

# Municipality of Cumberland Policy 13-03

## Policy on Citizen Appointments

1. This Policy is entitled the “Policy on Citizen Appointments” and applies to all appointments of persons to committees of, or created by, Municipal Council and all appointments by Council to committees or governance boards of other organizations (such as the Cumberland Regional Development Authority, the Police Services Advisory Committee, the Cumberland Senior Care Corporation Board, Wellfield and Planning Advisory Committees, etc.), hereinafter referred to as “Citizen Appointments”. This Policy does not apply to the appointment of Councilors to committees or boards, whether of Council or otherwise.
2. All Citizen Appointments shall be made or approved by Council on such terms and conditions as Council may determine.
3. The following terms and conditions shall apply to all Citizen Appointments unless Council specifically determines otherwise:
  - a) All Citizen Appointments are at the pleasure of Council and may be terminated at any time without notice or cause.
  - b) The term of all Citizen Appointments to Committees of Council shall be from the date of appointment until the end of the calendar year in which a municipal general election is held.
  - c) Citizen Appointments to boards or committees of other organizations shall be for the term set by that organization unless earlier terminated by Council.
  - d) All Citizen Appointments must have their primary residence in the Municipality. If a citizen Appointment moves their primary residence outside the Municipality their Appointment shall cease immediately unless Council determines otherwise.
  - e) Citizen Appointments shall be reimbursed their travel expenses to and from meetings at the same rate, and on the same terms and conditions, as Councilors. Travel expenses for other purposes related to the Appointment will be paid by the Municipality at the Municipality’s standard rates, if approved in writing, in advance, by the Municipality’s CAO.
  - f) Citizen Appointments shall be paid an honorarium for each meeting of the committee or board that they attend. The honorarium shall be \$50.00 for each meeting lasting three hours or less, and \$100.00 for meetings lasting more than three hours.

**Clerk’s Annotation For Official Policy Book**

Date of Notice to Council Members of Intent to Consider [7 days minimum]: March , 2013

Date of Passage of Current Policy: April 10, 2013 .

I certify that this Citizen Appointments Policy 13-XX was adopted by Council as indicated above.

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Municipal, Clerk

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Date