

1. **CALL TO ORDER**1.1 O' Canada

Warden Hunter called the September 16, 2015 Council session of the Municipality of the County of Cumberland to Order. The meeting was held at the E. D. Fullerton Municipal Building. O'Canada was sung.

1.2 Roll Call

Executive Assistant to the CAO, Shelley Hoeg, called the roll with the following Councillors being present:
Councillor Smith, Councillor Kellegrew, Warden Hunter, Councillor Gillis, Councillor Welton, Councillor Baker, Councillor Rector, Deputy Warden Gilbert, Councillor McLellan, Councillor Fletcher, Councillor Williams and Councillor Jackson.

At this point in the meeting, Warden Hunter presented Shelley Hoeg, Executive Assistant to the CAO and Communications, with a certificate and cheque in appreciation of her 20 years of service with the Municipality of Cumberland.

2. **ADMINISTRATIVE AND PROCEDURAL ISSUES**2.1 Approval of Agenda

The agenda was approved with the addition(s) of:

Addition(s):	2.4 ii) RCMP
	3.1 a Blair Lake Water Quality
	6.5 Appointment of Development Officer
	7.3 Open Houses

Deletion(s):

2.2 Approval of Minutes of September 2, 2015

The minutes of September 2, 2015 were approved as circulated.

2.3 Business Arising from the September 2, 2015 Council Session

The Business Arising of the September 2, 2015 Council session was discussed.

Councillor Smith advised a meeting has been held with residents of the area around Blair Lake and it will be discussed later on in the agenda today.

2.4 Delegations, Presentations, Petitions, Proclamationsi) ***Anne Murray Centre***

Marcy Meekins, Executive Director, was on hand to provide the presentation.

Ms. Meekins advised that the Anne Murray Centre is:

- A non profit organization
- A registered Canadian charity
- Opened July 28, 1989
- More than 400,000 visitors since opening
- Employed more than 60 students since opening
- Promoting nova scotia music
- Visitor Information Centre
- Annual tourism operations May to Oct.
- 4,300 visitors annually
- 30 plus motor coach tours annually
- They promote Springhill and the county
- They are a visitor information centre
- They hold music and performing arts camps. (free of charge)

Such as: Music @ noon
Songwriters Circles
Supporting local artisans

Several Partnerships with:

- All Saints Springhill Hospital
- Springhill Elementary Schools
- Youth Art Connection
- National Music Centre

Ms. Meekins advised that the Anne Murray Centre is requesting a grant of \$10,000 from the Municipality that can be reviewed yearly.

It was agreed to add the decision regarding funding to our October 7, 2015 Council session agenda.

ii) **RCMP**

Staff Sgt. Carroll, and Sgt. MacKinnon, were on hand to provide an update regarding policing in the newly merged Municipality.

Sgt. MacKinnon advised that he is emphasizing with his detachment to engage with the Community.

Sgt. MacKinnon advised of the difficulty in enforcing the two separate regulations (i.e. The Former Town Regulations and the Municipality's Regulations). Council will strive to have those old regulations repealed in a timely fashion.

Sgt. MacKinnon also advised of the surplus weapons from the former Town Police Force and will await Council's decision for the dispersement of those weapons.

2.5 Public Hearings

Warden Hunter called the Public Hearing to Order at 3:20 p.m.

(i) *Dangerous and Unsightly – AAN 04385241, PID 25129198
3108 Wyvern Road, River Philip*

Mr. Peter Cottingham, advised of the condition of the property and provided photo's.

Warden Hunter then asked if any members of the public wished to speak on this issue. He then asked if any Councillors would like to speak. There were none to both requests.

Warden Hunter then closed the Public Hearing at 3:23 p.m.

IT WAS MOVED by Councillor Williams, seconded by Councillor Rector to demolish the house/store, level the lot and remove all debris to an approved facility by September 23rd, 2015 for AAN 04385241, PID 25129198, 3108 Wyvern Road, River Philip.

