

1. **CALL TO ORDER**1.1 O' Canada

Warden Hunter called the December 2, 2015 Council session of the Municipality of the County of Cumberland to Order. The meeting was held at the E. D. Fullerton Municipal Building. O'Canada was sung.

1.2 Roll Call

Executive Assistant to the CAO, Shelley Hoeg, called the roll with the following Councillors being present:
Councillor Smith, Councillor Kellegrew, Warden Hunter, Councillor Gillis, Councillor Welton, Councillor Baker, Councillor Rector, Councillor Gilbert, Councillor McLellan, Councillor Fletcher, Councillor Williams and Councillor Jackson.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda

The agenda was approved with the addition(s)/Deletion(s) of:

Addition(s):	4.1	Parrsboro Dissolution Finance Study RFP Award
	6.8	CJSMA Skid Steer purchase/repair
	6.9	Violence Against Women Ceremony
	6.10	Former Wentworth Elementary School
	7.3	Refugee(s)

Deletion(s): 3

2.2 Approval of Minutes of November 18, 2015

The minutes of the November 18, 2015 Council session were approved as circulated.

2.3 Business Arising from the November 18, 2015 Council Session

The Business Arising was circulated prior to Council. There was no discussion on this item.

2.4 Delegations, Presentations, Petitions, Proclamations(i) Parrsboro Creative

Michael Fuller, Chair, David Beattie, Vice Chair

Mr. Fuller advised that Parrsboro Creative would like to revitalize and strengthen the economy for Parrsboro and its radial community, end depopulation and the brain drain, and utilize the most profitable assets,

They would also like to establish Parrsboro as a centre for the arts, attract a number of established visual artists of renown from national and international locations to relocate in Parrsboro, capitalize on the wealth of the existing cultural environment and Communicate to establish community buy in.

They have two main ways to do this:

The Foundation Blocks

The Artist Attraction Program (The heart of Parrsboro Creative)

- Identify and solicit a diverse mixture of artists to move permanently to Parrsboro (Fine art, sculpture, pottery, glass blowing, etc.)
- Develop a meaningful application and incentive program includes agreement to permanently reside within the radial community. (Relocation grants, immigration assistance, zoning and by-law support)
- Communicate the assets of Cumberland County as part of our attraction package. (Beauty and power of the Fundy, safe environment of families, good schools)
- Enrich the creative environment (The Cultural Campus, The Cumberland Arts Council)
- Establish a saturated location of studios

- Develop a residency program
- Encourage all visual artists and artisans regardless of their inclusion in the Attraction Program to become part of the creative environment.

The Cultural Campus

- A curriculum of courses focused on the creative arts to be offered to the general public and specific interest groups.
- A collective undertaking of courses offered by our collaborative partners.
- Parrsboro Creative serves as broker, administrative and marketing function.
- Courses offered are designed to bring students to the Parrsboro area for a two to five day duration.
- The course year spans May to October

The Future

Phase Two Development

- Further Development of the Cultural Campus
- Executive Director needs to be hired
- Marketing and Business Plan
- Initiate the Artist Incentive Plan
- Further website development

Phase Two Partners

- The Province of NS (Dept. of Communities Culture and Heritage)
- The Government of Canada (ACOA)
- The County of Cumberland
- The Town of Parrsboro

They are requesting funding assistance from the Municipality, who has generously provided funding in the past.

The Warden thanked the Gentlemen for their presentation and advised that a funding decision will be made at a later date.

2.5 Public Hearings

- (i) Warden Hunter opened the public hearing at 6:45 p.m.
AAN 039858671, PID 25224783, 28 Chapel Street, Springhill

Mr. Waugh-Cress, Director of Operations and Engineering, provided information on the property and provided photographic evidence.

Warden Hunter then asked if any members of the public or staff had any comments. Hearing none, he asked for comments from Council.

Warden Hunter then closed the public hearing at 6:47 p.m.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Jackson to Order Demolition of the house and removal of all debris to an approved facility by December 9, 2015 for AAN 039858671, PID 25224783, 28 Chapel Street, Springhill.

MOTION CARRIED #15-265

- (ii) Warden Hunter opened the public hearing at 6:47 p.m.
AAN 02609525, PID 25102062, 4242 Highway 366, Tidnish Cross Roads

Mr. Waugh-Cress, Director of Operations and Engineering, provided information on the property and provided photographic evidence. Staff are recommending that the owners be given additional time to remediate the condition of the property.

Warden Hunter then asked if any members of the public or staff had any comments. Hearing none, he asked for comments from Council.

Warden Hunter then closed the public hearing at 6:48 p.m.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Kellegrew to Order demolition of the house and removal of all debris to an approved facility by June 30, 2016 for AAN 02609525, PID 25102062, 4242 Highway 366, Tidnish Cross Roads.

