunteer Week in 2017.**

**MOTION CARRIED #17-083**

6.6 Sunset Credit Card Limit

A borrowing resolution to increase Sunset's credit card limit from \$15,000 to \$25,000 is included in the package.

**IT WAS MOVED by Councillor Welton seconded by Councillor Palmer to approve the following Temporary Borrowing Resolution**

Municipality of the County of Cumberland.

RESOLVED:

1. That the Executive Director, Sunset ARC is/are hereby authorized to borrow on behalf of the Municipality of the County of Cumberland from THE BANK OF NOVA SCOTIA (the "Bank") from time to time by way of promissory note a sum or sums not exceeding at any one time Twenty five thousand dollars (\$25,000 ) to meet, until the taxes are collected, current expenditures of the Corporation for the year 2017.

2. That the Executive Director, Sunset ARC is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

\* \*3. The Executive Director, Sunset ARC is/are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements under the seal of the Corporation providing for payment to the Bank of all amounts required to be paid by the Bank pursuant to each promissory note of the Corporation guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.

4. That the Executive Director, Sunset ARC is/are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

5. That the Executive Director, Sunset ARC is/are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

CERTIFICATE

I hereby certify that the foregoing is a true copy of a Resolution of the Corporation of the Municipality of the County of Cumberland in the Province of Nova Scotia duly passed at a meeting of the Council of the said corporation duly held on the 5<sup>th</sup> day of April, 2017 at Council Chambers of the E.D. Fullerton Municipal Building, Upper Nappan, N.S. Signed by its proper officers as required by law and that the said Resolution is in full force and effect.

**MOTION CARRIED #17-084**

Sunset Temporary Borrowing Resolution Renewal

IT WAS MOVED by Councillor Williams seconded by Councillor Porter to approve the renewal of the Temporary Borrowing Resolution for Sunset Adult Residential Centre in the amount of \$5,000,000

**MUNICIPALITY OF THE COUNTY OF CUMBERLAND  
RENEWAL OF TEMPORARY BORROWING RESOLUTION**

\$5,000,000

File No. 12/13-01  
Sunset Adult Residential Centre

WHEREAS Section 66 of the Municipal Government Act provides that the Municipality of the County of Cumberland, subject to the approval of the Minister of Municipal Affairs, may borrow by the issue and sale of debentures of the Municipality, a sum not exceeding Five Million Dollars (\$5,000,000) for the purpose of land and buildings required for a municipal purpose, namely the Sunset Adult Residential Centre

AND WHEREAS pursuant to a resolution passed by the Municipal Council on the 10th of October, 2012, the Council postponed the issue of debentures and with the approval of the Minister of Municipal Affairs dated the 1st of November, 2012 borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Five Million Dollars (\$5,000,000) for the purpose set out above for a period not exceeding twelve months;

AND WHEREAS the latest extension of the resolution was approved by the Minister of Municipal Affairs on the 13<sup>th</sup> of July, 2016;

AND WHEREAS it is deemed expedient that the period of borrowing be further extended;

BE IT THEREFORE RESOLVED

THAT subject to the approval of the Minister of Municipal Affairs, the authorized period of borrowing in the amount of Five Million Dollars (\$5,000,000) be extended for a further period not exceeding twelve months from the date of approval of the Minister of Municipal Affairs.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a duly called meeting of the Council of the Municipality of the County of Cumberland held on the            day of 2017.

GIVEN under the hands of the Mayor and Clerk and under the seal of the Municipality this    day of 2017.

MOTION CARRIED #17-085

Sunset Temporary Borrowing Resolution Renewal

IT WAS MOVED by Councillor Welton seconded by Councillor Porter to approve the renewal of the Temporary Borrowing Resolution for Sunset Adult Residential Centre in the amount of \$2,000,000.

