

1. **Council Convenes - O Canada** – Deputy Warden Smith called to order the April 10th, 2013 session of Cumberland Municipal Council at 1:00 p.m. The meeting was held in the Council Chambers of the E. D. Fullerton Municipal Building, Upper Nappan. O Canada was sung.

At this point Doug McManaman was introduced and completed his 620th world record attempt of balancing the Canadian Flag during the singing of O'Canada. He then presented the Deputy Warden with a token to be publicly displayed.

2. **Roll Call** - The roll was called by Shelley Hoeg, Executive Assistant to the CAO. Councillors in attendance were: Deputy Warden Don Smith, Councillor Kellegrew, Councillor Gillis, Councillor Welton, Councillor Baker, Councillor Rector, Councillor Gilbert, Councillor McLellan and Councillor Fletcher. Warden Hunter sent his regrets as he was away. The CAO and many staff were in attendance.
3. **Approval of Agenda (Additions/Deletions)** –The Agenda was approved as circulated.
4. **Approval of Minutes**
 - 4.1 **Minutes from March 6, 2013 Council Session**
The minutes of the March 6, 2013 Council were approved as presented.
5. **Business Arising from the Minutes**
 - 5.1 **Action List, March 6, 2013** – There was no discussion on this item.
6. **Delegations and Presentations**
 - 6.1 **Service Recognition** – Wayne Christie was recognized for his 10 years of dedicated and exemplary service to the Municipality of Cumberland.
 - 6.2 **CIBC Wood Gundy Ramblers** – Mr. Jim Henwood and Mr. Keith Blenkhorn were on hand to provide this presentation.

Mr. Henwood provided a brief history of the team which included the fact that this is the 45th anniversary of the team. Council was also advised that this is the only team in the Maritime Hockey League that is community owned; it is run by volunteer commitment; it is a long standing entertainment and sporting activity for the community. Mr. Henwood advised that as far as community impact, they have 20,000 fans in regular season, have 200 hotel rooms booked, and large canteen sales.

Mr. Henwood advised that there is a continuous struggle for them to be competitive. They are averaging 750 fans per game and their ticket pricing is competitive and relatively low compared to others. Their expenses are rising with transportation costing upwards of \$42,000/season and their billeting costs are \$55,000/season. Their total budget was \$323,000 for the season.

They were extremely lucky to have CIBC Wood Gundy become a sponsor this year. The 50/50 machine is the biggest way of raising money. They also have a toonie draw that is a good fundraiser for the hockey club. They anticipate that this will raise \$40,000 - \$50,000 per year for the team. They are trying to put on special events to attract fans as well.

Their challenges are regular season losses and the need for a strong partner. They gave this presentation to the Town of Amherst as well. They would like to see a partnership with the Municipality of Cumberland and the Town to cover the cost of their ice rentals. They would like this to be a multi-year arrangement. The cost of ice rental is approximately \$20,000 and they would be looking at a commitment of \$10,000. This would be funding for the 2013/2014 season.

Mr. Bugley asked what type of recognition or sponsorship would the Municipality receive for their monetary contribution and Mr. Henwood advised that those details could be discussed as they were open to suggestions.

Deputy Warden Smith thanked both men for their presentation and advised they will be informed when a funding decision is reached.

- 6.3 **Oxford Trails Association** – Darlene Ellis and Jerry McLellan were on hand to provide the presentation. Ms. Ellis advised that the removal of the CNR tracks opened up a whole new system of trails for rural Nova Scotia.

Ms. Ellis explained the benefits of completing the trail and the formation of the Oxford Trails Association and their vision. There was also background of the Association provided as well as the values and principles of the organization.

Phase 1 Plan of Action, which would cost approximately \$1,000,000 was discussed. Phase II funding will be applied for as soon as Phase 1 is secured and would be approximately another half a million.

Maps were provided.