MOTION CARRIED #15-266

- (iii) Warden Hunter opened the public hearing at 6:49 p.m.
AAN 04760271, PID 25229121, 41 Hall Street, Springhill

Mr. Waugh-Cress, Director of Operations and Engineering, provided information on the property and provided photographic evidence.

Warden Hunter then asked if any members of the public or staff had any comments. Hearing none, he asked for comments from Council.

Warden Hunter then closed the public hearing at 6:50 p.m.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Jackson to Order demolition of the house and removal of all debris to an approved facility by December 9, 2015 for AAN 04760271, PID 25229121, 41 Hall Street, Springhill.

MOTION CARRIED #15-267

- (iv) Warden Hunter opened the public hearing at 6:50 p.m.
AAN 03930912, PID 25231150, 60 Junction Road, Springhill

Mr. Waugh-Cress, Director of Operations and Engineering, provided information on the property and provided photographic evidence.

Warden Hunter then asked if any members of the public or staff had any comments. Hearing none, he asked for comments from Council.

Warden Hunter then closed the public hearing at 6:51 p.m.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Jackson to Order demolition of the house and removal of all debris to an approved facility by December 9, 2015 for AAN 03930912, PID 25231150, 60 Junction Road, Springhill.

MOTION CARRIED #15-268

- (v) Warden Hunter opened the public hearing at 6:51 p.m.
AAN 03135217, PID 25241829, 69 Queen Street, Springhill

Mr. Waugh-Cress, Director of Operations and Engineering, provided information on the property and provided photographic evidence.

Warden Hunter then asked if any members of the public or staff had any comments. Written correspondence was provided by the property owner and read aloud to all present by Mr. Waugh-Cress.

Warden Hunter then asked for comments from Council. Following that, Warden Hunter then closed the public hearing at 6:53 p.m.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Jackson to Order the demolition of the house and removal of all debris to an approved facility by December 9, 2015 for AAN 03135217, PID 25241829, 69 Queen Street, Springhill.

MOTION CARRIED #15-269

- (vi) Warden Hunter opened the public hearing at 6:55 p.m.
AAN 04751689, PID 25230293, 158 Herrett Road, Springhill

Mr. Waugh-Cress, Director of Operations and Engineering, provided information on the property and provided photographic evidence.

Warden Hunter then asked if any members of the public or staff had any comments. Hearing none, he asked for comments from Council.

Warden Hunter then closed the public hearing at 6:57 p.m.

IT WAS MOVED by Councillor Baker, seconded by Councillor Williams to Order demolition of the house and removal of all debris to an approved facility by December 9, 2015 for AAN 04751689, PID 25230293, 158 Herrett Road, Springhill.

MOTION CARRIED #15-270

3. **STRATEGIC PRIORITIES ISSUES**

There are no strategic priorities for today's meeting.

4. **MAJOR ORGANIZATIONAL ISSUES**

4.1 Parrsboro Dissolution Finance Study RFP Award

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Smith to award the Finance Study RFP regarding the Parrsboro Dissolution to Grant Thornton.

MOTION CARRIED #15-271

5. **ORGANIZATIONAL POLICY/BY-LAW ISSUES**

5.1 Volunteer Policy

Mr. Ferguson provided the background to this item.

IT WAS MOVED by Deputy Warden Gilbert, seconded by Councillor Fletcher to give notice of Council's Intent to approve the Volunteer Policy at its next Council session.

MOTION CARRIED #15-272

5.2 Occupational Health and Safety Policy

Mr. Cottingham, Safety Officer advised Council that it yearly reaffirms the Safety Policy. Mr. Cottingham is suggesting an amendment to the wording of general public to the say general public while on municipal property.

IT WAS MOVED by Councillor Jackson, seconded by Councillor Rector to give notice of motion to adopt The Occupational Health and Safety policy at the next meeting with the amendment

MOTION CARRIED #15-273

6. **BUSINESS ISSUES**6.1 Canine Control/Illegal Dumping Report

This report was circulated to Council. Council agreed that the report was well done and comprehensive.

6.2 Pugwash Water Topographic Survey Tender

The RFP for Topographic Survey for the Pugwash Water Supply, RFP-MCC-1505, closed on Friday, November 27. We received ten submissions for this RFP. The lowest overall bid for the project was submitted by "Design Point Engineering & Surveying". This bid meets or exceeds all of the criteria set for the project. Staff therefore recommends that the Contract for RFP-MCC-1505, Topographic Survey for the Pugwash Water Supply be awarded to Design Point Engineering & Surveying in the amount of \$29, 830.00 + HST.

IT WAS MOVED by Councillor Gillis seconded by Councillor Rector to award RFP-MCC-1505, Topographic Survey for the Pugwash Water Supply to Design Point Engineering & Surveying in the amount of \$29, 830.00 + HST.