MOTION CARRIED #15-200

3. **STRATEGIC PRIORITIES ISSUES**

3.1 Agriculture in Cumberland County

Michelle Byers, Economic Development Coordinator advised that following the September 2, 2015 Council session, I met Doug Bacon (past president of NSFOA and local farmer). Mr. Bacon connected me with a Program Administrator from the Department of Agriculture. The Department of Agriculture has multiple funding programs available through the *Growing Forward 2* umbrella.

The *Growing Forward 2* programs focus on three thematic areas:

1. Innovation
2. Competitiveness and Market Development
3. Adaptability and Capacity

Growing Forward 2 includes the *Homegrown Success* program, which offers up to \$15,000 of funding for business development and market enhancement. The *Growing Forward 2* umbrella also includes the *Market Development and Investment Attraction* program, which provides up to \$100,000 of funding each year for up to three years.

The Department of Agriculture expects written support from provincial and local groups for all programs available through the *Growing Forward 2* umbrella. There is no deadline to apply for funding through the *Growing Forward 2* programs.

Based on the goal of creating an Agriculture Strategy for Cumberland County, the *Market Development and Investment Attraction* program is likely a good fit, considering topics and funding levels. Funding through this program is up to \$100,000 each year for three years available on a declining formula as follows: Year 1- 75%, Year 2- 60%, Year 3- 50%. This funding stream is based on a proposal application. A project budget will be developed through the process of developing the proposal. This project would require financial commitment from Council in the ballpark of \$100,000 over three years. We can look for alternate funding sources to supplement the project. The essence of the project would be to hire an agriculture marketing expert to coordinate the development and implementation of an agriculture strategy for Cumberland County with the direction of the Nova Scotia Federation of Agriculture, the Cumberland Federation of Agriculture, and an industry-led steering committee.

Staff are recommending we partner with the Nova Scotia Federation of Agriculture and the Cumberland Federation of Agriculture to develop a proposal for the *Growing Forward 2 Market Development and Investment Attraction* program. This proposal would be for a three year project to develop and implement an Agriculture Strategy for Cumberland County and would include hiring an employee to coordinate and implement the project.

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IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Welton to partner with the Nova Scotia Federation of Agriculture and the Cumberland Federation of Agriculture to develop a proposal for the *Growing Forward 2 Market Development and Investment Attraction* program. This proposal would be for a three year project to develop and implement an Agriculture Strategy for Cumberland County and would include hiring an employee to coordinate and implement the project.

MOTION CARRIED #15-201

- 3.1 a) Blair Lake Water Quality
Councillor Smith advised of the background of this issue. Department of Environment and Department of Natural Resources have been contacted. Testing of the lake needs to take place and Councillor Smith would request that Council provide some funds to assist with the costs of the testing.

IT WAS MOVED by Councillor Smith, seconded by Deputy Warden Gilbert to provide up to \$5000 for testing of the water of Blair Lake with the funds coming from either operating reserves or from District 1's Community Development grants.

MOTION CARRIED #15-202

- 3.2 Transition Update
Provided as information.

4. MAJOR ORGANIZATIONAL ISSUES

- 4.1 Extended Producer Responsibility
Councillor Kellegrew advised that the Minister of Environment announced that this directive has been put on hold.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Fletcher to forward correspondence to the Minister of Environment advising of our Council's support for the Extended Producer Responsibility Program.

MOTION CARRIED #15-203

- 4.2 Parrsboro Dissolution Process
Mr. Chris McNeill, Municipal Advisor with Municipal Affairs advised that Municipal Affairs is working with the Town of Parrsboro to complete their application for Dissolution. Mr. McNeill then advised of the process, once the application has been submitted.

