
Municipality of Cumberland Policy 21-07
Signing Authority Policy

Title

This Policy is entitled the "Signing Authority Policy".

Purpose

To identify signing officers of the Municipality of Cumberland

Policy Statement

1. All documents signed under the seal of the Municipality shall be signed by the:

a) Mayor or Deputy Mayor (Any one of them)

And

b) Chief Administrative Officer, Municipal Clerk or Director of Finance (any one of them)

2. All cheques and banking documents, etc., of the Municipality shall be signed by two signing officers. The signing officers of the Municipality shall be:

a) Mayor or Deputy Mayor or Designate

And

b) Chief Administrative Officer, or Director of Finance

Annotation for Official Policy Book

Date of Notice of Intent: December 15, 2021

Date of Adoption by Council: December 22, 2021

I certify this Policy was adopted by Council and published as indicated above.

Municipal Clerk

Shelley Gray-Caton

Date

January 24/22