MOTION CARRIED #15-274

6.3 Community Development Grants*Parrsboro Golf Club*

Requesting funding to assist with construction of maintenance building, install the concrete slab as the first step. This will be used to properly store and service equipment properly. They requested \$20,000 for this same project with Grants to Organizations in the Spring, and Council granted \$4,900. The estimated total of the project is \$22,000

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Kellegrew to provide a community development grant in the amount of \$2000 to the Parrsboro Golf Club to assist with the costs of a new maintenance building from District 10 funds.

MOTION CARRIED #15-275

Oxford Regional Education Centre (OREC) Home and School

Home & School is once again proposing to provide financial support to students at OREC in extra programs related to physical activity, including an equestrian program for Grade 4 students, a swimming program for grade 5 students and curling for grade 6 students. These activities are extremely beneficial to the students and provide a necessary balance of physical activity with classroom learning. We have assisted this program for the past nine years. Through student fees \$2,650 will be covered.

IT WAS MOVED by Councillor Rector, seconded by Councillor Baker to approve a community development grant in the amount of \$3,372 to the Oxford Regional Education Centre Home and School to assist in extra programs related to physical activity from District 7 and District 6, split equally.

MOTION CARRIED #15-276

6.4 Social Committee Funding Request

Historically the Social Committee requests \$4,000 annually from council for the Social Committee Fund to help offset costs of staff BBQ's, Christmas Party and events such as golf, family corn maze, and sleigh rides. These events really keep staff morale up, especially when things are hectic.

The social committee overlooked this for the 2014 year. In April of 2015 our staff sized doubled.

The Social Committee is requesting a \$12,000 contribution. This would include a contribution of \$4,000 for the 2014 year as was historically provided and a contribution of \$8,000 from council for the 2015 year as staff size has doubled.

IT WAS MOVED by Councillor Gillis seconded by Councillor Kellegrew to approve funding for the Social Committee in the amount of \$12,000 (which includes the amount for 2014 and 2015).

MOTION CARRIED #15-277

- 6.5 Award of Tender for Used Heavy Rescue Vehicle for RH/Joggins Area
Fire Protection Services Coordinator, Mike Carter advised Council that with the recent closing of tenders for the two water tankers he was pleased to discover that the low bid was considerably under the amount that was budgeted.

In July 2015 a vehicle evaluation was completed by Maritime Fire Apparatus on the existing River Hebert rescue truck and their findings indicated the need for replacement of the vehicle. A report to this effect was included in the Council kit.

IT WAS MOVED by Councillor McLellan seconded by Councillor Kellegrew to approve the award of a tender for a used Heavy Rescue Vehicle for RH/Joggins area in the amount of \$85,000.

MOTION CARRIED #15-278

- 6.6 Letter of Support/Municipality of Colchester
IT WAS MOVED by Councillor Rector, seconded by Councillor Baker to forward a letter of support for the Municipality of Colchester's application regarding the Palliser Property.

MOTION CARRIED #15-279

- 6.7 Compensation Review RFP Award
Mr. MacDonald advised that two bids were received for the Compensation Review. Both bids were over the original budget so staff are requesting the budget for the compensation review be amended to \$44,000.

IT WAS MOVED by Councillor Baker, seconded by Councillor Fletcher to approve an increase in the budget for the Compensation Review RFP from \$30,000 to \$44,000 and that staff be authorized to award the RFP to Optimum Talent for the quoted price of \$41,995 plus HST.

MOTION CARRIED #15-280

- 6.8 CJSMA Skid Steer Purchase/Repair
IT WAS MOVED by Councillor Kellegrew, seconded by Deputy Warden Gilbert to authorize the CJSMA Board to either purchase a new skid steer to a max of \$65,000 or authorize a maximum of \$35,000 to repair the skid steer at the discretion of the CJSMA.

MOTION CARRIED #15-281

- 6.9 Violence Against Women
IT WAS MOVED Councillor Kellegrew, seconded by Councillor Fletcher to provide a donation of \$100 to the Violence against Women Committee.

MOTION CARRIED #15-282

- 6.10 Former Wentworth Elementary School
IT WAS MOVED by Councillor Baker, seconded by Councillor Rector to sell the former Wentworth Elementary School to the Wentworth Community Committee for the fee of \$1.

MOTION CARRIED #15-283

7. **INFORMATION ITEMS**

- 7.1 Thank You Correspondence
Three pieces of correspondence were provided.

- 7.2 Business View Magazine Article
For Information.

8. **ADJOURNMENT**

- 8.1 The Queen
The meeting was adjourned at 7:42 p.m. and The Queen was sung.

Warden Keith Hunter

Municipal Clerk Brenda Moore