5. ORGANIZATIONAL POLICY/BY-LAW ISSUES

- 5.1 Carbon Surcharge Fund Policy
IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Fletcher to approve the Carbon Surcharge Policy which is as follows:

Municipality of Cumberland Policy 15-XX
Carbon Surcharge Fund Policy

General

1. The purpose of this Policy is to provide the guidelines of the Municipality of the County of Cumberland's Carbon Surcharge Fund Program.
2. This policy will apply to Councillors, CAO and Directors of the Municipality of the County of Cumberland; hereafter referred to as "program members".

Program Outline

3. The Carbon Surcharge Fund will be comprised of monies collected from program members as per the provisions set out in this policy.
4. A fee of \$5.00 will be deducted from the amount payable to program members on all travel expense claims submitted to the Municipality, as a Carbon Surcharge.
5. All money collected as a carbon surcharge will be deposited in the Municipality of the County of Cumberland's Carbon Surcharge Fund account.
6. The money in the Carbon Surcharge Fund account will be awarded based on recommendations from the Carbon Surcharge Funding Committee, to one or more not for profit organizations for projects that will decrease their carbon footprint.
7. A Carbon Surcharge Fund Committee comprised of 4 Councillors will review the applications and make recommendations to Council regarding awarding of funding.
8. Council will make the final decision on awarding the funding.
9. Carbon Surcharge funds will not be awarded to:
 - the same not-for-profit organization within a 5-year period, nor
 - to support plans, consultation or studies.

This Policy comes into effect upon adoption by Council.

MOTION CARRIED #15-204

6. BUSINESS ISSUES**6.1 Tax Collection Report**

The tax collection analysis shows a total outstanding balance of \$3,809,187 as of August 31, 2015. This compares to \$3,684,669 for the same period last year.

The 2015 Tax Levy generated from the Upper Nappan Service Center office in May 2015 was 15,353,468 compared to 2014 tax levy of 14, 801,283, an increase of \$552,185.

The Tax receivable analysis provides a breakdown of where collection efforts need to be focused. This analysis indicates totals outstanding for Springhill accounts in the amount of \$2,023,396. This amount represents property taxes, water and miscellaneous.

6.2 Cumberland Public Libraries Report

Provided as information.

6.3 Pugwash Source Water Protection

Mr. Justin Waugh-Cress advised that now that the preliminary design of the Pugwash water supply is nearing completion we should begin planning for the protection of the groundwater source in the Pugwash River /Rockley area.

The main platforms of our source water protection plan will include;

- Ownership of land immediately around the production wells. Land acquisition in the 2 year cone of influence which is currently underway with land surveys, land appraisals and landowner contacts. We will discuss this at the first Council meeting in October.

- A Wellfield advisory committee made up of local residents, land owners and Municipal representatives that will provide advice related to risks to the water supply that need to be managed and will also make recommendations to Municipal Council regarding the creation and operation of the Wellfield protection strategy.
- Finalization of boundaries of zones of protection, this will involve data received from Dillon Consulting, our hydrogeologists using data received from our test wells. Land surveying is currently underway.
- Establishment of protection zones in municipal planning strategy, council will receive recommendations from the wellfield advisory committee.
- Establishment of regulations in our land use bylaw. Council will receive recommendations from the wellfield advisory committee.
- Establishment of protected water area under the Environment Act. Council will receive recommendations from the wellfield advisory committee.
- A public education program to ensure residents of the area understand the importance of protecting the groundwater source for use by future generations of Nova Scotians.

It is suggested that the Pugwash Wellfield Advisory Committee be made up as follows:

1. A landowner from the wellfield area
2. A Representative from village council
3. 2 future water customers, one residential and one commercial.
4. A Representative from the snowmobile club which leases the trail through the wellfield.
5. A Representative from Municipal Council
6. Advisory staff from Municipality, Environment Nova Scotia, Village Clerk, Department of Natural Resources.

Staff request from Municipal Council approval in principle to form a Pugwash Wellfield advisory committee. A recommendation regarding membership and terms of reference will be brought forward at the next Council meeting.

IT WAS MOVED by Deputy Warden Gilbert, seconded by Councillor Kellegrew to approve, in principle, to form a Pugwash Wellfield Advisory Committee.