Mr. McLellan went over more details and answered questions. A contribution amount was not specified and Council will discuss this item during budget deliberations.

7. **Public Hearings**

This item was deleted.

8. **Correspondence**

Correspondence was received from a resident of New Salem regarding the unfair fee system for street lighting in New Salem. **This will be referred to staff.**

A letter of thanks was received from the International Women's Day Committee for funds provided to host their luncheon.

Correspondence was received from NSDOTIR in response to our letter of concern of the Clifton Bridge. Letter advised that the timber apron or wearing surface is scheduled for replacement in April, 2013 and that the examination of the structure found it to be structurally safe.

Ipsos Reid forwarded correspondence advising of survey we may participate in regarding Citizen Satisfaction. This will be forwarded to staff for investigation.

Nova Scotia Lighthouse Preservation Society forwarded correspondence advising that we can apply for ownership of a lighthouse structure and associated property, but would also need to submit a business proposal as to its future use and community involvement as outlined on the DFO . This will be referred to our Director of Planning and Development.

Amherst and Area Chamber of Commerce invitation to AGM Dinner. Councillors were asked to advise the EA if they plan to attend, by noon on Thursday, April 11, 2013.

9. **Planning Issues:**

This item was deleted.

10. **Strategic Planning**

10.1 Strategic Planning Overview - This item was discussed at a previous meeting.

11. **Financial Reports/Issues**

11.1 Community Development Grants – Emily Burke, Recreation and Physical Activities Coordinator advised of the following applications:

Camp Pagweak Association

This group is requesting funding to purchase new tables and chairs for their new lodge. The new lodge provides them the opportunity for year round camping, in addition to allowing them to increase the number of campers they are able to accept each week. Camp prices range from \$100.00 - \$225.00 per camper. The camp is owned by the Atlantic Convention of Baptist Churches, however all children are allowed to attend, regardless of religious affiliation. They are seeking **\$5,000.00** in assistance. Based on their quotes and number of chairs (150) and tables (25) they need, the total cost for the project is \$4,310.49.

IT WAS MOVED by Councillor Gillis, seconded by Councillor Kellegrew, to provide a Community Development Grant in the amount of \$5,000 (\$500/District) to the Camp Pagweak Association for the purchase of furniture.

MOTION CARRIED #13-062

River Hebert Junior Boys Basketball

This group is requesting funding to assist with sending the team (nine boys) to Basketball Nova Scotia. In order to compete they require uniforms. They are seeking **\$500.00** in assistance.

***Councillor McLellan recommends \$500.00 be debited from District 9 Community Development Funds.**

IT WAS MOVED by Councillor McLellan, seconded by Councillor Fletcher to debit \$500 from District 9 Community Development Funds to the RH Junior Boys Basketball Team to assist with the costs of new uniforms.

MOTION CARRIED #13-063

River Hebert Mini Basketball

This program serves approximately 40 students in grades primary to six. They are currently in need of a new air pump for balls, new basketballs and would like to be able to host a tournament.

They are seeking **\$600.00** in assistance.

**Councillor McLellan recommends \$600.00 be debited from District 9 Community Development Funds.*

IT WAS MOVED by Councillor McLellan, seconded by Councillor Kellegrew, to provide \$600 to River Hebert Mini Basketball from District 9 Community Development Funds for the purchase of a new air pump and new basketballs and to assist with hosting a tournament.

MOTION CARRIED #13-064

River Hebert High School Curling Team

This group is requesting funding to assist with the costs of attending the Nova Scotia Provincial Curling Championships. They are estimating it will cost \$500.00 to pay for rooms, travel and registration fees based on last year’s expenses. They are seeking the entire **\$530.00** in assistance.