**MUNICIPALITY OF THE COUNTY OF CUMBERLAND  
RENEWAL OF TEMPORARY BORROWING RESOLUTION**

\$2,200,000

File No. 15/16-01  
Sunset Adult Residential Centre

WHEREAS Section 66 of the Municipal Government Act provides that the Municipality of the County of Cumberland, subject to the approval of the Minister of Municipal Affairs, may borrow by the issue and sale of debentures of the Municipality, a sum not exceeding Two Million Two Hundred Thousand Dollars (\$2,200,000) for the purpose of land and buildings required for a municipal purpose, namely the Sunset Adult Residential Centre;

AND WHEREAS pursuant to a resolution passed by the Municipal Council on the 3<sup>rd</sup> of February, 2016, the Council postponed the issue of debentures and with the approval of the Minister of Municipal Affairs dated the 22<sup>nd</sup> of April, 2016 borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Two Million Two Hundred Thousand Dollars (\$2,200,000) for the purpose set out above for a period not exceeding twelve months;

AND WHEREAS the Temporary Borrowing Resolution was approved by the Minister of Municipal Affairs on the 22<sup>nd</sup> of April, 2016;

AND WHEREAS it is deemed expedient that the period of borrowing be further extended;

BE IT THEREFORE RESOLVED

THAT subject to the approval of the Minister of Municipal Affairs, the authorized period of borrowing in the amount of Two Million Two Hundred Thousand Dollars (\$2,200,000) be extended for a further period not exceeding twelve months from the date of approval of the Minister of Municipal Affairs.

**THIS IS TO CERTIFY** that the foregoing is a true copy of a resolution duly passed at a duly called meeting of the Council of the Municipality of the County of Cumberland held on the \_\_\_\_\_ day of 2017.

**GIVEN** under the hands of the Mayor and Clerk and under the seal of the Municipality this \_\_\_\_\_ day of 2017.

**MOTION CARRIED #17-086**

- 6.7 Springhill Ballfields Drainage Project  
A memo from the Manager of Facilities and Parks, requesting pre-approval for 2017/18 fiscal year expenditure is included in your materials.

**IT WAS MOVED** by Councillor Williams seconded by Councillor Jackson to approve the expenditure of up to \$30,000 to proceed with the Springhill Ballfield Drainage Project and include this expenditure in the 2017/2018 budget.

**MOTION CARRIED #17-087**

- 6.8 Bylaws Administrator's Update  
An update from Ron Moore was included in the package.

- 6.9 Municipal Indicators  
E mails regarding the Financial Condition Indicators were included in the materials. Staff will distribute and review the FCI's at the first opportunity.

- 6.10 FCM Legal Defense Fund  
The FCM is requesting the Municipalities provide voluntary contributions to the FCM legal defense fund. A letter, information and invoice are included.

**IT WAS MOVED** by Councillor Jackson seconded by Councillor van Vulpen to contribute \$863.80 to the FCM legal defense fund.

**MOTION CARRIED #17-088**

- 6.11 80/20 Local Truckers Content  
This item was deferred to next meeting.

- 6.12 Pugwash Wellfield Advisory Committee

**IT WAS MOVED** by Councillor Welton seconded by Councillor Gilbert to appoint Chris Mullaley as residential representative on the Pugwash Wellfield Advisory Committee.

**MOTION CARRIED #17-089**

**IT WAS MOVED** by Deputy Warden Fletcher seconded by Councillor Welton to appoint Warden Gillis as Council representative on the Pugwash Wellfield Advisory Committee.

**MOTION CARRIED #17-090**

Road Conditions in the County

Councillor Welton requested each councillor to compile a list of 2-3 roads in their districts that require immediate attention. The Municipality will email the request to councillors and will compile the list.

**7. INFORMATION ITEMS**

- 7.1 Summer Student Employment  
A document from our HR Administrator outlining our summer student employment positions was included in the meeting material.

**8. ADJOURNMENT**

- 8.1 The Queen  
The meeting was adjourned at 9:15 . The Queen was sung.