MOTION CARRIED #15-205

6.4 Community Development Grants

Vicki Weaver, Physical Activities Coordinator, advised that the following grants have been received:

Joggins Legion

Emergency repair to outside walls and siding due to damage caused by a recent fire. Estimated cost of repairs is \$760. They are requesting \$750 and staff are recommending \$380.

Amherst Little League Baseball Association

Baseball provided to all boys and girls between the ages of 5 and 12 with no charge whatsoever to the individual ball players. We have provided \$40/player in past seasons.

District 1= 13

District 2= 28

District 3= 6

District 9=5

Districts 11/12=10

They are requesting \$2480

Oxford Marksman Association

Recreational shooting and firearms safety training. Members come from all over the county, majority from the Oxford, Amherst and Springhill areas.

The range needs to be brought up to code. Two significant upgrades are necessary to meet the requirements of inspection.

-the 100 yard berm on the rifle range has eroded and must be restored to proper dimensions.

-the berm separating the rifle and handgun ranges must be raised so that both can be used at the same time.

If they are unable to raise the funds to make these improvements, the licence to operate will be suspended until work is completed. They do not have estimates on the total cost of the work yet, but are anticipating it to be around \$5,000. They have not approached the Town of Oxford for funding. They are requesting \$3,500.

Springhill Minor Baseball

The goal is to lower registration costs for players and work towards free baseball in Springhill. Assistance will go toward daily operation expenses such as umpires, gear, insurance, etc. They would also like to be able to provide more assistance to their teams travelling across NS to represent Springhill in tournaments. They are requesting \$1,000-\$2,500.

This item will be carried forward pending further information.

Healthy Parrsboro & Area Committee - Seniors Christmas Dinner

This event provides an opportunity for seniors who may have no family in the area to have a Christmas dinner with all the trimmings, along with other seniors in the area. Council has funded this event for at least 11 years. Last year's grant was for \$500. The Town of Parrsboro also provides \$500.

IT WAS MOVED by Councillor Fletcher seconded by Councillor Gillis to approve the following community development grants:

Joggins Legion	District 9	\$500
Amherst Little League Baseball Assoc.	District 1	\$1080
	District 3	\$240
	District 4	\$560
	District 9	\$200
	District 11	\$200
	District 12	<u>\$200</u>
	Total	<u>\$2,480</u>
Oxford Marksman Association	District 1 -	\$250
	District 3 -	\$500
	District 4 -	\$500
	District 6 -	\$500
	District 7 -	\$1,000
	District 10 -	\$250
	District 11 -	\$250
	District 12 -	<u>\$250</u>
	Total	<u>\$3,500</u>
Healthy Parrsboro & Area Committee Seniors Christmas Dinner	District 8 -	\$250
	District 10 -	<u>\$250</u>
	Total	<u>\$500</u>

MOTION CARRIED #15-206

It was agreed to allow the Joggins Legion to use the remaining funds of their previous grant to affect repairs to the basement wall.

6.5 Appointment of Development Officer

IT WAS MOVED by Councillor Kellegrew, seconded by Deputy Warden Gilbert to appoint David Buell as a Development Officer for the Municipality of the County of Cumberland.

MOTION CARRIED #15-207

7. INFORMATION ITEMS

7.1 Grants to Non Profit Update

An update was provided by Finance Staff.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Welton to forward all outstanding cheques for the approved Grants to Organizations to the recipient

organizations (75% of their approved amount).

MOTION CARRIED #15-208

7.2 County Tour Update

Discussion was that a future tour should be held as our County is so large and has so many worthwhile stops that future tours may be scheduled.

7.3 Open Houses

Staff will circulate the Open House information to Council.

8. **ADJOURNMENT**

8.1 The Queen

The meeting was adjourned at 4:24 p.m. and The Queen was sung.

Warden Keith Hunter

Municipal Clerk Brenda Moore