**Councillor McLellan recommends \$530.00 be debited from District 9 Community Development Funds.*

IT WAS MOVED by Councillor McLellan, seconded by Councillor Kellegrew to provide \$530 from District 9 Community Development Funds for the costs incurred for their School Curling Team to attend the NSPCC

MOTION CARRIED #13-065

Cumberland County Minor Hockey Association

This group is looking for funding to help with the costs associated with hosting Peewee AA and Bantam AA hockey provincials. The event starts March 21, 2013 and consists of 10 teams travelling to the county, with approximately 170 families coming. This is a great opportunity for our county as these teams will be here for 4 days, which will support the local businesses and economy. The event has been budgeted to cost just under \$30,000.00. They have done lots of local fundraising and have received donations from the community, as well as a \$500.00 donation for the Town of Amherst. They are requesting **\$500.00** in assistance.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Welton to provide \$500, (\$50 per district) to the Cumberland County Minor Hockey Association for assistance with costs associated with hosting the Peewee AA and Bantam AA hockey provincials.

MOTION CARRIED #13-066

Amherst Aerials Gymnastics Club

This club is hosting the upcoming 2013 NS Provincial Artistic Gymnastics Championships from April 5th-7th at the Amherst Regional High School. Two hundred and forty athletes will travel to the County to compete in the three day event. This will be beneficial for our local business and economy. The event is estimated to cost \$13,890.00. The options for sponsorship are as follows

Donation	Level	Advantages
Over \$750.00	Platinum	<ul style="list-style-type: none"> • Space provided for company advertising banner inside the competition area • Name posted on sponsor poster under appropriate level • Name listed in the program under appropriate level • Free ½ page of advertising space available in the keepsake program • Organization logo displayed on gymnast keepsake shirts • Opportunity to participate in an awards ceremony during the Championships
\$501.00-\$750.00	Gold	<ul style="list-style-type: none"> • Space provided for company advertising banner inside the competition area • Name posted on sponsor poster under appropriate level • Name listed in the program under appropriate level • Free ½ page of advertising space available in the keepsake program • Opportunity to participate in an awards ceremony during the Championships
\$251.00-\$500.00	Silver	<ul style="list-style-type: none"> • Space provided for company advertising banner inside the competition area • Name posted on sponsor poster under appropriate level • Name listed in the keepsake program under appropriate level • Opportunity to participate in an awards ceremony during the Championships
Up to \$250.00	Bronze	<ul style="list-style-type: none"> • Name posted on sponsor poster under appropriate level • Name listed in the keepsake program under appropriate level

		<ul style="list-style-type: none"> • Opportunity to participate in an awards ceremony during the Championships
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**Deputy Warden Smith recommends \$250.00 be debited from District 1 Community Development Funds.*

IT WAS MOVED by Deputy Warden Smith, and Councillor Fletcher to approve a \$250 grant to Amherst Aerials for their Provincial Gymnastics Championships from District 1 Community Development Funds.

MOTION CARRIED #13-067

Rotary Club of Amherst

This group is seeking funding to help with the costs of their Seniors' Party on June 8th. The club has had a Senior Citizen Committee for many years, which has provided a variety of services, including an annual "fun games" night. The main objectives of the party are to provide an afternoon of fun and recreation at the Rotary Park and to create a greater public awareness of the recreational facilities the Rotary Park has to offer. The day, which is free for seniors to attend, includes demonstrations like yoga and gymnastics, musical performances, games, refreshments and food. The club notes that it is not their intention to make any kind of profit off the day. All participants will have an opportunity to win points that they can trade in for things like water, fruit, hot dogs, etc. The day has been estimated to cost \$2,000.00. The Town of Amherst is very supportive, funding the Rotary Club with \$1,000.00 for the events. They are requesting **\$1,000.00** in assistance for the party.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor McLellan to provide \$1000 from District 1, 2, 3, and 9 Community Development Funds (\$250/ea)

MOTION CARRIED #13-068

Minudie Community Hall

This group is seeking funds to help with the costs associated with running the hall, including roofing, insurance, ground maintenance, etc. We assisted this group in December, giving them \$1,000.00 for insurance, utilities and repairs to the furnace and washrooms. Due to weather constraints, washroom and furnaces repairs have yet to be completed; however they are still planning to use the funds for those purposes when weather permits. The estimated budget for this year is \$1,970.00. They are requesting **\$1,000.00** in assistance.

**Councillor McLellan recommends \$1,000.00 be debited from District 9 Community Development Funds*

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Fletcher, to provide a Community Development Grant debited from District 9 funds in the amount of \$1,000 to the Minudie Community Hall for help with the costs of running the hall, including roofing insurance, ground maintenance, etc.

MOTION CARRIED #13-069

Advocate and District Community Development Association

This group is looking for funding to help with the costs associated with repairing and upgrading the baseball field in Advocate. They would like to build a new backstop, resurface the infield and purchase new bases. Last year, for the first time in many years, the school had a softball team, but unfortunately they did not have a home field to play on. They are hoping to have the project done by the end of April 2013, as that will allow the school team to play on it, as well as adult slow pitch in the summer and t-ball for the younger children. They have received many in-kind donations, including six poles for the backstop from Stella-Jones Inc. in Truro, worth \$2,700.00, and transportation of the poles from Truro to Advocate from LG MacGillivray & Son in Spencer's Island, worth \$500.00. They are also seeking a donation of industrial staples from Harrison's in Parrsboro, worth \$100.00. The rest of the project, including installation and galvanized steel mesh for the backstop and screened sand for the infield has been quoted at \$2,886.50. They are seeking **\$3,000.00** in assistance.

IT WAS MOVED by Councillor Fletcher, seconded by Councillor Kellegrew to provide \$3,000 from District 10 Development Association Funds to the Advocate and District Community Development Association for costs associated with repairing and upgrading the baseball field in Advocate.

MOTION CARRIED #13-070

Amherst Powerlifting Club

This group is seeking funding to help with the costs associated with hosting the Canadian Powerlifting Federation Atlantic Canadian Power Challenge. There are currently 64 athletes

registered for the event, from both Canada and the United States. Of the 15 club members, seven are county residents. They are the only Powerlifting club in the area and one of the only in the Maritimes. The contest has been estimated to cost \$10,252.00 (\$4,228 on event items like trophies, venue, etc and \$6,024.00 for equipment). They are seeking **\$1,500.00** in assistance (\$500.00 for the event items and \$1,000.00 to help with equipment costs). They have applied to the Town of Amherst for funding in the amount of \$500.00 and have also applied to the Sport NS SupportforSport: Canada Games Equipment Fund asking for \$4,500.00. They are expecting to bring in \$5,500.00 from the contest. It should be noted that the equipment purchased for this event will enable them to host Nationals in 2014, as they require specific, CPF regulated equipment to do so. In addition, they will be able to bring in more revenue for the club as they will be able to rent out the equipment to other Powerlifting clubs in the Maritimes, as of right now they are the only club east of Montreal who have all the CPF regulated equipment necessary to host a competition. This will also decrease their costs, because they will not longer need to rent equipment from other clubs.

**Deputy Warden Smith recommends \$1,500.00 be debited from District 1 Community Development Funds*

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Kellegrew to provide a Community Development Grant in the amount of \$1500 to the Amherst Powerlifting Club from District 1 Community Development Grants.

MOTION CARRIED #13-071

Amherst Athletics

This team is looking for funding to help with the costs associated with operating and travel for the season. They have estimated the 2013 season to cost \$2,670.00. With the carryover from last year's budget, it will still cost them \$2,500.00 to run the team this season. The full team has yet to be selected, but of the 10 returning players, one is a county resident. They are seeking **\$1,000.00** in assistance.

**Deputy Warden Smith recommends \$100.00 be debited from District 1 Community Development Funds*

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Gilbert to provide \$100 from District 1 Community Development Funds to the Amherst Athletics to assist with the costs of the 2013 season.

MOTION CARRIED #13-072

Maccan Baseball Organization

This group is requesting funds to help with the costs associated with upkeep of the Maccan baseball field, cenotaph, grave yard and playground area. They have estimated the budget for this year to cost \$1,500.00. They are seeking the entire **\$1,500.00** in assistance.

**Councillor Kellegrew recommends \$750.00 be debited from District 2 Community Development Funds*

**Councillor McLellan recommends \$750.00 be debited from District 9 Community Development Funds*

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Baker to provide a community development grant to the Maccan Baseball Organization in the amount of \$1,500 (\$750 from District 2 and \$750 from District 9).

MOTION CARRIED #13-073

Double "D" 4-H Club

This group is requesting funding to help with the costs associated with a 4-H Exchange this summer. There will be 15 members and two chaperones travelling to Essex County, Ontario for 10 days and the group in Essex will be travelling to Cumberland County for 10 days. National 4-H Exchanges will be covering the cost of travel to and from Ontario, but the Double "D" 4-H Club is responsible for the costs associated with hosting the Ontario Club (and vice versa). They have estimated the budget to be \$10,000.00. While the group is here, they will travel all over Cumberland County, experiencing local culture and activities. As part of the Exchange agreement, each group must complete a presentation on a historical site in the other's county. The group will be doing fundraising to help with the costs, and parents will be contributing as well. They are seeking **\$4,000.00** in assistance. It should be noted that only 13 exchanges were approved in Canada, with the Double "D" 4-H club being one of them.

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Welton to provide \$4000 (\$400/ea) to the Double D 4H Club to assist with costs associated with a summer exchange program.

MOTION CARRIED #13-074

11.2 Grants – Sport Pugwash and Blueberry Harvest Festival – In June 2012 Sport Pugwash received funding for a specific project that came in under budget.

IT WAS MOVED by Councillor Gillis, seconded by Deputy Warden Smith to allow Sport Pugwash to use remaining funds from a previous Community Development Grant to assist with the cost of running a water pipe to the building.

MOTION CARRIED #13-075

Blueberry Harvest Festival – It was agreed to defer this item to budget deliberations.

11.3 Reserve Transfers – A report was provided by the Director of Finance advising of projected \ revenue and expenditures for the 2012/2013 fiscal year. Also advising that there is a projected surplus of approximately 1.3 million. Staff are recommending that \$1,212,766 be transferred to reserves for the following purposes:

Fire protection	\$400,000
Community Development Grants	\$ 87,766
Energy Authority Projects	\$325,000
General Unrestricted	<u>\$400,000</u>
	<u>\$1,212,766</u>

It was moved by Welton, seconded by Councillor Gillis to approve a transfer of \$1,212,766 to reserves for the following purposes:

Fire protection	\$400,000
Community Development Grants	\$ 87,766
Energy Authority Projects	\$325,000
General Unrestricted	<u>\$400,000</u>
	<u>\$1,212,766</u>

MOTION CARRIED #13-076

12. **Operational Services/Reports Issues**
This item was deleted.

13. **Committee/Other Reports**

13.1 Nominating Committee – Councillor Kellegrew read the Nominating Committee Report which was as such:

It was agreed that the following Councillors will sit on the following Committees:

Municipal Financial Sustainability
Warden Hunter, DW Smith, Councillor Gilbert

Health and Well Being
Councillors Kellegrew and Welton

Depopulation and Aging Demographics
Councillors McLellan and Fletcher

Climate Change Mitigation and Adaptation
Councillors Gilbert and Welton

Stewardship
Councillors Gillis and Rector

Citizen Engagement/Public Relations
This will be decided upon the hiring of the staff resource.

Customer Service Committee
Councillors Kellegrew, Councillor Gillis, Councillor Baker

Citizen Appointments/Other Members

This will be considered on an as needed basis.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Baker to accept the nominations report as circulated above.

MOTION CARRIED #13-077

14. **Old Business**

- 14.1 REN Workshops - Information was provided on a summary of a workshop held March 26th, 2013. Further information will be provided in Councillors boxes.

15. **New Business**

- 15.1 Municipal Physical Activity Leadership (MPAL) – Staff are requesting approval to renew our MPAL Memorandum of Understanding with the Province of Nova Scotia. Background of the position and MOU was also provided.

IT WAS MOVED by Councillor Kellegrew, seconded by Councillor Gilbert, to authorize the CAO and Deputy Warden to execute a new MOU with the Province for our Municipal Physical Activity Leadership position.

MOTION CARRIED#13-078

- 15.4 D’Orsay Road – The CAO advised Council of citizen concerns with regards to the state of disrepair of the D’Orsay road and that the condition was in fact a danger to the public.

IT WAS MOVED by Deputy Warden Smith, seconded by Councillor Kellegrew to request DOTIR to carry out road and shoulder repair to the D’Orsay Road in the 2013/2014 fiscal year.

MOTION CARRIED #13-079

- 15.5 Policy on Citizen Appointments –

IT WAS MOVED by Councillor Gilbert, seconded by Councillor Fletcher to approve the amended Policy on Citizen Appointments which is as such:

Municipality of Cumberland Policy 13-03

Policy on Citizen Appointments

1. This Policy is entitled the “Policy on Citizen Appointments” and applies to all appointments of persons to committees of, or created by, Municipal Council and all appointments by Council to committees or governance boards of other organizations (such as the Cumberland Regional Development Authority, the Police Services Advisory Committee, the Cumberland Senior Care Corporation Board, Wellfield and Planning Advisory Committees, etc.), hereinafter referred to as “Citizen Appointments”. This Policy does not apply to the appointment of Councilors to committees or boards, whether of Council or otherwise.
2. All Citizen Appointments shall be made or approved by Council on such terms and conditions as Council may determine.
3. The following terms and conditions shall apply to all Citizen Appointments unless Council specifically determines otherwise:
 - a) All Citizen Appointments are at the pleasure of Council and may be terminated at any time without notice or cause.
 - b) The term of all Citizen Appointments to Committees of Council shall be from the date of appointment until the end of the calendar year in which a municipal general election is held.
 - c) Citizen Appointments to boards or committees of other organizations shall be for the term set by that organization unless earlier terminated by Council.

- d) All Citizen Appointments must have their primary residence in the Municipality. If a citizen Appointment moves their primary residence outside the Municipality their Appointment shall cease immediately unless Council determines otherwise.
- e) Citizen Appointments shall be reimbursed their travel expenses to and from meetings at the same rate, and on the same terms and conditions, as Councilors. Travel expenses for other purposes related to the Appointment will be paid by the Municipality at the Municipality’s standard rates, if approved in writing, in advance, by the Municipality’s CAO.
- f) Citizen Appointments shall be paid an honorarium for each meeting of the committee or board that they attend. The honorarium shall be \$50.00 for each meeting lasting three hours or less, and \$100.00 for meetings lasting more than three hours.

<u>Clerk’s Annotation For Official Policy Book</u>	
Date of Notice to Council Members of Intent to Consider [7 days minimum]: <u>March , 20</u>	
Date of Passage of Current Policy: <u>April 10, 2013</u>	
I certify that this Citizen Appointments Policy 13-XX was adopted by Council as indicated above.	
_____	_____
Municipal, Clerk	Date

MOTION CARRIED #13-080

16. **Information Items**

- 16.1 UNSM Agenda – This was provided as information.
- 16.2 2013 Training Plan – Provided as Information.
- 16.3 Front Counter Renovations – Information was provided on renovations to our front Counters.

17. **Adjournment:**

On motion the meeting adjourned at 2:59 p.m.

18. **God Save the Queen**

Warden Keith Hunter

Municipal Clerk Brenda Moore